



GOOCHLAND POWHATAN COMMUNITY SERVICES
BOARD MEETING

September 9, 2024
4:30 P.M.
Pathways (Goochland)

AGENDA

- I. Minutes of the August 5, 2024 Board Meeting
Pages: 2-4
***Action: Approve or amend August 2024 minutes.**
- II. Public Comment
- III. Final Budget Reports – Cheryl
Pages: 5
***Informational**
- IV. Unaudited EOY FY 2024 Budget Reports – Cheryl
Pages: 6
***Informational**
- V. Powhatan Building Updates -- Cheryl
Pages: N/A
***Informational**
- VI. Board Roles, Duties and Responsibilities – Cheryl & Jackie
Pages: 7-22
***Informational**
- VII. Reports
 - a. Board Chair
 - b. Senior Community Support Director
 - c. Senior Administrative Director
 - d. Executive Director (Interim)
 - e. Other Reports***Informational**
- VIII. Closed Session: ED Search Update
Pages: N/A
- IX. Adjourn

Next Meeting: October 7, 2024. Location: Powhatan Board Room

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
August 5, 2024

Goochland Powhatan Community Services Board of Directors held its August 2024 meeting on Monday, August 5, 2024, at the Powhatan office board room.

Present

Marcus Allen
Michael Asip
James Babcock
Jackie Cahill
Parthenia Dinora -Via Zoom
Stephen Hancock
Joyce Layne-Jordan
Crystal Neilson-Hall

Absent

Linda Revels

Staff Attending

Cheryl Smith
Carinne Kight
Lateshia Brown

Welcome

Jackie Cahill welcomed all attending Board members and thanked them for joining the meeting. There were no additions to the agenda.

Minutes

June 2024 meeting minutes were reviewed for approval. There was one correction noted that Jamie Babcock was listed in the absent column and the attending column. He did attend the meeting.

ACTION: Motion to approve June 2024 meeting minutes as amended was made by M. Asip, seconded by P. Dinora. Motion approved by all in attendance, none opposed. Motion carried.

Public Comment

There was no public comment.

Executive Director Search Update

Jackie reported to the board that there were 12 candidates for the position of executive director who met the minimum requirements. Of those candidates 3 were selected for interview. Unfortunately 2 of those selected backed out of interviews, however one was interviewed and impressed the selection committee. The selection committee is completing a second interview with the candidate on August 16, 2024. The senior directors were asked to participate in the second interview including question. Additionally, Stephen will be in on the second interview panel in place of Crystal. The committee will keep the Board informed as things move forward.

Powhatan Building Updates

Cheryl Smith, Interim Executive Director gave an updated on the new Powhatan building. The site plan is approved and now they are just waiting on the building permit. They finalized plans with architect last week and submitted them to the County. They are thinking August will be the month they will break ground. Have not given an updated completing date. Was initially March, will check with them after groundbreaking.

Cheryl also updated the Board on the current Powhatan building and the roof replacement. The roof was supposed to be done July 26th, and they are behind, completing some finishing things this week.

New Board Member Update

Cheryl informed the Board that Sandra Leabough will be voted in tomorrow by the Goochland Board of Supervisors. She will be at the September meeting and will be attending VACSB in Roanoke in October.

Reports

Board Chair –

None

Senior Finance Director –

none

Senior Community Supports Director –

We coordinated with DBHDS to do a mobile dental clinic in June. The clinic served 8 consumers and is planned to be back out in December. The In Home Supports program has almost doubled in numbers in terms of the number of consumers since the beginning of the year. Also, Nancy Hakala, physical therapist in the PIEP program is retiring after been with agency 30 years.

Senior Clinical Director –

None

GPCS Senior Administrative Director –

There are openings for developmental services support coordinator, DSP, and the hourly positions of in-home supports specialist. The outpatient and peer positions were filled.

Interim Executive Director -

Irene resigned as of July 15, 2024. The leadership team is working to get the spot filled. There has been one candidate who applied, and an interview is set for tomorrow. An internal candidate applied today and will be scheduling her interview as well, likely next week. The independent financial audit starts at the end of the month.

Other Reports –

Marcus went to substance use mental health awareness day. There was a good turnout and a good number of people from his church attended as well. Very good event overall.

At approximately 4:56 p.m., S. Hancock moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.2-3711.A (4) for the protection of the privacy of individuals in personnel matters not related to public business. M. Allen seconded this motion, and the Board unanimously approved it.

Reconvened in Regular Session

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas § 2.2-3712.D of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland Powhatan Community Services Board of Directors certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

ACTION: Motion made by M. Asip to certify conformity of closed meeting and to reconvene regular session, seconded by J. Babcock. All members affirmed this.

The meeting was adjourned at 5:12 pm.

Mike Asip, Secretary
MA/ck

Date

GOOCHLAND POWHATAN COMMUNITY SERVICES
ALL PROGRAMS COMBINED
BUDGET
FY 2025

Account Description	FY 2023 Actual	FY 2024 Approved	Preliminary FY 2025 Budget	Final FY 2025 Budget	Difference
EXPENSE					
PERSONNEL					
Total Salaries and Wages	\$4,346,355	\$5,116,380	\$6,060,051	\$6,032,572	(\$27,479)
Total Fringe	\$1,033,887	\$1,253,185	\$1,479,216	\$1,498,498	\$19,282
Total Personnel Services	\$5,380,242	\$6,369,565	\$7,539,267	\$7,531,070	(\$8,197)
OPERATIONS					
Total Staff Development	\$29,785	\$31,515	\$35,122	\$34,179	(\$943)
Total Facility Expense	\$218,556	\$218,596	\$210,454	\$210,454	\$0
Total Supplies	\$154,763	\$182,953	\$191,601	\$190,202	(\$1,400)
Total Travel Expense	\$124,667	\$120,855	\$111,501	\$128,946	\$17,445
Total Consultants	\$696,625	\$554,735	\$736,537	\$472,917	(\$263,620)
Total Misc. Expense	\$95,453	\$139,692	\$112,539	\$131,074	\$18,535
Total Operations	\$1,319,849	\$1,248,346	\$1,397,754	\$1,167,772	(\$229,982)
TOTAL EXPENDED	\$6,700,092	\$7,617,911	\$8,937,021	\$8,698,842	(\$238,180)
INCOME					
State Income - MH	\$2,105,802	\$2,568,176	\$2,823,714	\$2,753,436	(\$70,278)
State Income - DD	\$421,439	\$450,277	\$507,314	\$510,937	\$3,623
State Income - SA	\$486,640	\$543,610	\$590,670	\$612,163	\$21,493
Federal Income	\$706,395	\$404,536	\$950,000	\$595,855	(\$354,145)
Goochland County	\$373,630	\$392,312	\$411,928	\$411,928	\$0
Powhatan County	\$373,630	\$392,312	\$411,928	\$411,928	\$0
Fees:					
Medicaid SPO	\$1,292,697	\$1,309,179	\$1,204,769	\$1,276,985	\$72,216
Medicaid Waiver	\$630,373	\$615,188	\$659,388	\$689,989	\$30,601
Medicaid Transport	\$23,661	\$20,000	\$18,581	\$20,000	\$1,419
Schools	\$0	\$0	\$402,721	\$402,721	\$0
Direct & Third Party	\$377,553	\$406,479	\$438,418	\$451,066	\$12,648
Work Contracts	\$0	\$0	\$0	\$0	\$0
Program Activities	\$5,477	\$5,709	\$5,143	\$5,143	(\$0)
PIEP Part C	\$214,618	\$282,707	\$282,707	\$259,266	(\$23,441)
Reinvestment	\$192,210	\$177,425	\$177,425	\$177,425	\$0
Restricted-Grant	\$0	\$0	\$0	\$0	\$0
Reserves	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$30,913	\$50,000	\$52,315	\$120,000	\$67,685
TOTAL INCOME	\$7,235,038	\$7,617,911	\$8,937,021	\$8,698,842	(\$238,180)
BALANCE	\$534,946	(\$0)	(\$0)	\$0	

Notes:

Overall, we had less than a 3% change -- 2.7% decrease

**GOOCHLAND POWHATAN COMMUNITY SERVICES
ALL PROGRAMS COMBINED
BUDGET REPORT**

FY 2024						
Account Description	FY 2023 Actual	FY 2024 Approved	Through 6/30/2024	% Expended	Over/(Under)	Notes
EXPENSE						
PERSONNEL						
Total Salaries and Wages	\$4,346,355	\$5,116,380	\$5,475,530	107%	\$359,150	
Total Fringe	\$1,033,887	\$1,253,185	\$1,338,704	107%	\$85,519	
Total Personnel Services	\$5,380,242	\$6,369,565	\$6,814,234	107%	\$444,669	1
OPERATIONS						
Total Staff Development	\$29,785	\$31,515	\$39,188	124%	\$7,673	2
Total Facility Expense	\$218,556	\$218,596	\$208,511	95%	(\$10,086)	
Total Supplies	\$154,763	\$182,953	\$222,213	121%	\$39,261	
Total Travel Expense	\$124,667	\$120,855	\$160,156	133%	\$39,301	
Total Consult/Prof Servs	\$547,441	\$554,735	\$367,841	66%	(\$186,894)	
Total Special Funding	\$149,184	\$0	\$315,749			3
Total Misc Expense	\$95,453	\$139,692	\$153,347	110%	\$13,655	
Total Operations	\$1,319,849	\$1,248,346	\$1,467,005	118%	\$218,658	
TOTAL EXPENDED	\$6,700,092	\$7,617,911	\$8,281,239	109%	\$663,327	
INCOME						
State Income - MH	\$2,105,802	\$2,568,176	\$2,705,978	105%	\$137,802	
State Income - DD/ID	\$421,439	\$450,277	\$501,135	111%	\$50,858	
State Income - SUD	\$486,640	\$543,610	\$768,782	141%	\$225,172	
Federal Income	\$706,395	\$404,536	\$1,010,558	250%	\$606,022	4
Goochland County	\$373,630	\$392,312	\$392,312	100%	\$0	
Powhatan County	\$373,630	\$392,312	\$392,312	100%	\$0	
Fees:					\$0	
Medicaid SPO	\$1,292,697	\$1,309,179	\$1,132,101	86%	(\$177,079)	5
Medicaid Waiver	\$630,373	\$615,188	\$669,079	109%	\$53,891	
Medicaid Transport	\$23,661	\$20,000	\$0	0%	(\$20,000)	
Schools	\$0	\$0	\$294,583	0%	\$294,583	6
Direct & Third Party	\$377,553	\$406,479	\$446,610	110%	\$40,131	
Work Contracts	\$0	\$0	\$0	0%	\$0	
Program Activities	\$5,477	\$5,709	\$5,225	92%	(\$484)	
PIEP Part C	\$214,618	\$282,707	\$282,707	100%	\$0	
Reinvestment	\$192,210	\$177,425	\$177,425	100%	\$0	
Restricted-Grant	\$0	\$0	\$0	0%	\$0	
Reserves	\$0	\$0	\$0	0%	\$0	
Miscellaneous	\$30,913	\$50,000	\$76,164	152%	\$26,164	7
Interest and Other	\$0	\$0	\$34,255	0%	\$34,255	
TOTAL INCOME	\$7,235,038	\$7,617,911	\$8,889,226	117%	\$1,271,315	
BALANCE	\$534,947	(\$0)	\$607,987			

Notes:

- 1) Over \$100K for bonuses that were not budgeted. **3 unbudgeted SBS clinicians started in May**
- 2) There were a lot of conferences and training paid for this year.
Ex - Play Therapy Training, VACSB Registration, Train the Trainer Safety Care, VA Association of Play Therapy Conference
- 3) End of Federal Year (9/30/23) purchasing with SOR Funding
- 4) We received \$87K of our Pathways Grant in the 1st Qtr for Expenditures that took place in FY 23. Timing of Reimbursement Payments. **\$212K SUD Funding Received in June**
- 5) Some of our consumers have lost Medicaid
- 6) **We received \$295K form Powhatan and Goochland Schools that was not budgeted**
- 7) We received \$72,846 from Goochland County for our SUD Case Coordinator

GOOCHLAND POWHATAN CSB



**PART OF A UNIQUE SERVICES SYSTEM IN
VIRGINIA**

- Why did I want to be appointed to GPCS?
- What do I bring to GPCS?
- How do I want to utilize the talents, skills, interests, and influence I bring?
- If I could change one thing about my service to GPCS, what would it be?
- What are the areas of information and education I would like to have to better equip me?

REFLECTIONS

- CSBs are local public agencies authorized in the Code of Virginia, established by local governing bodies, and charged with mandates and responsibilities with General Assembly, state administration and local oversight
- CSB Board members are local officials with policy responsibilities and roles outlined in the Code of Virginia

**WHY ARE
CSBs
UNIQUE?**

- Creating and approving policy, unlike local Advisory Boards
- Long term and strategic planning for needs of local citizens with mental illness, intellectual and developmental disabilities, and/or substance use disorders (services assurance and oversight role)
- Assuring quality services and funding compliance with federal, state and local mandates and priorities (fiduciary role)
- Communicating needs of citizens with mental disabilities to local, state and national decision makers (advocacy role)

BASIC ROLES OF CSB BOARD MEMBERS

(CODE OF VIRGINIA)

- Operates as a local government subdivision, complying with all regulations governing public entities
- Board members as local officials are subject to public scrutiny and comply with FOIA, COIA, HIPAA, and all other regulations
- Employees are CSB employees, not of the local governing bodies
- Board of Directors hires Executive Director to implement all policies, administration, operations, and regulatory requirements
- Chair of the Board signs Performance Contract with state agency for state funds and obligations and provider agreements with Medicaid agencies or designees.
- Executive Director as chief executive officer, reports directly to Board and implements all policy, financial and regulatory requirements, directs operations, staffing, service delivery, contracting, and all aspects of CSB

GOOCHLAND POWHATAN: AN OPERATING CSB

- CSBs created by Code in 1968 as local government subdivisions
- 40 CSB serve 134 localities in Virginia
- 10 of the 40 CSB/BHAs serve one locality
- 30 of the 40 CSB/BHAs serve 2-10 localities
- Over 600 citizen Board members appointed by local governing bodies-system wide
- Over 12,000 staff statewide, many 24/7

CSB SYSTEM OVERVIEW

- Appropriate justification for each public dollar invested in service delivery, direct or contracted
- Transparency of all activities, decisions, actions, information, etc. except what is allowable under law
- Priority populations must be served- example: pregnant substance use women
- Code mandates must be accomplished, including emergency services, case management, discharge planning and mandatory treatment
- Consumer/other complaints addressed and resolved within law, policies, and regulation
- Licensing, human rights, grievance procedure, fee scale, organizing documents, By-laws, Board minutes and action

ACCOUNTABILITY

With State (DBHDS/DMAS):

- Complying with Performance Contract, payer requirements, data, reports, etc.,
- Knowing that Performance Contract controls much of funding requirements
- Setting quality improvement of services and operations as a goal

With State elected officials:

- Alerting them to “success” stories about consumers and families
- Informing them of the most valued services for their citizens and the need for state investment in those services
- Informing of CSB accomplishments but also of the need documented by the CSB

BOD INTERACTIONS

With Local governments:

- Informing each body of CSB accomplishments, of citizen needs and how needs can be met
- Helping local governments understand the value that the CSB and its services bring to each locality with regard to those with disabilities and their employed family members, the number of employees and the economic power of those salaries

With CSB Board members:

- Assisting in achieving mission of the CSB
- Participating in education sessions about services and consumer needs
- Being willing to ask for and receive input from consumers and family members on the Board
- Engaging in policy discussion, oversight, planning, problem-solving, and advocacy to accomplish the mission of the CSB
- Developing and participating on Committees of the CSB
- Participating in VACSB advocacy and conferences

BOD INTERACTIONS CON'T.

With community at large:

- Reflecting mission and values in your actions, words and practices
- Educating community of the value of citizens with disabilities and that investments in people yield exceptional dividends
- Assisting community service organizations in knowing how assistance can be given to CSB and to individual consumers
- Doing all things possible to stamp out stigma-use “people-first” language
- Identifying interested and capable individuals who may be interested in CSB membership and who can bring skills and talents to the CSB
- Attending community meetings where CSB presence would be a value

With consumers of services:

- Being interested in their input into services needs and their preferences

BOD INTERACTIONS CON'T.

With Executive Director and GPCS Staff:

- Assisting in policy, oversight, planning, problem-solving, and advocacy to accomplish the mission of the CSB
- Reviewing proposed solutions to problems and making appropriate decisions
- Referring complaints from local government, community at large, consumers, and families to the Executive Director for issue identification and resolution
- Referring complaints/issues from employees of the CSB to the Executive Director and to existing policies and procedures for redress
- Addressing appropriately reports from the Executive Director and taking actions needed for the Executive Director to implement necessary decisions
- Recognize that, as a member of an operating board, that the Executive Director and/or appropriate senior level staff are responsible for the day-to-day operations of GPCS and for implementing policies adopted by the GPCS BOD.
- Support staff whenever possible to ensure the most effective, and efficient provision of services.

BOD INTERACTIONS CON'T.

- Board members reflect CSB Values
- The community at large and community organizations know about, respect and want to assist the CSB mission
- Local governing bodies know CSB and citizen needs and respond to the need
- Consumers, families and advocates are valued in planning and service design
- Elected state and local officials know the accomplishments, successes and needs of the CSB
- The CSB is recognized as an effective advocate
- Progress in achieving the CSB mission and goals is constant, even when slightly incremental

AN EFFECTIVE CSB

- Make policy decisions from the big picture and attends to the “public” trust
- Understand and reflects the CSB mission and values to the community
- Communicate to local and state decision-makers the opportunities to address the needs of citizens with mental disabilities
- Understand and practices parameters of the Board Member role (FOIA, HIPAA, COIA, liability, etc.)

EFFECTIVE BOARD MEMBERS

- Lead in promoting the community value of people with disabilities.
- Consistently practice knowing the distinction between the policy, fiduciary and advocacy roles of Board Members and the executive, administrative and operational roles of Executive Director.
- Use personal contacts and influence to advocate for the CSB mission with the community.

EFFECTIVE BOARD MEMBERS

Established Committees

- CSBs may establish committees in their bylaws related to finance, board policies and HR functions
- The roles of those committees are to review policies and recommend updates to reflect practice, evaluate the Executive Director, and review the organization's budget

Potential Committees

- The BOD might consider answering the question “How can I help?” by creating a couple of ad hoc committees to investigate solutions to issues facing the CSB
- Possible topics might include:
 - Coming out of the pandemic
 - Diversity, equity and inclusion
 - Legislative outreach
 - Training and BOD development
 - Local government outreach

BOD COMMITTEES

THANK YOU

**JENNIFER FAISON
EXECUTIVE DIRECTOR
VIRGINIA ASSOCIATION OF
COMMUNITY SERVICES BOARDS**



COMMUNITY SUPPORT SERVICES

September 2024 Board Report

Parent-Infant Education Program (PIEP)

We had 6 referrals to PIEP in August, 9 children were discharged, and we served 69 families with active IFSPs (with another 20 families in the intake process).

August (and early September) is when the greatest number of children discharge from PIEP because they're transitioning to school-based services at the start of the school year, even if they're not turning 3 yet. Part of our process for preparing families for this "graduation" is to provide social stories for the parents to read with their children over the summer, so the child has a better idea of what to expect. These social stories are tailor-made books that have pictures of the specific child's classroom and teacher included in a "Joey Goes to School" type format, though with this child's name of course. The story takes them through their morning routine, transportation to the school (whether by bus or car), arriving at the classroom, activities across the day, and then ends with a family photo on the last page for who they'll come home to.



This has been tradition for over a decade at least and we've been able to pull from a cache of photos for the teachers, classroom, cafeteria, playground, etc, only needing to add photos of the child and their family. This year however, we've been busy bees trying to prepare books with all new pictures for the students starting at the new Goochland Elementary School! These students have new everything, including that their teachers' photos need to be taken in the new classrooms. These teachers have been so helpful, even though they were delayed in setting up their classrooms, by taking photos to send us for things that weren't ready yet at the open house! We're so lucky to have this partnership with them.

Submitted by Jeanine Vassar, Program Manager, Parent-Infant Education Program

Developmental Services Support Coordination (ID/DD)

Developmental Services Support Coordinators continue to work diligently to ensure all individuals have the services and resources they need. The Support Coordinators and Support Coordinator Manager participate in meetings and training throughout the month such as Central State Training and Region 4 training and development conference, and DD unit meetings.

The DS Manager and Lead SC continues to conduct interviews for three DS Support Coordinator position subsequently, two new women have been hired.

Submitted by LaTasha Dodson, Program Manager, Developmental Services (DS) Support Coordination

Active CM (Medicaid)	101
Active CM (Non-Medicaid)	1
Waiver Breakdown	
Community Living	62
Family & Individual	39
Building Independence	1
Active Waiver Total	102
Non-waiver Active CM	1
Total Individuals Served	103
Contracted CM Services	7
Transfers	0
DD Waiver Wait List Numbers	
Priority 1	12
Priority 2	29
Priority 3	33
Wait List Total	72

Day Support Services (ID/DD)

Monacan

Monacan Services currently has 20 consumers in the program. We are currently in the process of advertising for a new Full-time DSP due to a Current DSP taking another opportunity in the agency.

Monacan consumers attended Graceland Baptist Church bible school at the end of July. They have a wonderful time and can't wait to attend next year. The consumers have been busy with volunteer projects from Powhatan Volunteer Resue Squad. They have enjoyed helping out and look forward to their volunteer opportunities. Summertime has been busy for Monacan Services, but we are excited for Fall weather to come!

Submitted by Maitlin Ware, Program Manager, Monacan Services

In Home Support Services

IHSS currently has 15 consumers. Sadly, once consumer passed away and two were discharged. Currently we have 9 consumers in Hanover and 6 consumers in Goochland/Powhatan. A new staff has accepted a Direct Support Professional position and once she has completed orientation will start serving a new individual. IHSS has two referrals and still trying to fill more direct professionals to work with these.

Several IHSS consumers have enjoyed attending Camp Baker this summer and all continued going out into the community to concerts, Kings Dominion, museums, movies, shopping, estate sales, flea markets, church, several different libraries and parks and out to eat to various restaurants of their choice to name some.

Submitted by: Lisa Williams, Program Manager, In Home Support Services

Quality Assurance (ID/DD)

During August DD Services completed reviews with HSAG – Round 6 and SCQR. Both reviews focused on DD case management as HSAG did not review our provider services during this round. There were few findings for both reviews and feedback received aided in improving our compliance with the state’s mandates/expectations. The Developmental Services Quality Assurance Coordinator continued to collaborate with the agency Business Analyst to track data to monitor DD Service programs progress in meeting the state targets. We updated the tracking system to now allow for daily updates rather than monthly. This allowed us to access data in real time. This has been very helpful in identifying issues quickly and making the appropriate changes. Our internal data reports indicated we met or exceeded the state’s set targets for August in Enhanced Case Management (ECM), Targeted Case Management (TCM), and physical exams completed for individuals receiving DD waiver services.

Submitted by Naomi Robinson, Developmental Services Quality Assurance Coordinator

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-22)

MONTH OF Jul-24

VEHICLE	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van
Program	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Monacan	Monacan	Monacan	Monacan
Auto ID (last four VIN)	2236	2508	2450	0089	7202	6021	3364	3044	0908	8586	8578	5388	3695
Pate #	145-507L	176-819L	37-534L	117-954L	167-233L	197-521	167-212L	161-538L	106-432L	144-819L	144-820L	118-010L	116-907L
MILEAGE	193,304	196,804	263,035	208,699	232,266	111,503	289,647	96,384	153,374	58,216	57,998	110,381	162,763
MILES DRIVEN	33	428	0	2,199	0	2,316	1,852	2	0	204	299	0	178

VEHICLE	Van	Car	Car	Car	Van	Van	Car	Car	Car	Car	Car	Car	Car
Program	Monacan	Monacan	Monacan	Monacan	Pathways	Pathways	Pathways	Pathways	MH CM	MH CM	MH CM	ID CM	ID CM
Auto ID (last four VIN)	6691	4489	1369	7019	0967	8280	0831	0654	9585	1990	0502	0090	9825
Pate #	205-951	197-518L	106-442L	244-539L	118-003L	244-512L	244-506L	156-857L	106-406L	140-018L	244-507L	47-572L	167-221L
MILEAGE	14,871	68,912	111,482	4,061	111,198	3,124	4,715	179,110	112,103	130,479	8,015	127,008	62,750
MILES DRIVEN	346	542	202	741	28	663	0	455	294	0	0	230	79

VEHICLE	Car		Car	Car	Car	Car
Program	ID CM	ID CM	IHSS	PIEP	PIEP	PIEP
Auto ID (last four VIN)	9824	7216	6635	2890	2281	8729
Pate #	167-220L	244-545L	146-867L	167-222L	39-337L	239-195
MILEAGE	104,869	12,349	72,578	64,189	117,296	11,593
MILES DRIVEN	1,512	511	658	921	0	1,264

TOTAL MILEAGE & PROGRAM UTILIZATION

TOTAL # MILES DRIVEN	15,957	15,957
Operations (Transportation)	<u>6,830</u>	<u>6,830</u>
Monacan Services & Pathways	<u>3,658</u>	<u>3,658</u>
Parent Infant Education Program, ID/MH Services, Residential Services, In Home Support services	<u>5,469</u>	<u>5,469</u>

GASOLINE FOR:

NUMBER OF GALLONS PURCHASED	<u>752.84</u>	<u>753</u>
COST OF GASOLINE PURCHASED	<u>\$1,811.97</u>	<u>\$1,812</u>

** Gas reported Goochland and Quarles July 2024

REPAIRS & MAINTENANCE

COST OF REPAIRS & MAINTENANCE	<u>\$1,457.41</u>	<u>\$1,457</u>
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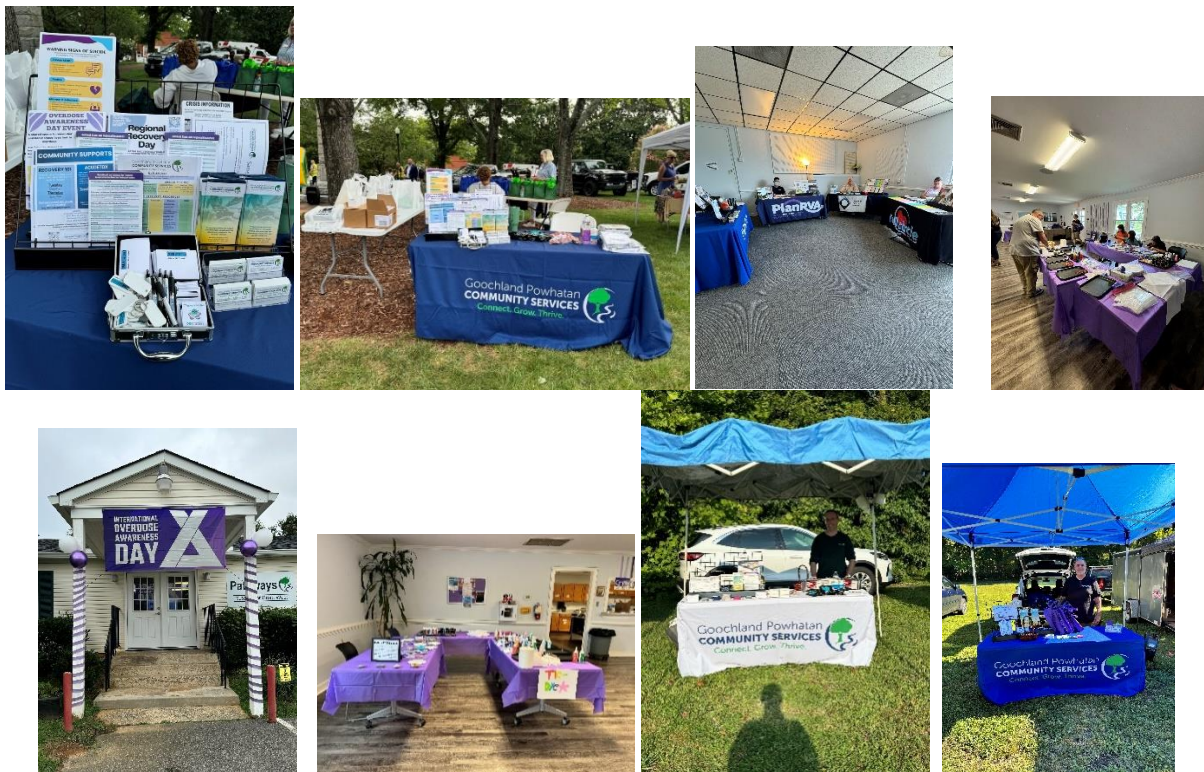
DRIVERS HOURS & SALARIES

NUMBER OF HOURS DRIVERS WORKED	<u>364.50</u>	<u>365</u>
DRIVERS SALARIES	<u>\$7,436.32</u>	<u>\$7,436</u>

Clinical and Behavioral Health and Wellness Services September 2024 Board Report

MH Case Management

In **August 2024**, The Mental Health Case Management Unit was staffed with 2 care coordinators, 2 Peer Support Specialists, SUD Care Coordinator, 4 Mental Health Recovery Coaches and Program Manager. For the month of August 80 Mental Health Case Management consumers were served, 14 SUD Case Management Consumers were served, and 165 Medication Management visits occurred. The agency attended National Night Out as a Vendor in both Goochland and Powhatan County. An Overdose Awareness Day Event was held on 8/31/2024, with an attendance of about 65 community members and staff. Virginia Department of Health, Nar-Anon, Full Circle Grief, and Plan RVA were in attendance to provide resources and information to attendees. A vendor table has been set up at the Goochland Farmers market and will be attending weekly through the end of the season. An agency table will be set up at the Region Recovery Day Event September 30th.



Behavioral Health and Wellness

Robin Pentecost and Travis Fellows collaborated with Omni and DBHDS to complete Block Grant data transfer for the upcoming year and set up the data grid. The process will be repeated for the State Opioid Response grant in October. These grants run on 5 year cycles and we're in the beginning of a new cycle with new leadership. We're learning new processes, systems, and requirements for 2024/25 year.

Travis and Robin completed a Question Persuade Refer suicide prevention class that was attended by 15 social work students from VCU in August. The class received great feedback. We are hoping to reach more local groups with this class and have reached out to several organizations.

Powhatan Middle School was willing to partner with our CSB on reaching staff with 988 promotional materials. Our CSB also attended Fee Night at the Powhatan High School and made resource information available to 1404 students and their families.

We are creating a new radio campaign to reach parents about safe storage and medication disposal through Audacy.

We worked with 988 and DBHDS to rethink media plans to increase clarity of 988, CSB crises, and housing resources.

The Region IV Suicide Prevention Steering Committee is working with media vendors through RBHA to educate prevention leaders on AI systems, processes, and ways to be effective as AI changes.

We are continuing our work with the Powhatan/Chesterfield Health department on the Powhatan Community Health Assessment. We will be jointly supporting St. Luke's church on September 15th for a suicide prevention event in Powhatan.

Powhatan's New Recovery Library: Big win for Root, RSAAC, and Peer Recovery center

About a year ago, Julie Mclsaac from ROOT and Robyn Hantelman from Goochland Powhatan Community Services started the recovery library project.

Julie found out that the most common books stolen from our local libraries were books about recovery and treatment, so she took the lead on this project.

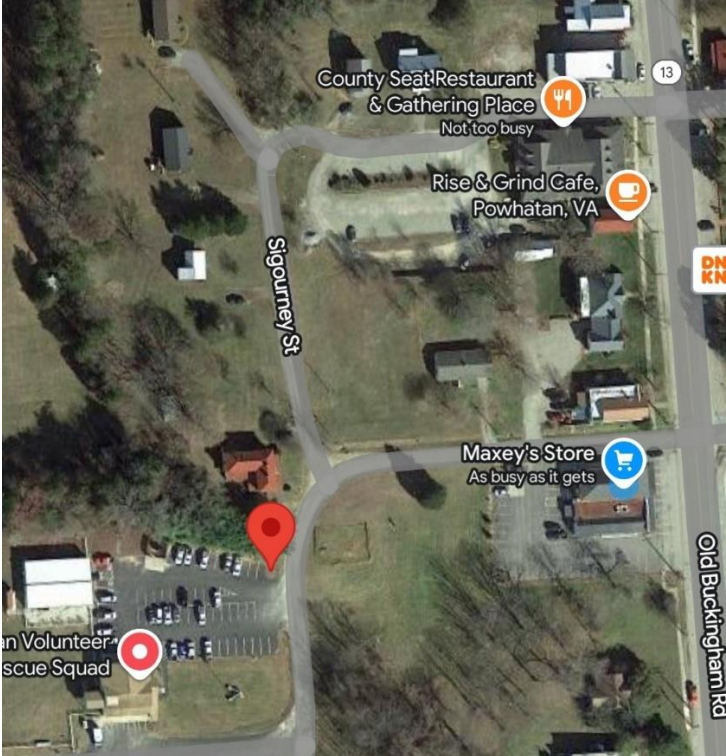
It's not all the way done yet, but now, people will be able to just take the books instead of stealing them. Julie researched the books that were most sought-after and RSAAC used grant funds to purchase them.

Jackie Donaghy came up with an idea to create some bookmarks too that will promote local resources (including the New Peer Center) on them that dovetails Julie's project.

This project is not yet complete, but here is what it looks like currently!



Location Map:

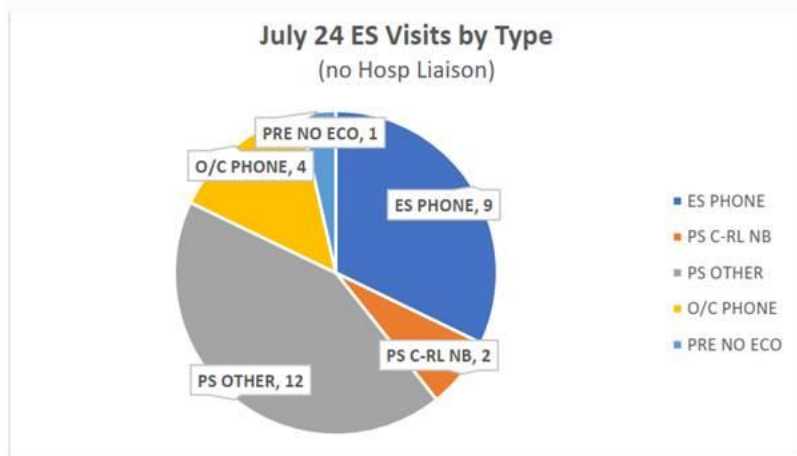


Access Team

SDA: In July 2024 we saw a slight increase in SDA assessments from FY 23. As the agency continues to provide services for members of Goochland and Powhatan, we also value the unique perspectives and experiences of others. This month the Access team was given a long-term master's in counseling student, who will be with the department until May 2025. This new opportunity will help us prepare for the anticipation of influx in SDAs we expect to receive once school starts.

	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	July 24
Total SDAs	15	33	24	27	26	24	23	39	39	31	22	24	19
Location	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	July 24
Goochland	6	14	18	11	4	9	12	16	13	16	15	6	7
Powhatan	8	13	5	16	18	14	10	20	23	14	7	15	12
Telehealth	1	6	1	0	4	1	1	3	3	1	0	3	0

Emergency Services: The ES team has been supporting local efforts as they prepare for the new school year. This month we attended an Active Shooter and Reunification training at Goochland High School and have committed to helping them with tabletop and a full mock exercise in the new couple of months. ES team will continue to engage with our Powhatan partners on how to support their efforts to keep students safe in the community. This month we completed around 43 crisis visits with only 15 being hospital liaison visits. We have seen many of our Powhatan residents in crisis this month requiring preadmission screenings. We are working with RSAAC coalition to determine ways ES can support in a community effort of providing resources and support.



MHOP/SUDOP

Clients served:

MHOP: 330

SUD: 26

SBS: 35

One of our clinicians recently obtained her LCSW and is now a fully licensed clinical social worker!

The school year has started off great and the SBS clinicians caseloads are slowly growing as referrals from the school counselors come in.