



GOOCHLAND POWHATAN COMMUNITY SERVICES BOARD MEETING

**May 5, 2025
4:30 P.M.
Pathways (Goochland)**

AGENDA

- I. Minutes of the Board Meeting on April 7, 2025
Pages:
***Action: Approve or amend April 2025 minutes.**
- II. Public Comment
- III. Presentation on Emergency Services
Pages: N/A
***Informational**
- IV. Nominations for CSB Board Officers for FY26
Pages:
***Action: Approve or amend recommendations for nominations**
- V. FY26 Board Membership - Board candidates
Pages: N/A
***Informational**
- VI. Powhatan Building Updates
Pages: N/A
***Informational**
- VII. March FY25 - Nine Month YTD Financial Report
Pages:
***Informational**
- VIII. Reports
 - a. Board Chair
 - b. Senior Developmental Services Director
 - c. Senior Clinical Director
 - d. Senior Administrative Director
 - e. Executive Director
 - f. Other Reports***Informational**
- IX. Adjourn

Next Meeting: June 2, 2025. Location: Powhatan (Village Building Board Room)

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
April 7, 2025

Goochland Powhatan Community Services Board of Directors held its April 2025 meeting on Monday, April 7, 2025, at Pathways, in Powhatan.

Present

Marcus Allen
Michael Asip
James Babcock
Jackie Cahill
Parthenia Dinora
Stephen Hancock
Joyce Layne-Jordan
Sandra Leabough
Crystal Neilson-Hall
Linda Revels

Absent

Sandra Leabough

Staff Attending

Carinne Kight
Lateshia Brown
Lisette Edwards
Maitlin Ware

Welcome

Crystal Neilson-Hall welcomed all attending Board members and thanked them for joining the meeting. There were no additions to the agenda.

Minutes

March 2025 meeting minutes were reviewed for approval. One edit was requested as Joyce was marked as attending but was absent.

ACTION: Motion to approve March 2025 meeting minutes as amended, was made by M. Asip, seconded by C Neilson-Hall. Motion approved by all in attendance, none opposed. Motion carried.

Public Comment

None

Presentation

Gwen Bates, Reimbursement Manager, presented on the reimbursement unit. She reviewed the history of the unit as well as the variety of activities the unit performs. She shared demographics including a breakdown of the types of payers that GPCS bills as well as the number of services provided by program through the last year and their reimbursement amounts.

FY26 Board Membership

Toby reminded the board that this is the time of year in which the board appoints a nomination committee for GPCS board officers. The board discussed the use of a committee and the history of board officers. It was agreed that nominations for board officers would be brought to the next meeting.

Toby also let the board know that as Parthy's time ends at the end of June there is a need to fill her seat. He explained that Hannah Robicheau recently applied to Goochland County for the upcoming vacancy. Toby explained he met Hannah, as is the process before recommending new board members, and felt she would bring a lot to the board. The board reviewed the application and instructed Toby to inform Goochland County of their recommendation of Hannah Robicheau to the seat.

FY 2026 Meeting Schedule

Carinne reviewed with the Board the upcoming Board meeting schedule for July 2025 through June 2026. Of note the September meeting will not be the first Monday of the month due to holidays. Toby also asked the board if they would prefer to hold meetings in Goochland at Pathways or if they would like to move to the boardroom in the Taylor building. All agreed to keep it at Pathways.

ACTION: Motion to approve FY2026 meeting schedule, was made by M. Asip, seconded by J. Layne. Motion approved by all in attendance, none opposed. Motion carried.

Reports

Board Chair –

None

Senior Community Supports Director –

Lateshia reminded the Board about the Developmental Services event on May 16th. It will be held at the Landmark Center and will be 11am to 3 pm. The team is developing a flyer and Lateshia will email it out. Lateshia also let the Board know that currently her units are going through a DMAS Quality Management Review (QMR) audit. The team has been working hard to navigate the requests and give the auditor all the requested documentation. Currently we're waiting to hear back with regards to an exit conference. We are still waiting for licensing to come out and complete their unannounced audit as well.

Senior Clinical Director –

Lisette reported that for the first time since she's been at the agency all clinic positions have been filled.

Senior Administrative Director –

Carinne reported that the annual financial audit will begin at the end of April. This will be the first week they work on the FY25 audit, then they will come back in the fall. In addition to getting ready for that audit the team has been working with Lateshia's team to pull all personnel info for the DMAS audit.

Executive Director –

Toby discussed that he has spoken with Rick and there is a groundbreaking scheduled for June 2nd. The board discussed the new building and what Rick is liable to us for versus what Toby's role is as the representative of GPCS.

Toby also discussed the impact of the current operating environment. DBHDS received notification from SAMHSA the evening of March 24 indicating they are terminating the ARPA and COVID-19 grants effective March 24, 2025. For the agency this means that the \$62,500 DEI grant will likely have to be refunded to DBHDS. There was discussion surrounding the unknown possible impacts to the agency if Medicaid receives cuts.

Toby shared recent comments from the GPCS stakeholder survey with the board. Several specific staff were noted in these comments and Toby has been very pleased with the responses.

The meeting was adjourned at 5:25 pm.

Mike Asip, Secretary
MA/ck

Date

DEVELOPMENTAL SERVICES

May 2025 Board Report

Parent-Infant Education Program (PIEP)

We had 9 referrals to PIEP in May, 10 children were discharged, and we served 63 families with active IFSPs (another 16 in the intake process).

Our greatest focus through March and April is making sure the children approaching their 3rd birthday (and therefore aging out of Early Intervention) are beginning to plan for where they will transition to and when. Since the evaluation and enrollment process for IEP services can take 3-4 months on average, we want to be sure everything is on track to be finalized for the fall. The children needing ongoing support are most often being considered for IEP services, but that's not the only right fit. Families may need other options.

Preschool options in our counties are limited and many of our families are not able to sustain traveling out of our counties 5 days a week. Our families depend on programs like Head Start, VPI (Virginia Preschool Initiative), and Title I. PIEP participates in a committee aiming to support more options, including for children aged 2-3 years.

Submitted by Jeanine Vassar,
Program Manager, Parent-Infant Education Program

Developmental Services Support Coordination (ID/DD)

Developmental Services Support Coordinators continue to work diligently to ensure all individuals have the services and resources they need within the community. Support Coordinators link, refer and monitor services and the health and safety of all individuals. Support Coordinators and the Support Coordinator Manager participate in meetings and training throughout the month such as HCBS training, Regional Support Coordinator Meeting and Provider Trainings.

Submitted by LaTasha Dodson,
Program Manager, Developmental Services
(DS) Support Coordination

Active CM (Medicaid)	103
Active CM (Non-Medicaid)	0
Waiver Breakdown	
Community Living	58
Family & Individual	45
Building Independence	1
Active Waiver Total	103
Non-waiver Active CM	0
Total Individuals Served	103
Transfers	0
DD Waiver Wait List Numbers	
Priority 1	6
Priority 2	26
Priority 3	48
Wait List Total	80

In Home Support Services

The in-home program continues to serve 14 consumers and received two referrals. An ad in local papers has been placed to staff these referrals.

In home staff continue supporting their individuals through community engagement as well as in their home with becoming more independent in their activities of daily living. Some of the many community outings in home staff have supported their individuals with this month:

- Many parks to walk and have picnics
- Cracker Barrel on Saturdays for breakfast
- Several local Libraries
- Movies at Henrico Theater
- Shopping at several area malls and stores
- Friends for Life
- Sky Zone
- Bowling

The In -Home program remains committed to enhancing the lives of our individuals through meaningful community engagement and support.

Submitted by: Lisa Williams,
Program Manager, In Home Support Services

Day Support Services (ID/DD)



Monacan

Monacan Services recently discharged a consumer who has moved on from day support to employment. We will be adding a new consumer following a recent tour, which will bring the program back to a total of 20 funded consumers. Our VCU intern has completed her internship and will be graduating with her Bachelor's degree in Social Work. We appreciated her contributions to the program and wish her well in her future plans!

Staff and consumers have been preparing for the upcoming Talent Show, scheduled for May 16th at the Pocahontas Landmark Center. Consumers have been practicing regularly and are looking forward to the event. We hope you can join us! Warmer weather has allowed for more outdoor activities and walks, which has been a wonderful addition to the day.

Submitted by Maitlin Ware,
Program Manager, Monacan Services

Developmental Services Quality Assurance

The Developmental Services Quality Assurance (QA) Coordinator actively supports Developmental Disabilities (DD) Services Teams in their commitment to state regulatory compliance and the delivery of high-quality services. Current efforts emphasize maintaining accurate and up-to-date documentation aligned with DMAS (Department of Medical Assistance Services) and DBHDS (Department of Behavioral Health and Developmental Services) standards.

Following the Department of Medical Assistance Services (DMAS) audit in April, the DMAS Quality Management Review (QMR) findings were received on April 28, 2025. The Developmental Services Team will review these results and submit any required corrective action plans. Concurrently, HSAG Round 7 has commenced and will continue for the next two months, with the DD QA Coordinator collaborating with DD Teams to ensure compliance. DD Services is also anticipating the annual unannounced Licensing inspection, for which ongoing compliance efforts are in place. Furthermore, the DD QA Coordinator and DD Managers regularly analyze internal data provided by the agency's business analyst.

Submitted by Naomi P. Robinson,
Developmental Services Quality Assurance Coordinator

Clinical Team Board Report May 5th 2025 Meeting

The clinical team met for our first clinical all-staff following our agency all-staff meeting in March. We engaged in team building, SUD training, and a vision board activity. Jordan Schellin, in her new capacity as the Powhatan County Outreach Coordinator, presented on upcoming plans for outreach activities and initiatives as well as conducting an SUD survey. Lisette Edwards led the team in a discussion regarding upcoming changes within the program and clarification of processes.



Behavioral Health and Wellness

Prevention Team trained 21 participants in a virtual statewide Adult Mental Health First Aid Training class, including students pursuing healthcare-related degrees.

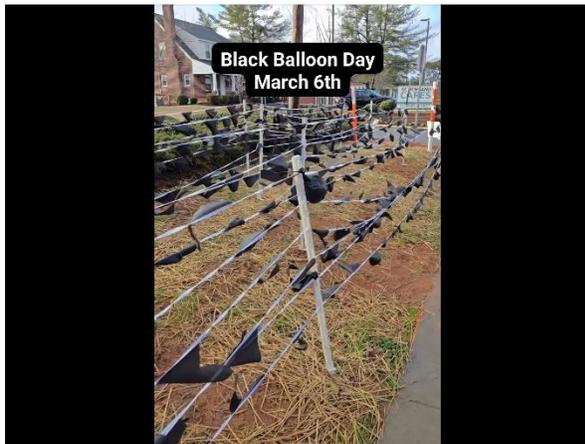
Travis attended the Problem Gambling Conference — theme: *"Healthy and Informed Choices from Generation to Generation."* She participated in the first half of the CADCA Mini Academy to expand prevention knowledge. Gambling prevention commercials are airing through March and April across multiple channels. Ongoing collaboration with 988 Lifeline to expand marketing of suicide prevention resources, especially to diverse groups.

As part of our Be Well VA Initiative, we launched a joint regional newsletter to grow our email audience and increase visibility for suicide prevention trainings. We also promoted a May training on the 8 Dimensions of Wellness. We partnered with Audacy to implement unique tracking codes for each marketing piece — helping us better

measure what outreach methods are most effective. Julie McIsaac, RSAAC Chair, led the launch of our first local Black Balloon Day to honor those lost to overdose.

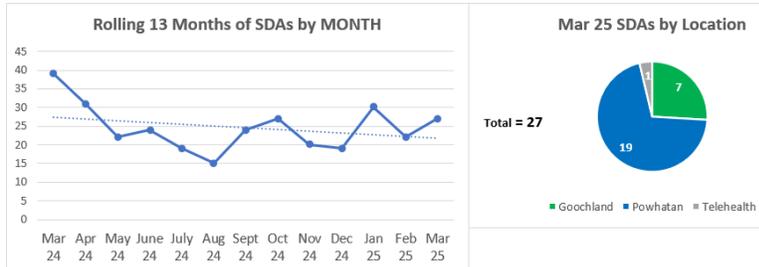
 Rural Substance Awareness and Action Coalition
Published by Julie McIsaac
- March 5 · 🌐

Black Balloon Day in [Goochland County, VA](#). A day to remember local lives lost to overdose.
Each flag represents a Virginian that died from an overdose: 2,463 lives lost in 2023. 8 of those lives were Goochland locals and they're represented by the 8 balloons. This display weathered today's storm and will be present all week. Please share to bring awareness and follow us to learn more about how to prevent overdose death. ❤️

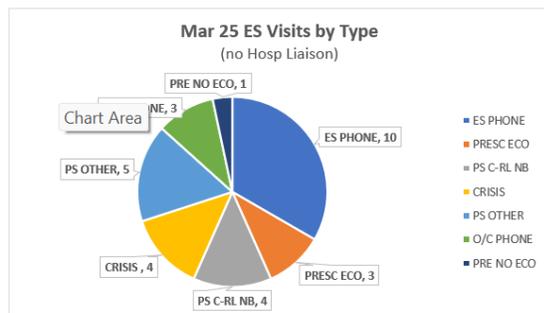
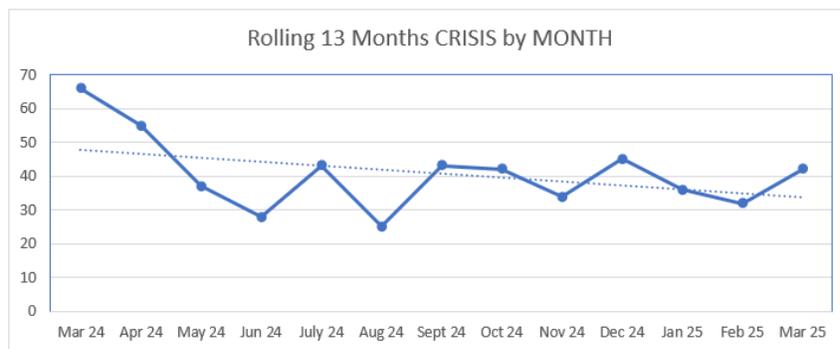


Emergency Services/Access Team

SDA: In March, the Access Team completed 27 SDA assessments, 19 assessments in the Powhatan Clinic, 7 in Goochland Clinic, and 1 telehealth assessment, which shows the same trend as before, more assessments in Powhatan. This month, managers of SDA Programs of all the CSBs in our Region met for the regular quarterly meeting. The discussion focused on 3 subjects: urgent prescriber appointments, Primary Care Screenings, and the triage/screening process for each agency. In addition, the Access Manager coordinated an in-person visit of representatives from the Regional Mobile Crisis and Crisis Response and Stabilization Team. The presentation of this regional program explained the goals and purpose of the services and how GPCS can utilize that resource for our consumers. The Access Team, Mental Health Outpatient Team, and Developmental Disorder and Intellectual Disorders Team were present for this meeting. The Emergency Services Manager, Senior Clinical Director, Mental Health Outpatient Director, Substance Use and Mental Health Recovery Manager, and EHR Administrator continued to work on developing a new form for the Comprehensive Needs Assessment (CNA). The Safety Plan Visit was implemented this month, and some members of the Access Team utilized this specific visit type as appropriate to the situation. We are excited to announce that on March 16th, Katie Hardman started employment with GPCS as a member of the Access Team.



Emergency Services: The Access Team provided 42 emergency services in March 2025. There were 12 Hospital Liaison Visits, 10 ES Phone Calls, 3 ECO Prescreen Evaluations, 1 Non-ECO Prescreen Evaluation, 4 Crisis Interventions, and 5 Prescreen Evaluations completed by RBHA. The Emergency Services Manager and the Senior Clinical Director met with the Nursing Director, Debrah Alder, and other Bone Secours Short Pump Emergency Department staff to continue developing the partnership. The Emergency Services Team met with a representative of North Springs Hospital to familiarize themselves with their services and how our team can utilize these services for GPCS consumers. The Emergency Services Team also had their representation at a regional meeting with various stakeholders regarding Emergency Custody Order and Temporary Detention Order Process, where current challenges and problems were discussed. During this month, two candidates were interviewed for the Emergency Services Clinician position, and we will be proceeding with hiring William Clyde Hundley.



Substance Use and Mental Health Recovery Team:

The Substance Use and Mental Health Recovery team has continued to make strides in providing community-based groups at our Pathways programs in Goochland and Powhatan. During our peer led resource share, we learned more about Virginia Take A Walk With Us, River City Comprehensive Counseling Services, Master Center, and NADA Acudetox.

Our Substance Use clinicians continue to lead clinical groups and are connecting more consumers with long-term support. Our clinicians also conducted 67 group and individual therapy sessions and our Substance Use care coordinator continued to maintain services with 10 individuals this month and began her transition to the new Outreach Coordinator for Powhatan County. We have offered a position for our Care Coordinator position, and she will start April 1st, we are excited to have her on board!

Our Mental Health Case Management team conducted 67 visits this month and continued to provide wrap around supports to consumers to ensure timely access to psychiatric, medical, and community services.

Mental Health Outpatient Team

MHOP- 364 clients served in March, 259 adults, 105 child

SBS-118 clients in served within the 5 schools.

Med services: 236 visits with 176 clients served

Updates:

Several staff attended the Goochland County Parks and Rec talk to learn more about their plans to revamp Goochland Parks and Rec. Staff provided feedback regarding needs in the community, networking to build connections and partnerships in the community. SBS clinicians working on partnership with Goochland Parks to support summer programs for youth.

CREST/REACH team came to give a presentation to staff. They now have a designated worker for Goochland and one for Powhatan which will improve the crisis response for our community and improve our connection to support for our clients.

March was a busy month of trainings and presentations. MHOP director presented at the Powhatan Health and Wellness Committee on youth mental health and ways we can continue to support our kids, families and students in the community. Two staff attended the Virginia Association of Play Therapy Regional Conference. One MHOP staff went to a ADOS training and is working towards becoming ADOS certified-this will help to provide

clients with a piece of testing needed to diagnosis Autism. Several staff attended Region 4 training "Providing Affirmative Mental Health Care to the LGBTQIA+ community." Case support staff attended the Greater Richmond Trauma Informed Training.

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-25)

MONTH OF Mar-25

VEHICLE	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van
Program	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Monacan	Monacan	Monacan	Monacan
Auto ID (last four VIN)	2236	2508	2450	0089	7202	6021	3364	3044	0908	8586	8578	5388	3695
Pate #	145-507L	176-819L	37-534L	117-954L	167-233L	197-521	167-212L	161-538L	106-432L	144-819L	144-820L	118-010L	116-907L
MILEAGE	193,721	197,346	263,035	217,856	236,291	125,639	302,476	96,384	153,379	60,587	59,377	110,381	164,057
MILES DRIVEN	0	0	0	1,541	0	1,516	1,516	0	0	477	340	0	42

VEHICLE	Van	Car	Car	Car	Van	Van	Car	Car	Car	Car	Car	Car	Car
Program	Monacan	Monacan	Monacan	Monacan	Pathways	Pathways	Pathways	Pathways	MH CM	MH CM	MH CM	ID CM	ID CM
Auto ID (last four VIN)	6691	4489	1369	7019	0967	8280	0831	0654	9585	1990	0502	0090	9825
Pate #	205-951	197-518L	106-442L	244-539L	118-003L	244-512L	244-506L	156-857L	106-406L	140-018L	244-507L	47-572L	167-221L
MILEAGE	15,750	73,417	113,959	8,837	111,326	5,887	10,797	180,034	113,286	132,505	14,653	130,286	65,290
MILES DRIVEN	164	550	863	826	5	257	819	25	0	0	738	708	717

VEHICLE	Car		Car	Car	Car	Car
Program	ID CM	ID CM	IHSS	PIEP	PIEP	PIEP
Auto ID (last four VIN)	9824	7216	6635	2890	2281	8729
Pate #	167-220L	244-545L	146-867L	167-222L	39-337L	239-195
MILEAGE	107,323	19,511	76,812	66,336	118,668	21,930
MILES DRIVEN	504	1,167	565	4	506	1,081

TOTAL MILEAGE & PROGRAM UTILIZATION

TOTAL # MILES DRIVEN	14,931	130,413
Operations (Transportation)	<u>4,573</u>	<u>49,157</u>
Monacan Services & Pathways	<u>4,368</u>	<u>32,236</u>
Parent Infant Education Program, ID/MH Services, Residential Services, In Home Support services	<u>5,990</u>	<u>49,020</u>

GASOLINE FOR:

NUMBER OF GALLONS PURCHASED	435.99	6,238
COST OF GASOLINE PURCHASED	<u>\$926.26</u>	<u>\$13,966</u>

** Gas reported Goochland and Quarles March 2025

REPAIRS & MAINTENANCE

COST OF REPAIRS & MAINTENANCE	<u>\$684.64</u>	<u>\$15,288</u>
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DRIVERS HOURS & SALARIES

NUMBER OF HOURS DRIVERS WORKED	274.50	2,996
DRIVERS SALARIES	<u>\$5,610.34</u>	<u>\$61,185</u>