

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**MINUTES**  
**March 2, 2026**

Goochland Powhatan Community Services Board of Directors held its March 2026 meeting on Monday, March 2, 2026, in Goochland.

Present

Marcus Allen  
Michael Asip  
Rudy Gregory  
Stephen Hancock  
Joyce Layne-Jordan  
Sandra Leabough  
Crystal Neilson-Hall  
Linda Revels  
Hannah Robicheau  
Erin Tierney-Butler

Absent

Staff Attending

Toby Fritz  
Lateshia Brown  
Lisette Edwards  
Carinne Kight

**Welcome**

Mike Asip welcomed all attending Board members and thanked them for joining the meeting. There were no additions to the agenda.

**Minutes**

February 2026 meeting minutes were reviewed for approval. No edits were noted.

**ACTION:** A motion to approve the February 2026 meeting minutes was made by C. Neilson-Hall and seconded by S. Leabough. All in favor, no opposition. The motion carried.

**Public Comment**

None

**Facility Updates**

Toby informed the board that weather has delayed progress in February. Additionally, there have been some adjustments to schedule because the amount of mud was messing up some of the contractors. All interior walls have been marked with red chalk covered by clear coat. At this point we should see some walls going up by early next month, pending the weather.

## **Reports**

Board Chair –

Mike noted that he is working on a letter of support to Toby regarding a grant they are applying for to assist in funding school-based services. This is a competitive grant, so it's been a different experience for Toby and leadership team. This grant will be used to add a third staff to Goochland school-based services. He also noted there are a tremendous number of bills being watched by VACSB in this session as they relate to CSBs.

Senior Developmental Services Director –

Lateisha reminded the Board about the Developmental Services Awareness event scheduled for March 20th at the Landmark Center. She noted that there has been strong participation from various organizations and vendors, and there will be approximately 18 tables offering a wide range of resources. She also reiterated that, as previously communicated, Developmental Services programs undergo frequent audits. Last week, the team completed the DBHDS licensure audit, and she was pleased to report that only minimal citations were issued. Importantly, none of the findings were related to the quality of services; they were limited to wording within the service plans.

Senior Clinical Director –

Lisette reported that there have been some solid interviews for the school-based clinician position. She noted that interest in the position has increased thanks to the new HR recruitment and hiring system. Lisette also informed the Board that the clinical programs have a DBHDS site visit on Wednesday. They will be reviewing the various STEP-VA services as well as finance.

Senior Administrative Director –

Carinne followed up on the multisite visit report and noted that when they are looking at finance, they are specifically looking at systems and how the agency tracks federal funds. She also reported that there are a couple vacancies currently including the emergency services clinician and the school-based clinician positions. She also noted that the community engagement position is still open, however there has been a pause on it as many applications have been received and she and Toby need to discuss who they'd like to move forward with. Finally, she informed the Board that she is closely watching the bills regarding collective bargaining for public employees as they could have a significant impact on operations.

Executive Director –

Toby informed the Board that DBHDS Commissioner Darryl Washington released updates on recent legislative actions. A key item was proposed language clarifying that school-based services may be provided in person; the original budget wording was intended to allow telehealth but had been interpreted as limiting in-person services. If approved, this change could provide GPCS with an additional school-based funding opportunity. Toby noted that Lisette is the one that reached out to representatives and got the ball rolling on updating the language. He reported that leadership continues to evaluate security options for all buildings. Progress has slowed due to staffing changes but remains underway.

Toby also shared that a stakeholder meeting was held to discuss Marcus Alert Protocol One and the 911-to-988 connection launching July 1. He noted that Medicaid redevelopment, originally planned for July 2026, has been postponed to July 2027. Additionally, DBHDS is expected to consider policies related to unspent federal or state funds; he does not anticipate any impact on GPCS because its carryover funding can be traced to local sources.

Toby reported two recent local departures: the Powhatan DSS Director and the Goochland Deputy County Administrator.

He informed the Board that budget requests have been submitted to both counties. Goochland's proposed budget currently shows level funding for GPCS, and Powhatan's proposed budget has not yet been released.

Lastly, Toby shared two training and event updates. He recently presented to Goochland leadership about GPCS, and a community member offered positive comments about the Developmental Services Awareness event during his presentation. He also reminded Board members that the VACSB Training and Development Conference will be held May 6–8 in Richmond; those interested in attending should contact Toby or Carinne.

**ACTION:** Motion made by C. Neilson-Hall, seconded by S. Leabough. All members affirmed, meeting adjourned

The meeting was adjourned at 5:00 pm.

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Joyce Layne-Jordan, Secretary  
JLJ/ck

Date