



GOOCHLAND POWHATAN COMMUNITY SERVICES BOARD MEETING

April 7, 2025

4:30 P.M.

Powhatan Board Room (Village Building)

AGENDA

- I. Minutes of the March 3, 2025 Board Meeting
Pages: 2-4
***Action: Approve or amend March 2025 minutes.**

- II. Presentation on Reimbursement
Pages: N/A
***Informational**

- III. FY26 Board Membership
 - a. Appointment of Nomination Committee for CSB Board Officers
 - b. Board candidates
Pages: N/A
***Informational**

- IV. FY 2026 Meeting Schedule
Pages: N/A
***Informational**

- V. Reports
 - a. Board Chair
 - b. Senior Developmental Services Director
 - c. Senior Clinical Director
 - d. Senior Administrative Director
 - e. Executive Director
 - f. Other Reports
***Informational**

- VI. Adjourn

Next Meeting: May 5, 2025. Location: Goochland

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
March 3, 2025

Goochland Powhatan Community Services Board of Directors held its March 2025 meeting on Monday, March 3, 2025, at Pathways, in Goochland.

Present

Marcus Allen
Michael Asip
Parthenia Dinora
Stephen Hancock
Joyce Layne-Jordan
Sandra Leabough
Crystal Neilson-Hall
Linda Revels

Absent

James Babcock
Jackie Cahill

Staff Attending

Carinne Kight
Lateshia Brown
Lisette Edwards
Maitlin Ware

Welcome

Crystal Neilson-Hall welcomed all attending Board members and thanked them for joining the meeting. There were no additions to the agenda.

Minutes

February 2024 meeting minutes were reviewed for approval.

ACTION: Motion to approve February 2025 meeting minutes was made by M. Asip, seconded by S. Hancock. Motion approved by all in attendance, none opposed. Motion carried.

Public Comment

Linda Moore provided information to Board members regarding the ID/DD waiver. Specifically, resources for new consumers and families.

Presentation

Maitlin Ware, Monacan Services Manager, presented on the Monacan program. Monacan is the agency's Day support program which serves people diagnosed with Intellectual or Developmental Disabilities. Maitlin reviewed the program and showed a video of participants describing what they like to do in the program and why they enjoy Monacan Services.

FY2025 6 Month Financial Statement

Carinne reviewed the 6-month financial statements with the board. Overall, there was nothing to report aside from an increase in miscellaneous revenue. Carinne explained it was a payment from DBHDS that was not expected and required research to allocate so for now it went in miscellaneous. Michael will do a journal entry to allocate it correctly once it's determined where that is. The board had discussion surrounding recent federal budget items and possible impact on GPCS funding.

Powhatan Building Updates

Toby reported that he Rick and that Rick is closing on the land tomorrow. When he receives the deed Rick will send a copy. Next step once Rick has the deed is to get the construction loan, which he reported he has good prospects for. Powhatan county will be reaching out to Rick regarding the sidewalks because they are doing those. Once dates are more nailed down Toby wants to coordinate a groundbreaking.

Reports

Board Chair –

None

Senior Community Supports Director –

Lateshia reminded the Board that the regional contract with Commonwealth Catholic Charities (CCC) is dissolving. GPCS has 6 individuals receiving case management services through CCC, so there was only a small number to transition. Other CSBs in the region have to absorb a much higher number and will be reviewing staffing needs to accommodate the increase in individuals. GPCS is working closely with CCC as this is a significant change for individuals who have never received case management services through a CSB. We are still required to offer choice for case management providers. Currently, there are not a lot of options in the region as far as private case management providers. Many did not survive the transition in 2016. Existing private providers have limited capacity. GPCS will continue to coordinate with other CSBs in the region to offer choice for support coordination/case management.

Lateshia also reported that her units have started planning for a developmental services awareness event. They are planning to have it at the landmark center in Powhatan. They also decided to combine with the Monacan talent show because there is typically a very good turnout for that and are likely to hit more people then. The plan is to bring in partners that work within developmental services and they will have tables and provide information there. May 16th is a tentative date currently and they are deciding on exact time and other details. Lateshia asked board members if they have any ideas around community members it would be good to engage with, please let her know.

Senior Clinical Director –

Toby will provide the clinic update with his update.

Senior Administrative Director –

Carinne reported that one of the emergency services clinician positions is still open but other than that all the other vacancies have been filled. She also discussed the use of county email and setting up email addresses for the members. There was discussion around the need for this due to possible FOIA

requests. After discussion most members were okay using their own address, those that were not would get with Carinne to set up agency emails.

Executive Director –

Toby discussed VACSB budget summary as of last general assembly and the board again engaged in discussion surrounding federal and state changes and the impact on GPCS funding.

Toby also reported on the Marcus alert initiative. The CSB role is to lead the planning effort in both counties, which Lisette has been working on. There is concern that any funding cuts would affect implementation.

Toby reported that he has spent a lot of time the past couple months shadowing programs and meeting with the county administrators, staff, etc. He has been working on building solid relationships and networking. Toby has been invited to be part of the Powhatan strategic plan and planning process. Lastly Toby reminded the board that the next VACSB conference is in Norfolk on May 7 through the 9th. Any interested Board members should get with him or Carinne to get set up.

The meeting was adjourned at 5:14 pm.

Mike Asip, Secretary
MA/ck

Date

DEVELOPMENTAL SERVICES

April 2025 Board Report

Parent-Infant Education Program (PIEP)

We had 4 referrals to PIEP in March, 7 children were discharged, and we served 62 families with active IFSPs (another 15 in the intake process).

PIEP is joining with other teams across the state to develop the state's goals and specific plans for incorporating the Pyramid Model into Virginia's Early Intervention Programs. The aim of this initiative is to build resilience and address needs earlier by providing support in the social and emotional development of young children and their families. By strengthening the parent/child relationship and addressing challenging behavior with evidence-based interventions, these children and their families will be better equipped as children mature and become ever more complex. We will be developing plans specific to known areas of need, like children entering foster care, as well as plans for providing education and support to all our families on how to maximize their child's potential and prepare for typical milestones.

Submitted by Jeanine Vassar,
Program Manager, Parent-Infant Education Program

Developmental Services Support Coordination (ID/DD)

Active CM (Medicaid)	101
Active CM (Non-Medicaid)	0
Waiver Breakdown	
Community Living	57
Family & Individual	43
Building Independence	1
Active Waiver Total	100
Non-waiver Active CM	0
Total Individuals Served	100
Contracted CM Services	6
Transfers	0
DD Waiver Wait List Numbers	
Priority 1	3
Priority 2	33
Priority 3	33
Wait List Total	70

Developmental Services Support Coordinators continue to work diligently to ensure all individuals have the services and resources they need. The Support Coordinators and Support Coordinator Manager participate in meetings and training throughout the month.

GPCS had the opportunity to have another waiver waitlist committee session where 3 more individuals were awarded waivers. The team will work diligently to have them open to the agency and initiate services. The Support Coordinators have continued to work with Commonwealth Catholic Charities to meet the new individuals that will be added to their caseloads and identify any needs they may have. The support coordination team will remain dedicated to linking, monitoring and

ensuring optimal health and safety for the individuals that we serve without a lapse in service.

Submitted by LaTasha Dodson,
Program Manager, Developmental Services (DS) Support Coordination

In Home Support Services

The in-home support program currently serves 14 consumers. One of the two recent referrals has begun services, leaving one referral pending.

Recently, the in-home support program held a staff meeting and social gathering at Dave & Buster's. During the event, Naomi Robinson, Developmental Services Quality Assurance Coordinator, and Toby Fritz. The gathering provided an opportunity for team members to connect, discuss program updates, and enjoy a social setting together.

In-home staff continue to actively support individuals in both their homes and the community. Recent outings included:

- St. Patrick's Day festival in Richmond
- Sky Zone for trampoline activities
- Bowling and movie outing
- Dining out and shopping trips
- Visits to various libraries
- Outdoor walks at local parks (now increasing with warmer weather)

The In -Home program remains committed to enhancing the lives of individuals through meaningful community engagement and support.

Submitted by: Lisa Williams,
Program Manager, In Home Support Services

Day Support Services (ID/DD)

Monacan

Monacan Services unfortunately had to discharge a consumer due to ongoing medical issues. In April, Monacan will be adding a new consumer, bringing the total number of funded consumers back to 20. Additionally, a tour is scheduled in April for a prospective consumer.

The consumers are eagerly preparing for their upcoming Talent Show, which will take place on May 16th at 1 PM at the Landmark Center during the Developmental Disability Awareness Event. They have chosen their acts and are practicing diligently. The Talent Show is one of the highlights of the year for the consumers, and we hope for a fantastic turnout!

Submitted by Maitlin Ware,
Program Manager, Monacan Services

Clinical Services February 2025 Board Report

Behavioral Health and Wellness

We have organized a Gambling Prevention Campaign which runs March–April, targeting Goochland, Powhatan, and surrounding areas. It is targeted towards an audience of men who are interested in sports and gambling, so streaming tv and radio stations were selected based on that target and included WRNL 910 The Fan (Sports Talk), WRXL ALT102.1, WRVQ Q94 (Top 40), and WRXLHD2 Big 98.5 (Country).

Youth Mental Health First Aid Training was conducted on February 14th with the Virginia Boys and Girls Club, with 13 participants successfully completing the course. Rural Substance Awareness and Action Coalition (RSAAC) is successfully meeting their goal of attending one community event per month. For their February event, they organized a Revive training at the Powhatan Library, facilitated by Powhatan At-Large Member Jessie Brennan.

Wellness Wednesdays - Black History Month Highlights. Staff members contributed insightful articles on Black History, including community organization during the Civil Rights Era, highlighting Rosa Parks and the 1963 retail boycotts, and on local resources, including Birth in Color RVA – Advocating for reproductive justice, along with Community events, museums, and Black-owned businesses.

Mental Health Outpatient Team

MHOP- 289 clients served in February. 179 adults and 114 kids.

SBS-116 clients in served within the 5 schools.

Med services- 226 visits with 154 unique clients served.

Updates:

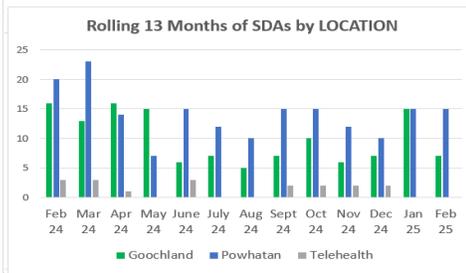
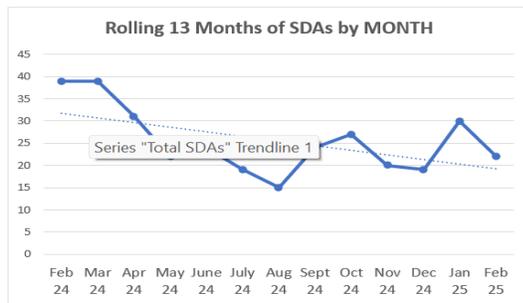
SBS clinician gave presentation at Powhatan High school for teachers training day on Roadmap to wellness. Several staff attended the School training and received positive feedback on presentation. 3 staff attended a Play therapy Training workshop through Region 4 on working with young kids and families.

Emergency Services/Access Team

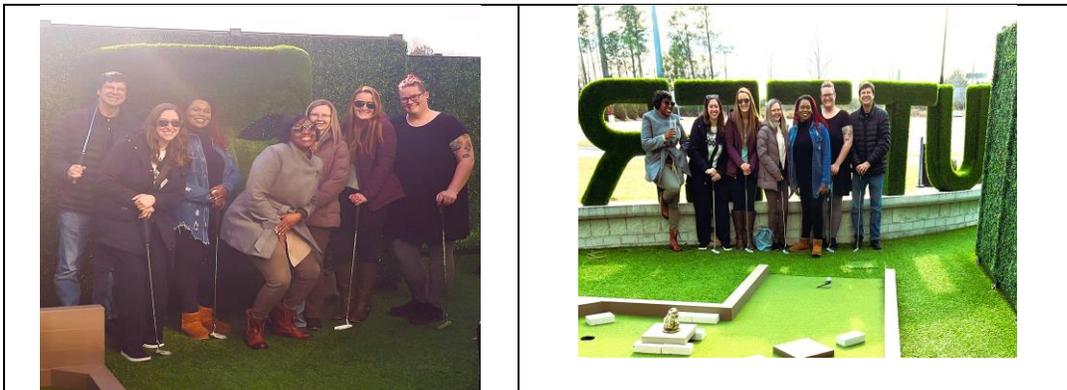
SDA: In February, the Access Team completed 22 SDA assessments, a decrease of 27% compared to January 2025. The number of evaluations in February 2025 also significantly decreased by 44% compared to FY24. We attribute the decrease in SDAs to the weather, which resulted in agency closures. The Access Team completed 15 assessments in the

Powhatan Clinic and 7 in Goochland Clinic, which show the same trend as before January 2025. All consumers were seen in person and there was no need to use the telehealth option. In collaboration, the Emergency Services Manager, Senior Clinical Director, Mental Health Outpatient Director, and Substance Use and Mental Health Recovery Manager worked on developing a new form for Comprehensive Needs Assessment (CNA), Comprehensive Needs Assessment Addendum, and Safety Plan Visit due to a planned change of the SDA process. When the CNA is ready to be implemented, the Access Team will be completing the CNA instead of the SDA Screener during the SDA visit to improve the intake process.

	Feb 24	Mar 24	Apr 24	May 24	Jun 24	July 24	Aug 24	Sept 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25
Total SDAs	39	39	31	22	24	19	15	24	27	20	19	30	22
Location	Feb 24	Mar 24	Apr 24	May 24	Jun 24	July 24	Aug 24	Sept 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25
Goochland	16	13	16	15	6	7	5	7	10	6	7	15	7
Powhatan	20	23	14	7	15	12	10	15	15	12	10	15	15
Telehealth	3	3	1	0	3	0	0	2	2	2	2	0	0



On February 10th, the team participated in a team-building activity at Richmond Puttery supporting each other in completing a challenging mini golf course.



2/10/2025 Team Building Activity

Emergency Services: The Access Team provided 32 emergency services in February 2025, a decrease of 27% compared to FY24. There were 3 ES phone calls, which was a significant

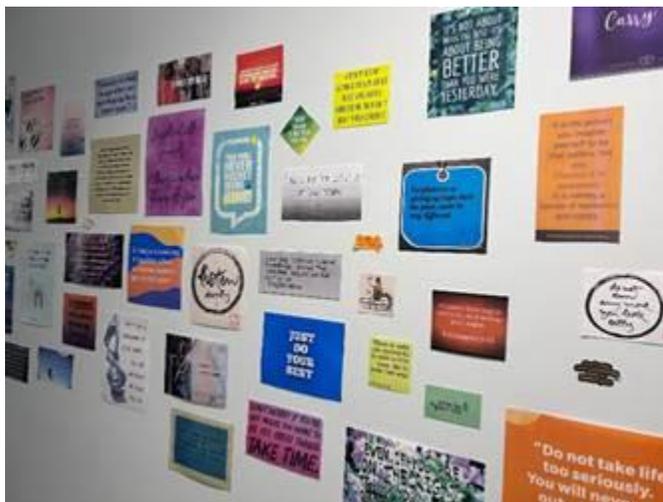
decrease of 70% compared to January 2025. There were 19 Hospital Liaison Visits, an increase of 36% compared to January 2025. The Emergency Services Manager and the Senior Clinical Director met with the Nursing Director, Sarah Cannon, and other Westchester Emergency Department staff to continue developing the partnership, as well as, met virtually with Erin DeLizzio, CReST Program Manager to refamiliarize with CReST services and arrange in-person presentation for GPCS staff. The Senior Clinical Director, Lisette Edwards, organized the second Marcus Alert Meeting, and Hannah Neukrug, Marcus Alert Project Coordinator for Region 4 coordinated with representatives of HopeLink to present and answer questions about the Regional 988 Center to increase the understanding of the role of the center in the integration between 988 and 911. In addition, we interviewed a candidate, Katie Hardman, and will be proceeding with hiring her for one of our open Emergency Services Clinician positions.



	Feb 24	Mar 24	Apr 24	May 24	Jun 24	July 24	Aug 24	Sept 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25
Total Crisis	44	66	55	37	28	43	25	43	42	34	45	36	32
Location	Feb 24	Mar 24	Apr 24	May 24	Jun 24	July 24	Aug 24	Sept 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25
Goochland	31	34	22	10	16	27	11	23	14	15	21	11	12
Powhatan	9	25	29	27	12	15	14	15	28	19	21	22	18
Telehealth	3	7	3	0	0	1	0	5	0	0	3	2	2

Substance Use and Mental Health Recovery Team:

The Substance Use and Mental Health Recovery Team made it through another wintery month, has continued to engage our community members in our peer led Pathways programs in both Powhatan and Goochland this month, with close to 18 new consumers attending a variety of our groups. Our peers continue to work with consumers within the agency to provide support in a variety of ways for those looking to continue their recovery journey. We offer a safe space for anyone to come and connect with a peer, receive some encouragement, or engage in Acudetox by our trained peer!



Our Substance Use clinicians have held clinical groups this month and are looking forward to engaging more consumers with long term support. They are further developing the group curriculum to accommodate the needs of our clients . Our clinicians also conducted 16 individual therapy sessions and our Substance Use care coordinator continued to maintain services with 10 individuals this month and began her transition to the new Outreach Coordinator for Powhatan County. Interviews have started to find a new Care Coordinator and we are working on outreach projects with our new Outreach Coordinator!

Our Mental Health Case Management team conducted 44 visits this month and continued to provide wrap around supports to consumers to ensure timely access to psychiatric, medical, and community services.

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-25)

MONTH OF Feb-25

VEHICLE	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van
Program	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Monacan	Monacan	Monacan	Monacan
Auto ID (last four VIN)	2236	2508	2450	0089	7202	6021	3364	3044	0908	8586	8578	5388	3695
Pate #	145-507L	176-819L	37-534L	117-954L	167-233L	197-521	167-212L	161-538L	106-432L	144-819L	144-820L	118-010L	116-907L
MILEAGE	193,721	197,346	263,035	216,315	236,291	124,123	300,960	96,384	153,379	60,110	59,037	110,381	164,015
MILES DRIVEN	0	0	0	917	0	1,164	959	0	0	235	83	0	70

VEHICLE	Van	Car	Car	Car	Van	Van	Car	Car	Car	Car	Car	Car	Car
Program	Monacan	Monacan	Monacan	Monacan	Pathways	Pathways	Pathways	Pathways	MH CM	MH CM	MH CM	ID CM	ID CM
Auto ID (last four VIN)	6691	4489	1369	7019	0967	8280	0831	0654	9585	1990	0502	0090	9825
Pate #	205-951	197-518L	106-442L	244-539L	118-003L	244-512L	244-506L	156-857L	106-406L	140-018L	244-507L	47-572L	167-221L
MILEAGE	15,586	72,867	113,096	8,011	111,321	5,630	9,978	180,009	113,286	132,505	13,915	129,578	64,573
MILES DRIVEN	0	454	279	409	0	248	729	66	0	77	227	625	182

VEHICLE	Car		Car	Car	Car	Car
Program	ID CM	ID CM	IHSS	PIEP	PIEP	PIEP
Auto ID (last four VIN)	9824	7216	6635	2890	2281	8729
Pate #	167-220L	244-545L	146-867L	167-222L	39-337L	239-195
MILEAGE	106,819	18,344	76,247	66,332	118,162	20,849
MILES DRIVEN	620	948	319	253	391	1,095

TOTAL MILEAGE & PROGRAM UTILIZATION

TOTAL # MILES DRIVEN	10,350	115,482
Operations (Transportation)	3,040	44,584
Monacan Services & Pathways	2,573	27,868
Parent Infant Education Program, ID/MH Services, Residential Services, In Home Support services	4,737	43,030

GASOLINE FOR:

NUMBER OF GALLONS PURCHASED	503.93	5,802
COST OF GASOLINE PURCHASED	\$1,103.71	\$13,039

** Gas reported Goochland and Quarles February 2025

REPAIRS & MAINTENANCE

COST OF REPAIRS & MAINTENANCE	\$662.47	\$14,604
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DRIVERS HOURS & SALARIES

NUMBER OF HOURS DRIVERS WORKED	226.50	2,722
DRIVERS SALARIES	\$4,631.59	\$55,575