

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
September 11, 2023

Goochland Powhatan Community Services Board of Directors held its September 2023 meeting on Monday, September 11, 2023, at Pathways in Goochland.

Present

Michael Asip
James Babcock via Zoom
Parthenia Dinora
Stephen Hancock
Joyce Layne-Jordan
Crystal Neilson-Hall
Linda Revels
Renee Sottong

Absent

Jackie Cahill
Mariah Leonard

Staff Attending

Les Saltzberg
Carinne Kight
Cheryl Smith
Irene Temple
LaTasha Brown
Jeanine Vassar
Ashley Fitzkee
Jess Childress

Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining the meeting. He asked if there were any additions to the agenda. There were no additions.

Public Comment

There was no public comment.

Minutes

June 2023 meeting minutes were reviewed for approval. There were no noted errors or corrections.

ACTION: Motion to approve June 2023 meeting minutes, was made by C. Neilson-Hall, seconded by M. Asip. Motion carried by all in attendance, none opposed. June 2023 minutes were approved.

Updated FY2024 Budget

Cheryl reviewed the budget with the Board and explained there was only one significant change. She reminded them that this budget was created based off what the presented state budget was although it had not been passed by the General Assembly as of the last Board meeting. She noted the addition of \$72,000 from Goochland County to hire a substance use disorder case manager to the budget.

Additionally, she reviewed that in the recently passed budget there were some items that will impact GPCS, though how much is unclear. Specifically, the inclusion of funding for state staff increases as of January 1st and additional funding for step Virginia and child psychiatry.

Action: M. Allen motioned to approve the FY24 budget as presented. Motion seconded by C. Neilson-Hall, all approved, none opposed, none abstained. Motion carried.

Community Supports Programs Presentation

Lateshia gave a brief overview of all community supports programs, including program staffing, numbers of consumers served, and methods used to serve consumers. She then introduced the program supervisors. LaTasha Dodson, developmental services case manager, Jeanine Vassar, PIEP program supervisor, Jess Childress, pathways program supervisor, and Ashley Fitzkee, pathways program peer specialist. Jess Childress then presented the new Pathways program and how it evolved from the Virginia House program. Finally, Ashlee Fitzkee discussed what peer support services is and how it fits in with the Pathways program.

CSB Board by-law review

Mike and Jamie discussed the bylaw review. He noted that they reviewed bylaws from other CSBs that Les had provided to them and reviewed those in comparison to GPCS' Board bylaws.

They noted that GPCS bylaws are unique in that they don't go through the specific powers of duties of the board and just list the Virginia code number. Mike then proposed two additions. The first addition is the specific powers and duties of the board from the state code. Second, within the powers and duties the addition number 6, the hiring, supervision evaluation of CSB.

Mike then noted that to have public transparency and meet the requirements of the Board.

The Board agreed to review the proposed changes and if they note any other changes to send them to Mike for the including in the October board meeting.

Action: M. Asip motioned at the October meeting the board vote to amend the bylaws to include replacement of article 5 as presented today. Motion seconded by S. Hancock all approved, none opposed, none abstained. Motion carried.

Addition of 2 new School Clinician and an EHR Administrator positions

Les noted that following meetings with both Powhatan and Goochland schools, the need for school-based clinicians became apparent. Thinking it would take time to find a good fit, the ad was put out in July. Luckily two great candidates applied and accepted positions quickly.

Carinne reviewed the history of the administration unit and how it has grown over the past year. In addition to funding that supports growth. She then explained that for over a year leadership has discussed the need for changes to the electronic health record (EHR) and the amount of time it takes to focus on those changes. Given the growth of the agency, specifically the outpatient units, the increase in need for an EHR administrator has become apparent.

Action: C. Neilson-Hall motioned to approve the addition of 2 school clinicians and an EHR administrator as presented. Motion seconded by J. Layne-Jordan, all approved, none opposed, none abstained. Motion carried.

Reports

Board Chair –

No report

Senior Community Supports Director –

No report.

Senior Clinical Director –

Irene reported that recently she, Lateshia, Jess, and Jackie met with Dr. Marianne Farkas from Boston University for a consultation around psychiatric rehab. Irene received her name from a colleague at Hanover CSB, and they had great praise for the consultation process. Lateshia noted that the consultation was paid for using part of the \$450,000 that GPCS was awarded from DBHDS for a grant application she and Jess submitted to support Pathways program.

GPCS Senior Administrative Director –

Carinne reported that the occupational therapist, pathways support staff, SUD case manager, and van driver positions are all open. She also noted that the firm that conducts the independent financial audit will be out this month, so that will be presented to the board in November.

Executive Director -

Les noted that the board may have heard the term CCBHC discussed during presentations. He explained that it stands for certified community behavior health centers and that he will be giving the board a presentation on it next month.

At approximately 5:54p, M. Asip moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.2-3711.A (4) for the protection of the privacy of individuals in personnel matters not related to public business. J. Layne-Jordan seconded this motion, and the Board unanimously approved it.

Reconvened in Regular Session

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas § 2.2-3712.D of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

ACTION: Motion made by M. Asip to certify conformity of closed meeting and to reconvene regular session, seconded by Crystal Neilson-Hall. All members affirmed this.

The meeting was adjourned at 6:40 pm.

The next meeting date is October 2, 2023 at Pathways (Goochland).

Crystal Neilson-Hall, Secretary
CNH/ck

Date