

 <b>Goochland Powhatan</b> <b>COMMUNITY SERVICES</b> Connect. Grow. Thrive.		
	<b>Title: Emergency Services Clinician</b>	
<b>Pay Family:</b>	Professional	<b>FLSA Status:</b> Exempt
<b>Pay Grade:</b>	4 unlicensed 5 licensed	<b>Benefit Eligibility:</b> All
<b>Employee Name (print):</b>		
<b>Employee Signature:</b> (I have received a copy of this job description and my supervisor has reviewed it with me)		<b>Date:</b>
<b>Supervisor Signature:</b>		<b>Date:</b>
<b>Director of Clinical Services Signature:</b>		<b>Date:</b>
<b>Executive Director Signature:</b>		<b>Date:</b>
<b>Date Position Description Last Reviewed: 11/1/22</b>		
<b>Date Position Classification Last Reviewed: 6/1/17</b>		

The following is a composite representation of the responsibilities for the respective job title. It is not intended to cover all possible job requirements or job factors of the titled position. Lines of supervision and reporting are as shown on the organizational chart.

### **DEFINITION**

Under supervision of the Senior Clinical Director, this position is responsible for providing short-term crisis intervention counseling, clinical assessments, hospital pre-screening and outpatient treatment for individuals suffering from mental illness, substance use disorders and/or intellectual disability. This position serves as a hospital liaison for consumers who are hospitalized at local or state psychiatric hospitals. This position assists with Same Day Access, which incorporates completing initial diagnostic assessments for child, adolescent, and adult consumers experiencing behavioral health illnesses and disorders in a Same Day Access model of service. The Emergency Services Clinician will be responsible for determining eligibility for services and level of care, assigning consumers to the appropriate service, and scheduling first appointments with the appropriate service providers. The Emergency Services Clinician will assist in referring individuals to outside resources as appropriate. This position may provide brief mental health therapy or other services to a small caseload of consumers. This position is a licensed or licensed eligible position. As an exempt position, the Emergency Services Clinician is expected to be available as needed and may occasionally work after business hours. This is not regularly scheduled.

### **JOB EXPECTATIONS AND ESSENTIAL FUNCTIONS**

- Provide crisis intervention services including prescreening evaluations, clinical evaluation, conduct collateral contacts as appropriate, referral for appropriate community and regional services, and provide follow-up services to consumers experiencing psychiatric distress, including monitoring, and case management, as needed.
- Participate in commitment hearings for Goochland and Powhatan residents, as needed and coordinate activities with other community services boards related to the commitment process.
- Monitor consumers hospitalized with Region IV Acute Care Project funding and coordinate with the regional office and hospitals.
- Establish and maintain ongoing positive relationships with Sheriff's Department, magistrates, hospitals, and other community agencies/persons and coordinate with providers to include GPCS representation on emergency response teams in Goochland and Powhatan.

- Assist, monitor availability, and track utilization of local community inpatient beds, including maintaining the Hospital Log or other tracking and reporting systems.
- Triage consumers who present in acute crisis or seeking services and urgent scheduling for those in priority SUD populations.
- Provide clinical, diagnostic assessments for child, adolescent and adult consumers.
- Assess and determine consumers' level of care for services.
- Assign consumers to the appropriate agency service(s) and schedule initial appointment(s).
- Initiate individualized service plans in collaboration with consumers.
- May provide brief therapy or services to a small caseload of consumers, including coordinating with other agency programs or outside providers.
- Maintain administrative and clinical documentation as required in the delivery of services (i.e., service documentation, correspondence, treatment plans, quarterly progress reports, etc.) and entering information accurately in the Electronic Health Record.
- Report direct service and other time spent in clinical activities in a timely manner.
- Provide consultation, education, and community awareness programs to community organizations and individuals.
- Assure the confidentiality of protected health information as required by law and according to the GPCS confidentiality policies, state law, and the Federal Drug and Alcohol Confidentiality Law, 42 CFR Part 2, as applicable.
- Provide information when necessary and clinically appropriate, with current and valid authorizations to release information concerning consumers' attendance and progress in treatment to courts, criminal justice agencies, departments of Social Services, and other entities that may be responsible for monitoring the consumer.
- Attend in-service training sessions, conferences, workshops, seminars related to the provision of clinical services for professional and program development.
- Participate in state, regional, and local councils, associations, and work groups.
- Perform other assigned duties as necessary within established policy and procedures.

## **REQUIREMENTS**

### **EDUCATION**

Master's Degree, Licensed and/or eligible to become licensed as a "Resident or Supervisee" under supervision of a licensed professional counselor (18VAC115-20-10), licensed marriage and family therapist (18VAC115-50-10) or licensed substance abuse treatment practitioner (18VAC115-60-10) approved by the Virginia Board of Counseling; "Resident in psychology" under supervision of a licensed clinical psychologist approved by the Virginia Board of Psychology (18VAC125-20-10); "Supervisee in social work" under the supervision of a licensed clinical social worker approved by the Virginia Board of Social Work (18VAC140-20-10).

### **EXPERIENCE**

Clinical experience in mental health with knowledge and/or experience of co-occurring treatment preferred that may include supervised clinical internships and field placements with a provider of mental health and/or co-occurring disorders.

### **LICENSE(S)**

Licensed Mental Health Professional (LCSW, LCP or LPC) or eligible to become licensed per Virginia DBHDS requirements

Certified Preadmission Screening Clinician Certification or ability to become certified within six-month probationary period required.

Position will be required to possess a valid Virginia driver's license

### **PRE-EMPLOYMENT**

Must submit to pre-hire criminal background check

### **KNOWLEDGE AND ABILITIES**

- Knowledge of psychiatric crises and effective intervention.
- Knowledge of the Civil Commitment Process in Virginia, Region IV Emergency Services protocols, and Admission and Discharge protocols.
- Knowledge of theories, delivery systems and treatment of behavioral health illnesses and disorders.
- Knowledge of principles, methods, and procedures for clinical assessments, including DSM5 and ICD10 diagnosis.
- Knowledge of consultation, educational and training needs of people dealing with behavioral health illnesses and disorders.
- Knowledge of consumers with behavioral health illnesses and disorders and the impact on individuals, families, and the community.
- Knowledge of clinical treatment and service planning.
- Knowledge of case management services.
- Knowledge of community services and resources.
- Knowledge of individual, group, and family counseling techniques.
- Knowledge of documentation standards.
- Knowledge of Goochland Powhatan Community Services policies and procedures.
- Ability to provide effective clinical evaluations including crisis assessments and individual/family crisis intervention counseling.
- Ability to triage, evaluate, determine, and refer for appropriate treatment.
- Ability to recognize withdrawal symptoms and connect with appropriate services, as needed.
- Ability to interview and display very good interpersonal skills, including the ability to empathize, demonstrate respect, reflect feeling and confront constructively.
- Ability to think critically, exercise sound judgment, and demonstrate resourcefulness in problem solving and conflict resolution.
- Ability to assess, develop and manage individualized treatment planning.
- Ability to develop, coordinate and provide consultation and educational programs.
- Ability to work independently and as a team, take initiative, and make emergency judgments.
- Ability to handle emergency situations without direct supervision.
- Ability to effectively work and communicate with all types/levels of persons.
- Ability to effectively communicate orally and in writing.
- Ability to adhere to ethical standards appropriate for any professional helping relationship.
- Ability to safely operate a vehicle.
- Ability to complete required training, including behavioral or crisis intervention, and in-service First Aid and CPR training.
- Ability to work under pressure, meet deadlines, and set priorities.
- Ability to access internet and use appropriate applications including Microsoft Office products or other agency software/hardware.
- Ability to maintain confidentiality of consumer's information.

Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

### **ENVIRONMENTAL CONDITIONS**

Work environment will typically be working in a clinic office setting, but may include community settings, such as hospitals, sheriff's departments, and state facilities. Work environment will involve traveling within the community and will include exposure to road hazards usually experienced in driving in rural, county surroundings, interstate highway driving, including exposure to weather and temperature extremes that may affect driving conditions. May involve exposure to aggressive verbal and physical behavior, and exposure to infectious diseases from others.

Sitting: 80%, Standing/Walking 10%, Driving 10%

Average Weight Required to lift or carry at any one time: 50 pounds for brief periods of time

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