



GOOCHLAND POWHATAN COMMUNITY SERVICES
BOARD MEETING

September 11, 2023
4:30 P.M.
Virginia House (Goochland)

AGENDA

- I. Introduction of new Board member
- II. Minutes of the June 5, 2023 Board Meeting
Pages:
***Action: Approve or Amend June 2023 minutes**
- III. Public Comment
- IV. Updated FY2024 Budget
Pages:
***Approve or Amend Updated FY2024 Budget**
- V. Community Support Program Presentation
Pages:
***Informational**
- VI. CSB Board by-law review
Pages:
***Action : Approve or amend current by-laws**
- VII. Addition of 2 new School Clinician and an EHR Administrator positions
Pages:
***Action: Approve or amend new positions**
- VIII. Reports
 - a. Board Chair
 - b. Senior Community Support Director
 - c. Senior Clinical Director
 - d. Senior Administrative Director
 - e. Executive Director
 - f. Other Reports***Informational**
- IX. Closed Session: Executive Director Contract Renewal
Pages: N/A
***Action: Approve or amend Renewal of Executive Directors Contract**
- X. Adjourn

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
June 5, 2023

Goochland Powhatan Community Services Board of Directors held its May 2023 meeting on Monday, June 5, 2023, at Virginia House in Goochland.

Present

Michael Asip
James Babcock
Parthenia Dinora via Zoom
Stephen Hancock
Joyce Layne-Jordan
Mariah Leonard via Zoom
Crystal Neilson-Hall
Linda Revels
Renee Sottong

Absent

Jackie Cahill

Staff Attending

Les Saltzberg
Carinne Kight
Cheryl Smith
Irene Temple

Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining the meeting. He asked if there were any additions to the agenda. There were no additions.

Public Comment

There was no public comment.

Minutes

May 2023 meeting minutes were reviewed for approval. There were no noted errors or corrections.

ACTION: Motion to approve May 2023 meeting minutes, was made by C. Neilson-Hall, seconded by M. Asip. Motion carried by all in attendance, none opposed. March 2023 minutes were approved.

Interim FY2024 Budget Presentation

Cheryl presented the Board with the FY2024 budget. She explained it is an interim budget because as of today the state has not passed a budget. This budget is based on what was communicated as state funding for FY24 and when a final state budget is passed it will be amended to reflect any changes. Of note, health insurance expenses went up \$66,000 as GPCS absorbed all the 10% premium increase this year; A 7% salary increase for all employees is included which cost \$343,000 to be offset by state funds, budgeted at \$71,000 based off FY23; A 5% increase over FY23 is budgeted for the bulk of the expense accounts.

Chery also noted that currently the agency is running over by 50% for collection of fees in fy23, with the goal next year to increase fee collection by 10%. The Board discussed the presented budget, discussed what is done with positive balance at the end of the fiscal year, and noted that a final budget would be brought to the next Board meeting.

Action: C. Neilson-Hall motioned to approve the interim FY24 budget as presented. Motion seconded by J. Babcock, all approved, none opposed, none abstained. Motion carried.

School Services Presentation

Heather Morgan, Mental Health Outpatient Director, provided an overview of the school-based services the agency is developing. She reviewed staffing needs and outreach efforts with both Goochland and Powhatan.

Election of CSB Board Officers for FY24

Les reviewed the proposed slate of officers from the May 2023 meeting: Parthy Dinora, Chair, Jackie Cahill, Vice Chair, Crystal Neilson-Hall, Secretary.

Action: M. Leonard motioned to approve the nominated slate of officers. Motion seconded by J. Layne-Jordan, all approved, none opposed, none abstained. Motion carried.

CSB Board by-law review

Carinne reminded the Board that last month the bylaws were amended to include virtual participation guidelines in accordance with state code. At that time Board members had discussed reviewing the bylaws at the June meeting. Parthy then asked if there were Board members who were willing to review the bylaws and bring back suggestions for change to the next meeting. Mike Asip and James Babcock volunteered to do this.

Potential August Board Meeting Date Change

Les informed the Board that he was unable to attend the August meeting he noted that Carinne would be unable to attend as well. The Board discussed options for the August meeting, suggestions included meeting the week prior, meeting the week after, meeting despite the absence of Les and Carinne, or skipping the meeting. Many noted they needed to check calendars and it was suggested a poll be provided via email this week and the majority would determine the August meeting.

Action – J. Layne-Jordan motioned to approve the August meeting change based on the results of the completed poll. C. Neilson-Hall seconded, all approved, none opposed, none abstained. Motion carried.

Reports

Board Chair –

No report

Senior Community Supports Director –

No report.

Senior Clinical Director –

Irene reported that the clinic services have been filling positions. The open peer position, mental health case manager, and RN positions have been filled. Additionally, the candidate for the school-based position just took her fingerprints so she should be able to start in July.

GPCS Senior Administrative Director –

Carinne reported that what some positions had been filled the occupational therapist, mental health outpatient clinician, and van driver positions are still open.

Executive Director -

Les noted that the agency is broadening the psychosocial rehab program to service more individuals and Lateshia is working with the staff to redesign program without worrying about Medicaid rules. He explained that the grant GPCS received will help with this. Les also reported that he met with leadership at Powhatan and Goochland around the opioid abatement funding. Goochland has said they will give money to GPCS to provide services. Powhatan is working through a planning grant and is waiting until finished with that before committing to where the abatement funds will go.

At approximately 5:32, J. Babcock moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.2-3711.A (4) for the protection of the privacy of individuals in personnel matters not related to public business. C. Neilson-Hall seconded this motion, and the Board unanimously approved it.

Reconvened in Regular Session

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas § 2.2-3712.D of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland Powhatan Community Services Board of Directors certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

ACTION: Motion made by M. Asip to certify conformity of closed meeting and to reconvene regular session, seconded by Crystal Neilson-Hall. All members affirmed this.

The meeting was adjourned at 5:58 pm.

The next meeting date will be emailed to Board members by end of day on June 14, 2023.

Crystal Neilson-Hall, Secretary
CNH/ck

Date

GOOCHLAND POWHATAN COMMUNITY SERVICES
ALL PROGRAMS COMBINED
BUDGET
FY 2024

Account Description	FY 2024 Budget As of 6/1/23	FY 2024 Submitted Budget	Difference 6/1 vs Submitted	Note #
EXPENSE				
PERSONNEL				
Total Salaries and Wages	\$4,893,114	\$5,116,380	\$223,265	
Total Fringe	\$1,199,147	\$1,253,185	\$54,038	
Total Personnel Services	\$6,092,262	\$6,369,565	\$277,303	1
OPERATIONS				
Total Staff Development	\$26,515	\$31,515	\$5,000	
Total Facility Expense	\$203,596	\$218,596	\$15,000	
Total Supplies	\$156,172	\$182,953	\$26,781	
Total Travel Expense	\$118,855	\$120,855	\$2,000	
Total Consultants	\$469,735	\$554,735	\$85,000	2
Total Misc. Expense	\$89,692	\$139,692	\$50,000	2
Total Operations	\$1,064,565	\$1,248,346	\$183,781	
TOTAL EXPENDED	\$7,156,827	\$7,617,911	\$461,084	
INCOME				
State Income - MH	\$2,039,864	\$2,568,176	\$528,312	3
State Income - DD	\$417,392	\$450,277	\$32,885	
State Income - SA	\$495,195	\$543,610	\$48,415	
Federal Income	\$496,672	\$404,536	(\$92,136)	4
Goochland County	\$392,312	\$392,312	\$0	
Powhatan County	\$392,312	\$392,312	\$0	
Fees:				
Medicaid SPO	\$1,334,116	\$1,309,179	(\$24,937)	
Medicaid Waiver	\$627,287	\$615,188	(\$12,099)	
Medicaid Transport	\$20,000	\$20,000	\$0	
Schools	\$0	\$0	\$0	
Direct & Third Party	\$425,835	\$406,479	(\$19,357)	
Work Contracts	\$0	\$0	\$0	
Program Activities	\$5,709	\$5,709	\$0	
PIEP Part C	\$282,707	\$282,707	\$0	
Reinvestment	\$177,425	\$177,425	\$0	
Restricted-Grant	\$0	\$0	\$0	
Reserves	\$0	\$0	\$0	
Miscellaneous	\$50,000	\$50,000	\$0	
TOTAL INCOME	\$7,156,827	\$7,617,911	\$461,084	
BALANCE	\$0	(\$0)		

Notes:

- 1) CCBHC Project Mgr, Skills Developer, School Therapist
- 2) Since State Funds increased some, put a little extra towards accounts that always vary
- 3) \$477K increase in Step-VA Funds
- 4) SOR Revenues are unbudgeted because we receive them after Budget is due

Goochland Powhatan Community Services Progression of Salaries

Yearly Increase in Salary

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Across the Board Raises	No Increase	2.25%	2.25%	No Increase	2.0%	2.0%	2.0%	No Increase	5% + Adjusts*	5% + Adjusts*	7%

* Adjustments were made (some in FY 2022 & FY 2023) to remain competitive

FY 2023 5% Raise (\$174K) and Adjustments (\$454K) = \$628K
State Provided \$s for Raises = 40% of Cost (\$70K)

FY 2024 7% Raise (\$287K) was partially funded by \$102K
from the State which accounted for only 36% of cost

Starting Salaries

	GPCS < 7/1/21	GPCS 7/1/21	GPCS Current	% Change < 7/1/21 to Now
Case Manager	\$38,000	\$42,000	\$50,000	31.58%
Clinician	\$41,000	\$45,000		
Licensed			\$63,000	53.66%
Unlicensed			\$57,000	39.02%
Program Sup	\$48,000	\$48,000		
Licensed			\$68,000	41.67%
Unlicensed			\$63,000	31.25%

Saltzberg, Lester

From: McGuire, Meghan (DBHDS) <meghan.mcguire@dbhds.virginia.gov>
Sent: Wednesday, September 6, 2023 3:04 PM
Subject: General Assembly Budget Action - Sent on Behalf of DBHDS Commissioner Smith

CAUTION: EXTERNAL EMAIL

Sent on behalf of DBHDS Commissioner Nelson Smith

**DBHDS Budget Package
2023 Special Session I - House and Senate Conference Report
September 6, 2023**

Governor Youngkin called a Special Session to convene today for the General Assembly to pass amendments to the 2023-2024 biennial budget. The conference report is included below. The budget passed this afternoon and contains over **\$150 million** in funding to the DBHDS system:

New Appropriation by Agency			
Agency Number	Agency	HB6001/SB6001 - Conference Report	
		FY 2024 GF	FY 2024 NGF
720	Central Office	\$99,050,000	\$1,416,398
790	Grants to Localities	\$56,550,000	\$0
792	Mental Health Facilities	\$0	\$0
793	Training Centers	\$0	\$0
794	VCBR	\$0	\$0
	Total	\$155,600,000	\$1,416,398

The following table provides a breakdown of proposed funding by Right Help Right Now workstream, as well as proposed items that are not a part of the Right Help Right Now plan.

Category	HB6001/SB6001 - Conference Report
	FY 2024
Right Help Right Now	\$133,566,398
<i>Workstream 1</i>	<i>\$86,700,000</i>
<i>Workstream 3</i>	<i>\$45,450,000</i>
<i>Workstream 4</i>	<i>\$1,416,398</i>
Non - Right Help Right Now	\$23,450,000
<i>Community Services Boards</i>	<i>\$22,350,000</i>
<i>Developmental Disability Services</i>	<i>\$500,000</i>
<i>Facility Services</i>	<i>\$500,000</i>
<i>Recovery Supports</i>	<i>\$100,000</i>

Right Help Right Now Items

Workstream 1 – Crisis/Same Day Care

Enhance and Modernize Comprehensive Crisis System – Provides **\$58,000,000** to expand and modernize the comprehensive crisis services system, including, but not limited to, investment in additional crisis receiving centers, crisis stabilization units, and enhancements to existing sites. Any remaining appropriation at year end shall be carried forward to the subsequent fiscal year for this purpose.

Item 312 W

W. Out of this appropriation, \$58,000,000 the second year from the general fund shall be provided to expand and modernize the comprehensive crisis services system, including, but not limited to, investment in additional crisis receiving centers, crisis stabilization units, and enhancements to existing sites. Any remaining appropriation at year end shall be carried forward to the subsequent fiscal year for this purpose.

Mobile Crisis Services – Provides **\$10,000,000** for the **one-time costs** of establishing additional mobile crisis services in underserved areas.

Item 312 Y

Y. Out of this appropriation, \$10,000,000 the second year from the general fund is provided for the one-time costs of establishing additional mobile crisis services in underserved areas.

Comprehensive Psychiatric Emergency Programs (CPEPs) – Provides **\$10,000,000** to establish comprehensive psychiatric emergency programs or similar models of psychiatric care in emergency departments. Projects may include public-private partnerships, to include contracts with private entities. All selected programs must collaborate with the region's community services board or behavioral health authority.

Item 311 NN

NN. Out of this appropriation, \$10,000,000 the second year from the general fund is provided for comprehensive psychiatric emergency programs or similar models of psychiatric care in emergency departments. Projects may include public-private partnerships, to include contracts with private entities. All selected programs must collaborate with the region's community services board or behavioral health authority. Notwithstanding any other provision of law, contracts entered into pursuant to this paragraph shall be exempt from competition as otherwise required by the Virginia Public Procurement Act §§ 2.2-4300 through 2.2-4377, Code of Virginia. The Department of Behavioral Health and Developmental Services shall report quarterly on projects awarded with details on each project and its projected impact on the state behavioral health facility census. The report shall be submitted to the Chairs of House Appropriations and Senate Finance and Appropriations Committee no later than 30 days after each quarter ends.

Child Psychiatry and Children's Crisis Response – Provides an **additional \$4,200,000** to provide child psychiatry and children's crisis response services for children with mental health and behavioral disorders. This funding is in addition to the \$8,400,000 included in the base budget for this item each year.

[Item 313 S](#)

S. Out of this appropriation, \$8,400,000 the first year and ~~\$8,400,000~~ *\$12,600,000* the second year from the general fund shall be used to provide child psychiatry and children's crisis response services for children with mental health and behavioral disorders. These funds, divided among the health planning regions based on the current availability of the services, shall be used to hire or contract with child psychiatrists who can provide direct clinical services, including crisis response services, as well as training and consultation with other children's health care providers in the health planning region such as general practitioners, pediatricians, nurse practitioners, and community service boards staff, to increase their expertise in the prevention, diagnosis, and treatment of children with mental health disorders. Funds may also be used to create new or enhance existing community-based crisis response services in a health planning region, including mobile crisis teams and crisis stabilization services, with the goal of diverting children from inpatient psychiatric hospitalization to less restrictive services in or near their communities. The Department of Behavioral Health and Developmental Services shall include details on the use of these funds in its annual report on the System Transformation, Excellence and Performance in Virginia (STEP-VA) process.

Chesapeake Regional Hospital – Provides **one time** funding of **\$4,500,000** to Chesapeake Regional Hospital for support in providing and enhancing behavioral health services in the emergency department or outpatient or inpatient settings. The funding is one-time and any remaining balance on June 30, 2024, shall be reappropriated in the following fiscal year for this purpose.

[Item 312 U.2.](#)

2. *Out of this appropriation, \$4,500,000 the second year from the general fund shall be provided to Chesapeake Regional Hospital for support in providing and enhancing behavioral health services in the emergency department or outpatient or inpatient settings. The funding is one-time and any remaining balance on June 30, 2024, shall be reappropriated in the following fiscal year for this purpose.*

Workstream 3 – Develop More Capacity

Permanent Supportive Housing – Provides **an additional \$30,000,000** for programs for permanent supportive housing for individuals with serious mental illness.

[Item 313 Z.1.](#)

Z.1. Out of this appropriation, \$42,788,710 the first year and ~~\$50,588,710~~ *\$80,588,710* the second year from the general fund is provided for programs for permanent supportive housing for individuals with serious mental illness.

School Based Mental Health – Provides **\$7,500,000** to continue the School Based Mental Health Program. Fund are provided for (i) the Department of Behavioral Health and Developmental Services and partners to provide technical assistance to school divisions seeking guidance on integrating mental health services; and (ii) grants to school divisions to contract for community-based mental health services for students from public or private community-based providers.

[Item 313 HH](#)

HH. Out of this appropriation, \$2,500,000 the first year *and \$7,500,000 the second year* from the general fund is provided for: (i) the Department of Behavioral Health and Developmental Services and partners to provide technical assistance to school divisions seeking guidance on integrating mental health services; and (ii) grants

to school divisions to contract for community-based mental health services for students from public or private community-based providers. The department shall require the pilot programs to report back to the department on the success factors for integrating behavioral health in education settings and identify funding recommendations and resources needed to continue these efforts. The department shall report such information *annually* to the Behavioral Health Commission by September 1, 2023.

Virginia Mental Health Access Program – Provides an additional **\$3,950,000** to contract with the Virginia Mental Health Access Program to develop integrated mental health services for children.

[Item 312 G](#)

G. Out of this appropriation, \$6,885,488 the first year and ~~\$6,885,488~~ **\$10,835,488** the second year from the general fund shall be provided to the Department of Behavioral Health and Developmental Services to contract with the Virginia Mental Health Access Program to develop integrated mental health services for children.

Supervised Residential Care – Provides **\$4,000,000** for supervised residential care for 100 individuals. The department shall give priority to projects that prioritize individuals on the state's extraordinary barriers list. Projects may include public-private partnerships, to include contracts with private entities.

[Item 312 X](#)

X. Out of this appropriation, \$4,000,000 the second year from the general fund is provided for supervised residential care for 100 individuals. The department shall give priority to projects that prioritize individuals on the state's extraordinary barriers list. Projects may include public-private partnerships, to include contracts with private entities. Notwithstanding any other provision of law, contracts entered into pursuant to this paragraph shall be exempt from competition as otherwise required by the Virginia Public Procurement Act, §§ 2.2-4300 through 2.2-4377, Code of Virginia. The Department shall report quarterly on projects awarded with details on each project and its projected impact on the state's extraordinary barriers list. The report shall be submitted to the Chairs of House Appropriations and Senate Finance and Appropriations Committee no later than 30 days after each quarter ends.

Workstream 4 – Support for Substance Use Disorder

REVIVIE! Kits and Naloxone – Provides **\$1,416,398** in nongeneral funds to purchase and distribute additional REVIVIE! kits and associated doses of naloxone.

[Item 312](#)

H. Out of this appropriation, \$300,000 the first year and \$300,000 the second year from the general fund *and \$1,416,398 the second year from nongeneral funds* shall be used to purchase and distribute additional REVIVIE! kits and associated doses of naloxone used to treat emergency cases of opioid overdose or suspected opioid overdose. *The nongeneral funds shall be provided from amounts reflected in the Commonwealth Opioid Abatement and Remediation Fund.*

Non- Right Help Right Now Items

Community Services Boards

CSB Staff Compensation – Provides **\$18,000,000** to increase compensation for staff that work for Community Services Boards or a Behavioral Health Authority, effective January 1, 2024.

Item 313 RR

RR. Out of this appropriation, \$18,000,000 the second year from the general fund shall be provided to increase compensation for staff that work for Community Services Boards or a Behavioral Health Authority, effective January 1, 2024. The Department of Behavioral Health and Developmental Services may fund up to 100 percent of the costs of the compensation increase.

STEP-VA – Provides **\$4,350,000** to increase funding for the first three steps of STEP-VA, including same day access, primary care screening, and outpatient services at community service boards.

Item 313 SS

SS. Out of this appropriation, \$4,350,000 the second year from the general fund is provided to increase funding for the first three steps of STEP-VA, including same day access, primary care screening, and outpatient services at community service boards.

Facility Services

Catawba Hospital Transformation – Provides **\$500,000** to evaluate public-private partnership arrangements for the Catawba Hospital Transformation Plan or other potential alternatives for the provision of behavioral health or substance use disorder services, including private sector options.

Item 311 MM

MM. Out of this appropriation, \$500,000 the second year from the general fund shall be provided for the Department of Behavioral Health and Developmental Services to evaluate public-private partnership arrangements for the Catawba Hospital Transformation Plan or other potential alternatives for the provision of behavioral health or substance use disorder services, including private sector options. This shall include, but not limited to, potential public-private partnerships to manage and operate a substance use disorder facility and to manage a new residential treatment program and outpatient facility. The Department shall assess how the surrounding localities and their local law enforcement agencies may work together to share efforts in transporting and taking custody of individuals under an emergency custody order or temporary detention order who would otherwise be transported to Catawba. Additionally, the Department shall consult with the Opioid Abatement Authority to assess if and how the surrounding localities may pool their opioid settlement funds to aid in the Catawba Hospital Transformation Plan. The Department shall report their preliminary findings to the Chairs of the House Appropriations and Senate Finance and Appropriations Committees by December 1, 2023 and submit a final report by July 1, 2024.

ESH convey land to Hope Family Village Corporation – Requires ESH to cause the conveyance of 25 acres of land at ESH to Hope Family Village Corporation.

Item 311 W

W. The Department of Behavioral Health and Developmental Services shall ~~lease~~ cause the conveyance of 25 acres of land at Eastern State Hospital to Hope Family Village Corporation for one dollar for the development of a village of residence and common areas to create a culture of self-care and neighborly support for families

and their loved ones impacted by serious mental illness. The department shall work with the Hope Family Village Corporation to identify a 25 acre plot of land that is suitable for the project.

Developmental Disability Services

Bennett's Village All-Abilities Playground – Provides **\$250,000** to Bennett's Village for support to develop a regional all abilities playground in Charlottesville.

Item 311 OO

OO. Out of this appropriation, \$250,000 the second year from the general fund shall be provided to Bennett's Village for support to develop a regional all abilities playground in Charlottesville.

SPARC Adult Day Programs – Provides **\$250,000** to Specially Adapted Resources Clubs (SPARC) to support essential day programs for adults with profound disabilities.

Item 312 G

Z. Out of this appropriation, \$250,000 from the general fund the second year shall be provided to Specially Adapted Resources Clubs (SPARC) to support essential day programs for adults with profound disabilities.

Recovery Supports

On Our Own Peer Recovery Center – Provides **\$100,000** to On Our Own, a peer recovery center and supportive community that serves the community at no charge.

Item 312 AA

AA. Out of this appropriation, \$100,000 the second year from the general fund shall be provided to On Our Own, a peer recovery center and supportive community that serves the community at no charge.

Other Noteworthy Actions

Department of Medical Assistance Services (DMAS)

Additional 500 Waiver Slots – Increases the number of developmental disability waiver slots beginning on July 1, 2024 by **500**, adding 430 Family and Individual Support waiver slots and 70 Community Living waiver slots.

Item 304 4

4.a. The Department of Medical Assistance Services (DMAS) shall amend the CL waiver to add 100 slots effective July 1, 2023 and 70 slots effective January 1, 2024. An amount estimated at ~~\$3,798,050~~ \$6,726,806 the second year from the general fund and ~~\$3,798,050~~ \$6,939,467 the second year from nongeneral funds is provided to cover the anticipated costs of the new slots.

b. The Department of Medical Assistance Services (DMAS) shall amend the FIS waiver to add 500 slots effective July 1, 2023 and 430 slots effective January 1, 2024. An amount estimated at ~~\$9,036,000~~ \$16,607,241 the second year from the general fund and ~~\$9,036,000~~ \$17,139,763 the second year from nongeneral funds is provided to cover the anticipated costs of the new slots.

c. The Department of Medical Assistance Services, in collaboration with the Department of Behavioral Health and Developmental Services, shall separately track all costs associated with the additional slots added in paragraphs J.4.a. and J.4.b. above. By December 1 of each year, the department shall report this data to the Chairmen of the House Appropriations and Senate Finance and Appropriations Committees and the Director, Department of Planning and Budget.

Reimbursement Rates – Community Based Services – Effective January 1, 2024, the Department of Medical Assistance Services shall increase rates by **10 percent** for the following Medicaid-funded community-based services: Intensive In-Home, Mental Health Skill Building, Psychosocial Rehabilitation, Therapeutic Day Treatment, Outpatient Psychotherapy, Peer Recovery Support Services - Mental Health.

[Item 304 VVVV.1.](#)

VVVV.1. Effective January 1, 2024, the Department of Medical Assistance Services shall increase rates by 10 percent for the following Medicaid-funded community-based services: Intensive In-Home, Mental Health Skill Building, Psychosocial Rehabilitation, Therapeutic Day Treatment, Outpatient Psychotherapy, Peer Recovery Support Services -- Mental Health.

Reimbursement Rates – Crisis Services – Effective January 1, 2024, the Department of Medical Assistance Services shall increase rates by **10 percent** for the following Medicaid-funded community-based services: Comprehensive Crisis Services (which include 23-hour Crisis Stabilization, Community Stabilization, Crisis Intervention, Mobile Crisis Response, and Residential Crisis Stabilization), Assertive Community Treatment, Mental Health - Intensive Outpatient, Mental Health - Partial Hospitalization, Family Functional Therapy and Multisystemic Therapy.

[Item 304 VVVV.2.](#)

2. Effective January 1, 2024, the Department of Medical Assistance Services shall increase rates by 10 percent for the following Medicaid-funded community-based services: Comprehensive Crisis Services (which include 23-hour Crisis Stabilization, Community Stabilization, Crisis Intervention, Mobile Crisis Response, and Residential Crisis Stabilization), Assertive Community Treatment, Mental Health - Intensive Outpatient, Mental Health - Partial Hospitalization, Family Functional Therapy and Multisystemic Therapy.

Reimbursement Rates – Mental Health Partial Hospitalization/Intensive Outpatient – Increase the rates for mental health partial hospitalization from a per diem rate of **\$250.62 to \$500.00** and shall increase the rate for mental health intensive outpatient programs from a per diem of **\$159.20 to \$250.00**.

[Item 304 WWWW](#)

WWWV. The Department of Medical Assistance Services shall increase the rates for mental health partial hospitalization from a per diem rate of \$250.62 to \$500.00 and shall increase the rate for mental health intensive outpatient programs from a per diem of \$159.20 to \$250.00. The department shall have the authority to implement this reimbursement change effective January 1, 2024, and prior to the completion of any regulatory process undertaken in order to effect such change.

Reimbursement Rates – Personal Care and Respite – Effective January 1, 2024, the Department of Medical Assistance Services shall have the authority to increase the rates for agency and consumer-directed personal

care, respite and companion services by **five percent**. The department shall have the authority to implement these changes prior to completion of any regulatory process to effect such change.

Item 304 YYYY

YYYY. Effective January 1, 2024, the Department of Medical Assistance Services shall have the authority to increase the rates for agency and consumer-directed personal care, respite and companion services by five percent. The department shall have the authority to implement these changes prior to completion of any regulatory process to effect such change.

Reimbursement Rates – Early Intervention – Effective for dates of service on or after January 1, 2024, the Department of Medical Assistance Services shall increase the reimbursement rates for Early Intervention services, excluding case management, by **12.5 percent** for all children under age three enrolled in Early Intervention in Virginia Medicaid.

Item 304 TTTT

TTTT. Effective for dates of service on or after January 1, 2024, the Department of Medical Assistance Services shall increase the reimbursement rates for Early Intervention services, excluding case management, by 12.5 percent for all children under age three enrolled in Early Intervention in Virginia Medicaid.

Reimbursement Rates – Early Periodic Screening Diagnosis and Treatment (EPSDT) Therapeutic Group Home – Includes EPSDT Therapeutic Group Homes in the list of services who have received a 12.5% reimbursement rate increase.

Item 304 RRRR

*RRRR. Out of this appropriation, \$56,640,476 from nongeneral funds the first year and \$43,489,163 from the general fund and \$64,983,275 from nongeneral funds the second year shall be provided, effective July 1, 2022, for the Department of Medical Assistance Services to increase rates by 12.5%, relative to the rates in effect prior to July 1, 2021, for: (i) adult day health care; (ii) consumer-directed facilitation services; (iii) crisis supervision, crisis stabilization and crisis support services; (v) transition coordinator services; (vi) mental health and early intervention case management services; and (vii) community behavioral health and habilitation services. In addition to the funds included in this Item, \$38,057,684 the first year is provided for the state match for this purpose in Item 486 out of the revenues received from federal distributions of the American Rescue Plan Act of 2021. However, if ARPA funds cannot be used for this purpose the department is authorized to use the available cash balance or excess revenue in the Health Care Fund that is in excess of the estimates included for the first year in this act or additional general fund dollars in excess of the Official Medicaid Forecast made available due to changes in the federal match rate. The department shall have the authority to implement these changes prior to the completion of any regulatory process undertaken in order to effect such change. *The department shall include any and all Early Periodic Screening Diagnosis and Treatment (EPSDT) Therapeutic Group Homes in such rate increase effective January 1, 2024, regardless of the number of providers and whether or not such facilities were previously included in the list of eligible procedure and revenue codes provided in the Medicaid Bulletin to Providers of Home and Community Based Services Waivers (HCBS) and EPSDT services participating in Virginia Medical Assistance Programs and Medicaid Managed Care Organizations (MCOs) dated October 16, 2021. The department shall have the authority to implement these changes prior to completion of any regulatory process undertaken in order to effect such change.*"*

Department of Criminal Justice Services (DCJS)

Off-Duty Law Enforcement Custody – Provides **\$5,074,631** in **one-time** funding for DCJS to contract with local law enforcement agencies to provide transportation services or assume custody of an individual under an emergency custody order or a temporary detention order who is awaiting admission to a facility or for whom a bed has not yet been identified. The Department shall coordinate with the Department of Behavioral Health and Developmental Services (DBHDS) to set criteria for awarding contracts, including weighing localities who are disproportionately impacted by a high number of emergency custody or temporary detention orders and must travel far distances to transport an individual to a state facility. DCJS and DBHDS shall also coordinate to ensure DCJS contracts awarded are not duplicative of contracts under the Off Duty Officer Program at DBHDS. This appropriation shall be one-time and shall be removed from the base budget for 2024-26 biennium. Any remaining balance at year-end shall be carried forward to the subsequent fiscal year. Of this amount, the Director is authorized to expend reasonable amounts for state administration of the program including up to one position.

Item 408 V

V. Out of this appropriation, \$5,074,631 the second year from the general fund shall be available for the Department to contract with local law enforcement agencies to provide transportation services or assume custody of an individual under an emergency custody order or a temporary detention order who is awaiting admission to a facility or for whom a bed has not yet been identified. For the purposes of this program, local law enforcement agencies shall include police departments, jails, regional jails, and sheriffs' offices who have agreed to utilize off-duty or on-duty officers performing overtime. The Department shall coordinate with the Department of Behavioral Health and Developmental Services (DBHDS) to set criteria for awarding contracts, including weighing localities who are disproportionately impacted by a high number of emergency custody or temporary detention orders and must travel far distances to transport an individual to a state facility. DCJS and DBHDS shall also coordinate to ensure DCJS contracts awarded are not duplicative of contracts under the Off Duty Officer Program at DBHDS. This appropriation shall be one-time and shall be removed from the base budget for 2024-26 biennium. Any remaining balance at year-end shall be carried forward to the subsequent fiscal year. Of this amount, the Director is authorized to expend reasonable amounts for state administration of the program including up to one position.

Department of Health

Behavioral Health Loan Repayment – Provides **\$3,100,000** in to expand the Virginia Behavioral Health Loan Repayment Program. Eligible practitioners include: psychiatrists, licensed clinical psychologists, licensed clinical social workers, licensed professional counselors, child and adolescent psychiatrists, psychiatric physician assistants, psychiatric pharmacists, and psychiatric nurse practitioners.

Item 287 B.1.

B.1. ~~The~~ Out of this appropriation, \$1,600,000 the first year and \$3,100,000 the second year from the general fund shall be provided to the Virginia Department of Health ~~shall establish~~ for the Virginia Behavioral Health Loan Repayment Program. Eligible practitioners include: psychiatrists, licensed clinical psychologists, licensed clinical social workers, licensed professional counselors, child and adolescent psychiatrists, psychiatric physician assistants, psychiatric pharmacists, and psychiatric nurse practitioners. The program shall include a tiered incentive system as follows: (i) Tier I providers: child and adolescent psychiatrists, psychiatric nurse practitioners, and psychiatrists; and (ii) Tier II providers: licensed clinical psychologists, licensed clinical social workers, and licensed professional counselors.

General Government

State Employee Salary Increases – Provides **\$60,587,430** to provide an additional two percent salary increase for state employees effective **December 10, 2023**.

[Item 481 S.1.](#)

S.1. Out of the appropriation for this item, \$169,565,843 the first year and ~~\$390,105,610~~ **\$434,487,994** the second year from the general fund is provided to increase the base salary of the following employees by five percent on July 10, 2022, except those employees who will be receiving a targeted salary increase at or above 7.5 percent in fiscal year 2023 based on funding authorized in this act and are not employees of the Department of Behavioral Health and Developmental Services shall receive a 2.5 percent increase on July 10, 2022, ~~and~~ an additional five percent increase on June 10, 2023, *and an additional two percent on December 10, 2023:*

Goochland Powhatan Community Services Board of Directors Bylaws

Article 1: Name

The name of this body shall be the Goochland Powhatan Community Services Board of Directors, hereafter referred to as the “Board.”

Article 2: Authority

The counties of Goochland and Powhatan established the Goochland Powhatan Community Services as an operational policy board pursuant to § 37.2 500 and appointed members of the Board pursuant to § 37.2-501 of the Code of Virginia, as amended.

Article 3: Purpose

The purpose of this Board shall be to act as the agent of Goochland County and Powhatan County, Virginia, in the establishment and operation of Community Mental Health, Development Disability, and Substance Use Disorder programs as provided for in Chapter 5 of Title 37.2 of the Code of Virginia as amended, relating to the Virginia Department Behavioral Health and Developmental Services.

Goochland Powhatan Community Services shall provide a system of comprehensive community mental health, developmental disability, and substance use disorder services which include emergency services, same-day access, primary care screening, outpatient services, day-support services, residential services, behavioral health wellness, and early intervention services. The agency also provides access to inpatient facilities and/or other appropriate mental health, developmental disability, and substance use disorder programs, related to and integrated with existing and planned programs within the limits of aforesaid jurisdictional boundaries.

Article 4: Membership

Section A: Composition of the Board: The Board shall consist of 10 members, five from Goochland and five from Powhatan, appointed by the respective Boards of Supervisors. Appointments to the Board shall be broadly representative of the community. One third of the appointments shall be individuals who are receiving or have received any public or private mental health, developmental, or substance use disorder services or family members of individuals who are receiving or who have received services. One or more members may be non-governmental services providers. Sheriffs or their designees shall be included, when practical. No employee or board member of an organization which receives funding from any Community Services Board shall be appointed a member of the Board. New Board members will receive orientation from the Executive Director within the first month of appointment.

Section B: Appointments and Terms of Office: A member of the Board shall be appointed for a term of three years from the first day of July of the year of the appointment. No person shall be

eligible to serve more than three full terms. Appointing authorities shall fill vacancies for unexpired terms in the same manner as original appointments. However, after a one-year period has elapsed since the end of a member's last three-year term, the governing body may reappoint that member in accordance with Chapter 5 of Title 37.2-502. The appointing authority may remove any member of the Board for cause, after giving the member a written statement of the cause and an opportunity to be heard.

Article 5: Duties and Powers of the Board Conflicts of Interest

Section 1. Duties and Powers: The Board, as a direct agent of the governmental entities that have established it, shall be subject to the laws and regulations relating to such agencies or those governments and shall have the general powers, duties and responsibilities of a Board as outlined in Chapter 5 title 37.2 as amended, reference to which is hereby made for a detailed description of the powers, duties and responsibilities therein outlined.

Section 2: Conflict of Interest: Membership of the Board shall conduct all its activities in such a manner as to preclude possible conflict of interest. No member of the Board shall vote on an issue in which they have direct or indirect interest or fiduciary interest.

Under the Virginia State and Local Conflict of Interest Act, a prohibited conflict of interest arises for an employee or Board member of Goochland Powhatan Community Services, or a member of his/her immediate family, who has a personal interest in a firm or business which contracts with Goochland Powhatan Community Services. A personal interest generally is defined as ownership of more than three percent of the equity or liability of the business or receipt of income or other commercial arrangement worth more than \$10,000 annually from the business which accrues to the employee/board member or a member of the employee's/board member's immediate family. Immediate family means (i) a spouse and (ii) any other person residing in the same household as the employee, who is a dependent of the employee/board member or of whom the employee/board member is a dependent.

Article 6: Officers of the Board

Section A: Officers: The officers of the Board shall be the Chair, Vice-Chair and Secretary. Officers shall be elected by the Board and shall perform the duties prescribed by these bylaws and the parliamentary authority adopted by the Board and as directed by the Board.

Section B: Chair: The chair shall

1. preside at all meetings of the Board and the Executive Committee;
2. appoint members of standing or special committees;
3. serve as the immediate supervisor of and give direction to the CSB Executive Director in accordance with decisions of the Board and the Executive Director job description adopted by the Board;
4. coordinate negotiation of the performance objectives and evaluation criteria contained in the annually renewable employment contract and the annual performance evaluation of

the Executive Director by taking into consideration feedback from all Board members and the CSB senior management;

5. work with the executive director to determine the types of Board meetings, agendas, reports, communications, and involvement that will enable other members to carry out their powers, duties, and responsibilities;
6. be an ex-officio member of all standing committees; and
7. perform other duties authorized by the Board.

The Chair also may:

8. appoint members to serve on task forces, committees, and other bodies on which representation of the Board is required or would be useful; and
9. assign other duties or responsibilities to standing committees.
10. In any votes of the Board, the Chairperson shall vote last. Upon the request of the Board, the Chairperson shall act as its representative.

Section C. Vice-Chair: In the absence of the Chair at any meeting or in the event of the disability of the Chair or a vacancy in that office, the Vice-Chair shall perform the duties of the Chair.

Section D. Secretary: The Secretary shall ensure that accurate records are maintained of all meetings of the Board and the Executive Committee. All records shall be maintained in the central administrative office of the CSB.

Article 7: Nomination, Election and Term of Officers

Section A: Nominating Committee: The Chair shall appoint a nominating committee consisting of one representative from each county to nominate a slate of Board officers for the next fiscal year. The Nominating Committee chair shall present the proposed slate to the full Board at least one month prior to the election of officers.

Section B. Election: The Board shall elect its officers from among its membership at the next to last regular meeting in the fiscal year. When the slate of officers is presented to the Board, additional nominations shall be permitted from the floor. Officers shall be elected by a majority vote of appointed Board members.

Section C. Vacancies: Any vacancy occurring in an office shall be filled by a majority vote of appointed Board members.

Section D. Term of Office: The term of office shall be for one year beginning July 1. Officers shall be eligible for re-election.

Article 8: Board Meetings

Section A. Regular Meetings: The Board shall meet the first Monday of each month, except July, unless a meeting is rescheduled. Meetings are held alternately at the Goochland and Powhatan offices.

Article 9: Electronic Meetings

Section A. Individual Member Virtual Attendance: It is the policy of Goochland Powhatan Community Services Board of Directors that individual members may participate in meetings by electronic communication as permitted by § 2.2-3708.3 of the Code of Virginia. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

Whenever an individual member wishes to participate from a remote location, the law requires a quorum of Goochland Powhatan Community Services Board of Directors to be physically assembled at the primary or central meeting location.

Reasons for a member's remote participation in a Goochland Powhatan Community Services Board of Directors meeting are as follows.

1. The member has a temporary or permanent disability or other medical condition that prevents physical attendance.
2. A medical condition of a member of the member's family requires the member to provide care that prevents the member's physical attendance.
3. The member's principal residence is more than sixty miles from the meeting location.
4. The member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter.
 - a. Note, members attending remotely due to personal matters may not attend remotely more than two meetings per calendar year.
 - b. Note that the limits on remote participation due to personal matters are separate from the limits on all-virtual public meetings and will be counted separately.
5. Requests for remote participation shall be conveyed to the Goochland Powhatan Community Services Board of Directors Board Chair and Goochland Powhatan Community Services Executive Director.
6. Individual participation from a remote location shall be approved unless such participation would violate this policy or the provisions of the Virginia Freedom of Information Act (§ 2.2-3700 et seq. of the Code of Virginia). If a member's participation from a remote location is challenged, then Goochland Powhatan Community Services Board of Directors shall vote whether to allow such participation. The request for remote participation shall be recorded in the minutes of the meeting. If Goochland Powhatan Community Services Board of Directors votes to disapprove of the member's participation because such participation would violate this policy, such disapproval shall

be recorded in the minutes with specificity. The minutes shall include other information regarding member remote participation including the remote location from which the member participated and the provision under which the member attended the meeting virtually; as required by §§ 2.2-3707 and 2.2-3708.3.

Section B. Full Virtual Meetings: Further, it is the policy of Goochland Powhatan Community Services Board of Directors that all virtual public meetings may be held pursuant to subsection C of § 2.2-3708.3. Such all-virtual public meetings are also limited by law to two meetings per calendar year. Additionally, an all-virtual public meeting may not be held consecutively with another all-virtual public meeting.

1. Requests for an all-virtual meeting shall be conveyed to the Goochland Powhatan Community Services Board of Directors Board Chair and Goochland Powhatan Community Services Executive Director.
2. Requests for an all-virtual meeting shall be voted on by the Goochland Powhatan Community Services Board of Directors. The request for an all-virtual meeting shall be recorded in the minutes of the meeting as well as the results of the accompanying vote. If Goochland Powhatan Community Services Board of Directors votes to disapprove an all-virtual meeting because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity. The minutes shall include other information as required by §§ 2.2-3707 and 2.2-3708.3.

Article 10: Executive Committee

Section A. Members: The three elected officers of the Board and one other Board member appointed by the Chair shall constitute the Executive Committee, and the Chair and Secretary respectively shall be Chair and Secretary of the committee. The CSB executive director shall provide staff support to the committee.

Section B. Authority: The committee shall conduct the necessary business of the Board between regular Board meetings. The Board must ratify any official action taken by the committee at its next regular meeting for the action to remain in effect.

Article 11: Reviews and Amendment

Section A. Quadrennial Review: The Board shall review its bylaws at least once every four years before its last meeting of the fiscal year and amend them as necessary.

Section B. Annual Review: The Executive Committee shall review these bylaws annually after the General Assembly session and recommend any necessary amendments before the start of the fiscal year, when new legislation becomes effective.

Section C. Amendment: The Board may amend these bylaws in whole or in part by a majority vote of the members of the Board at any regular Board meeting whenever such action is

necessary, for example as a result of reviews in sections A or B, and when the amendments have been announced in the notice of that meeting. This notice shall include the specific bylaw provisions proposed for amendment. The Chair and Secretary shall sign and date the amended bylaws to document the Board's approval and the latest amendment date.

Article 12: Effective Date

By our signatures, we certify that the Board approved these bylaws on the *seventh* day of _____, _____. These bylaws shall be in effect on this date and until the Board subsequently amends them.

Board Chair Signature

Date

Board Secretary Signature Date

Date

Date Amendments Approved by the Board:

10/7/2019

5/1/2023

	Title: EHR Administrator	FLSA Status: Exempt
Position Classification	Job Family: Professional	Benefit Eligibility: All
Description	Pay Grade: 7	
Employee Name (print):		
Employee Signature: (I have received a copy of this job description and my supervisor has reviewed it with me)		Date:
Supervisor Signature:		Date:
Director of Administration Signature:		Date:
Executive Director Signature:		Date:
Date Position Description Last Reviewed: 7/25/23		
Date Position Classification Last Reviewed: 7/25/23		

The following is a composite representation of the responsibilities for the respective job title. It is not intended to cover all possible job requirements or job factors of the titled position. Lines of supervision and reporting are as shown on the organizational chart.

DEFINITION

Under supervision of the Senior Director Administration, this position is responsible for managing and supporting the functional operation and configuration of the agency’s electronic health record, used for documenting, and coordinating services provided to consumers of the agency.

JOB EXPECTATIONS AND ESSENTIAL FUNCTIONS

- Monitor system performance and perform ongoing analysis to determine most efficient and effective means to operate the system.
- Monitor security access and control procedures for Credible access.
- Perform project management duties to implement and update Credible modules and improve internal processes to increase staff efficiency and meet regulatory requirements.
- Work with agency leadership to align Credible functional capability with agency business processes.
- Use critical thinking to transform user requests into functional uses within Credible.
- Participate in and lead routine meetings with agency staff to establish solutions for how to use Credible effectively and efficiently.
- Provide troubleshooting, identifying appropriate solutions to staff issues within Credible.
- Work closely with the business systems analyst to review agency reports and dashboards and determine potential issues to be addressed.
- Develop and analyze long and short-term plans in coordination with leadership and vendors to align with agency strategic plan.
- Cultivate professional relationships with coworkers, county contacts, and State partners to develop a higher level of understanding related to EHR data in relation to regulatory requirements.
- Perform other assigned duties as necessary within established policy and procedures.

REQUIREMENTS

EDUCATION

The incumbent must have a bachelor's degree in information systems, computer science, or related field– OR – Any equivalent combination of education, experience and/or training sufficient to demonstrate the knowledge, skills and abilities is acceptable.

EXPERIENCE

Four years' experience supporting a certified EHR and three years' experience working in behavioral health environment.

LICENSE(S)

None

PRE-EMPLOYMENT

Must submit to pre-hire criminal background check.

KNOWLEDGE AND ABILITIES

- The ability to use independent judgment in identifying root cause of EHR problems and developing solutions to them.
- Knowledge in implementation and maintenance of EHR systems.
- Knowledge is staff training techniques and ability to train on EHR systems.
- Ability to exercise sound judgment and demonstrate resourcefulness in problem solving and conflict resolution.
- Ability to work independently, meet multiple deadlines, take initiative, and make emergency judgments.
- Ability to establish and maintain professional and effective working relationships with County staff and external agencies.
- Excellent oral and written communication skills, and ability to prepare accurate and detailed documentation.
- Ability to handle emergency situations without direct supervision.
- Ability to work under pressure; set priorities and meet deadlines.
- Ability to maintain confidentiality of consumer information.
- Possess great attention to details, ensuring accuracy and completeness of all records and documentation.

ENVIRONMENTAL CONDITIONS

Work environment is primarily an office environment working at a desk. Travels periodically between agency offices and local Government offices. Sitting: 80%; Standing/Walking 18%; Driving: 2%
Average Weight Required to lift or carry at any one time: 50 pounds for brief periods of time.

GPCS follows the requirements of the Americans with Disabilities Act (ADA) in all hiring and employment decisions. GPCS shall not discriminate based on disability in its hiring and employment practices. GPCS shall make reasonable accommodations for the known physical or mental limitations of a qualified applicant or employee with a disability upon request unless the accommodation would cause an undue hardship on GPCS.

Goochland Powhatan
COMMUNITY SERVICES
 Connect. Grow. Thrive.



	Title: SBS Unlicensed Mental Health Clinician	
Position Classification	Pay Family: Professional	FLSA Status: Non-Exempt
Description	Pay Grade: 4	Benefit Eligibility: All
Employee Name (print):		
Employee Signature: (I have received a copy of this job description and my supervisor has reviewed it with me)		Date:
Supervisor Signature:		Date:
Director of Clinical Services Signature:		Date:
Executive Director Signature:		Date:
Date Position Description Last Reviewed: 8/24/23		
Date Position Classification Last Reviewed: 8/24/23		

The following is a composite representation of the responsibilities for the respective job title. It is not intended to cover all possible job requirements or job factors of the titled position. Lines of supervision and reporting are as shown on the organizational chart.

DEFINITION

Under supervision of the MH Outpatient Director, this position is responsible for providing counseling and treatment services within the school setting to child, and adolescent consumers. They will also be responsible for providing counseling and treatment to child, adolescent and adult consumers experiencing mental health illnesses and disorders within the clinic setting in a limited capacity. Services provided by the SBS Mental Health Clinician may also include services to adolescents and adults who are diagnosed with co-occurring conditions (substance use/dependence as well as mental illness). This position is a licensed eligible position performing preliminary assessments of individual psychiatric needs.

JOB EXPECTATIONS AND ESSENTIAL FUNCTIONS

- Provide outpatient mental health services to children and adolescents within the school setting.
- Provide outpatient mental health services to child, adolescents, and adult consumers.
- Provide outpatient services to consumers with co-occurring disorders (both substance use/dependence and mental illness) as required.
- Assess and determine level of care need for mental health, substance use, and co-occurring disorders consumers.
- Assess, evaluate, and develop individualized service plan for consumer.
- Provide mental health education therapy and treatment to individual, groups, and families.
- Make referrals when indicated to other GPCS programs as well as other community-based resources.
- Monitor consumers' use of therapeutic medications.
- Assure the confidentiality of protected health information as required by law and according to the GPCS confidentiality policies, state law, and in the Federal Drug and Alcohol Confidentiality Law, 42 CFR Part 2, as applicable.
- Provide information when necessary and clinically appropriate, with current and valid authorizations to release information concerning consumers' attendance and progress in

treatment to courts, criminal justice agencies, departments of Social Services, and other entities that may be responsible for monitoring the consumer.

- Provide case management services as needed for child, adolescent, and adult consumers.
- Maintain casework documentation as required in the delivery of outpatient services (i.e., case notes, correspondence, psychosocial evaluations, treatment plans, quarterly progress reports, etc.), entering information in the Electronic Health Record.
- Report direct service and other time spent in clinical activities in a timely manner.
- Make referrals when indicated of consumers needing psychiatric evaluation and nursing services.
- Prepares intake, discharge, and other reportable data for entry into Electronic Health Record in a timely manner.
- Provide crisis intervention services as available.
- Link consumers to other community resources and collaborates with other community agencies as needed.
- Serve as a member of a Family Assessment, Planning and Treatment (FAPT) team, or provide support or case management to FAPT as needed.
- Attend in-service training sessions, conferences, workshops, seminars, and continuing education for professional and program development in the delivery of outpatient services
- Establish and maintain effective working relationships with consumers, organizations, and agencies responsible for providing services to target population.
- Provide consultation and education services to other community organizations and individuals.
- To perform other assigned duties as necessary within established policy and procedures.

REQUIREMENTS

EDUCATION

Master's Degree, eligible to become licensed as a "Resident or Supervisee" under the clinical supervision per appropriate licensing board of a licensed professional counselor (18VAC115-20-10), licensed marriage and family therapist (18VAC115-50-10) or licensed substance abuse treatment practitioner (18VAC115-60-10) approved by the Virginia Board of Counseling; "Resident in psychology" under supervision of a licensed clinical psychologist approved by the Virginia Board of Psychology (18VAC125-20-10); "Supervisee in social work" under the supervision of a licensed clinical social worker approved by the Virginia Board of Social Work (18VAC140-20-10).

EXPERIENCE

Two years clinical experience in mental health with knowledge and/or experience of co-occurring treatment that may include supervised clinical internships and field placements with a provider of mental health and/or co-occurring disorders. Experience in the school setting and or with children preferred.

LICENSE(S)

Eligible to become licensed per Virginia DBHDS requirements

Position will be required to possess a valid Virginia driver's license

PRE-EMPLOYMENT

Must submit to pre-hire criminal background check

KNOWLEDGE AND ABILITIES

- Knowledge of theories, delivery systems and treatment of mental health, substance use, and co-occurring disorders.
- Knowledge of consultation, educational and training needs of people dealing with mental health, substance use, and co-occurring disorders.
- Knowledge of consumers with mental health, substance use, and cooccurring disorders and the impact on individuals, families, and the community.
- Knowledge of clinical treatment and development of service programs
- Knowledge of case management services.
- Knowledge of community services and resources.
- Knowledge of individual, group, and family counseling techniques.
- Knowledge of de-escalation and crisis intervention techniques.
- Knowledge of documentation standards.
- Knowledge of Goochland Powhatan Community Services policies and procedures.
- Ability to make clinical evaluation, determine, and monitor appropriate treatment.
- Ability to develop, coordinate and provide consultation and educational programs.
- Ability to safely operate a vehicle.
- Ability to exercise sound judgment and demonstrate resourcefulness in problem solving and conflict resolution.
- Ability to work independently, take initiative, and make emergency judgments.
- Ability to handle emergency situations without direct supervision.
- Ability to effectively work and communicate with all types/levels of persons.
- Ability to effectively communicate orally and in writing.
- Ability to work under pressure, meet deadlines, and set priorities.
- Ability to access internet and use appropriate applications including Microsoft Word and Excel.
- Ability to maintain confidentiality of consumer's information.

Persons with mental or physical disabilities are eligible if they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

ENVIRONMENTAL CONDITIONS

Work environment will typically be working in a school setting within the community or clinical office setting. Work environment will involve traveling within the community and will include exposure to road hazards usually experience in driving in rural, county surroundings, interstate highway driving, including exposure to weather and temperature extremes that may affect driving conditions. May involve exposure to aggressive verbal and physical behavior, and exposure to infectious diseases from others. Sitting: 75%; Standing/Walking 15%; Driving: 10%

Average Weight Required to lift or carry at any one time: 50 pounds for brief periods of time

COMMUNITY SUPPORT SERVICES

September 2023 Board Report

Parent-Infant Education Program (PIEP)

We had 7 referrals to PIEP in June 5 in July, and 6 so far in August. 12 children were discharged across June & July, and we served 70 families with active IFSPs during that time (with another 15 families in the intake process).

Free Developmental Screenings!!

CURIOUS ABOUT YOUR CHILD'S DEVELOPMENT?

Come to **Child Check** to see if your infant, toddler, and/or preschooler has all the skills expected for their age

Thursday, 10/12
3pm-6pm

&

Friday, 10/13
9am-12pm

Goochland Elementary Preschool
(upper level of the Goochland Tech Building, 3140 River Rd West)

We can tell you about your child's:

- Communication skills ✓
- Play & Learning skills ✓
- Motor skills ✓
- Feeding & Self-help skills ✓
- Behavior & Attention ✓
- Social-Emotional skills ✓

For questions, or to schedule a private screening on another day, please call:

Jeanine Vassar (804) 657-2010
for children birth - 2 years old

Wendy Travis (804) 556-5321, x3209
for children age 3 - 5 years old

Every year, all programs under Special Education (Early Intervention & Public Schools) are required to do "Child Find" activities to make sure children who might need services can find us. For PIEP, we have a long-standing tradition of partnering with Goochland County Public Schools for a community event called Child Check. GCPS hosts in their preschool complex, and we invite community members to stop by with children, from infants up to age 5 (pre-kindergarten), to talk about their skills, even if parents don't have a concern. We offer on-the-spot free screenings and let the parents know right then whether we recommend scheduling a full

evaluation and pursuing services.

Once children begin kindergarten, even at a private school, their development is monitored by their teachers and is automatically compared to same-aged peers. For children too young for formal school, families depend on pediatricians to alert them if their child's development isn't typical, and that can't always be captured in a 10-minute exam that's focused on physical health and growth. When parents come to Child Check, they learn where their child's development is compared to other children the same age, what to watch for in the next few years, and which

routines and activities can maximize their potential. If we're concerned that a child isn't on track to be ready for kindergarten or we see anything concerning, we're able to let families know right away and explain their options (with no commitment to any course of action). As a bonus, we get to remind the community that we're available to them, year-round, if anything comes up.

Submitted by Jeanine Vassar, PIEP Supervisor

Day Support Services

Monacan Services

Monacan continues to grow. We now serve 20 consumers at Monacan Services (18 individuals with DD waivers and two non-waiver).

Monacan Services has been very busy over the summer months. May and June brought trips to the VMFA, Lewis Ginter, and many fun days of summer games. Consumers have started volunteering at the Powhatan Volunteer Rescue Squad, helping with various tasks. They have enjoyed interacting with the first responders.

At the end of July, we facilitated a trip to Richmond for two consumers to attend the 2023 Arc of Virginia State Convention. Consumers attended two days of the convention and participated in many sessions on advocacy. This was a new experience for the consumers who participated, and they were able to connect and learn from others.

Monacan moved to a temporary location at the Pocahontas Landmark Center at the end of August. We will be at the Landmark Center through mid-October due to HVAC work in the Village Building.



Submitted by Maitlin Ware, Monacan Services Day Support Supervisor

Community Support Services

Psychiatric Rehabilitation Services

Pathways Recovery Center

Pathways has received multiple referrals and tours, and we currently have 17 active participants. We have made multiple changes to our program space in the past several months with items that promote more of a comfortable feel rather than a clinical feel. We have a new “chill spot” where program members can sit and relax while separate from the overstimulating nature of our main program space. We have also gotten new seating for outside in the gazebo area and have been enjoying use of the A/V equipment for groups and activities. Members are very appreciative of the changes made, which is confirmation that we’re making the right moves.

We have stayed busy, with members selecting to take outings to 2nd & Charles, Dollar Tree, Target, and opportunities to play Pickleball with Goochland community members. We continue to volunteer weekly at the Animal Shelter. We visited Kenmore Club, a psychosocial rehabilitation program located in Fredericksburg, where our members were able to participate in a group with Kenmore’s members and have lunch together in their space. Members were glad to see some of the same folks who visited us in the past.

Several groups have been offered to include Personal Medicine, Goal Setting, Online Safety, Sound Healing, Stress Relief to name a few. Clients are encouraged to facilitate groups of their choosing, and have done so with Music group, Sports group, and Chair Exercises.

Submitted by Jess Childress, Psychosocial Rehabilitation Supervisor

Developmental Services Case Management (ID/DD)

Individuals in both communities are assessed for the Developmental Disabilities Waiver Waitlist using priority criteria based on the needs of the individual. Currently, GPCS has 70 individuals on the Waiver Waitlist:

County	Number of residents on Waiver Waitlist
Powhatan County	46
Goochland County	24

Below shows numbers based on Priority Criteria:

Priority Status	Number of individuals
Priority 1	8
Priority 2	30
Priority 3	32

Below shows the last quarter data for the DD unit:

	February	March	April
Active CM (Medicaid)	100	99	100
Active CM (Non-Medicaid)	1	1	1
Waiver Breakdown			
CL	67	66	65
FIS	31	31	33
BI	1	1	1
Active Waiver Total	99	98	99
Non-waiver Active CM	2	2	2
Total Individuals Served	101	100	101
Contracted CM	7	6	6
Transfers (in)	0	0	1

Submitted by LaTasha Brown, Developmental Services Case Management Supervisor

In Home Support Services

In Home Support Services (IHSS) provided services to individuals in Goochland, Powhatan, and Hanover counties. Direct Support Professionals (DSPs) supported individuals in their homes and community utilizing a person-centered approach. Consumers participated in various community activities throughout the month of March, to include DSPs and consumers participated in weekly exercise groups at the recreational center, and meeting at the library for game night. The consumers asked to have a game night instead of movie night this month. BINGO was the game of choice. The Circle of Friends met for breakfast and went to the National Night Out together. Many of the consumers went to Kings Dominion and the local parks. IHSS Supervisor facilitated regular contact with consumers and their families via visits in the home and community, and phone calls. IHSS received two new referrals and hired two DSPs.



Submitted by Veneda Scott, In Home Support Services Supervisor

Sept Board Packet 2023

Prevention Services

RSAAC Event-3rd Annual Rural Recovery Revue. Check out our flyers and spread the word! We



RRR 2023 Libby.pdf

hope to see you there!

Date: 9/30/2023, Powhatan High School, 1-4pm.

The event is a focused conversation on addiction and suicide. Our speaker is Libby Roberts, who was nominated repeatedly by different coalition members as "the voice we need to hear" because of her lived experience and wise words that will change us for the better. See attached flyer for more information.

The event will also feature a panel discussion with multiple community partners sharing their views on what works, what doesn't, and their opinions about how to be impactful in our community to prevent both addiction and suicide.

Activate Your Wellness is our newest campaign to help young people in our catchment get access to wellness strategy. We are using the materials in the schools with the help of Outpatient Therapist, Caitlyn Wallace , who is stuffing 50 kits to support therapy services in the schools.



Goochland Students created an awareness campaign to normalize checking on their peers and referring them to appropriate resources. Goochland Schools staff lead the efforts and

coordinated with RSAAC to post the campaign. Local churches are also using the student designed materials at several upcoming suicide prevention events.

Check-In campaign can be found here: <https://rsaac.org/1379-2/>.



New Safe Storage Ad campaign-we're partnering with NBC to reach more people with ways to safely store over the counter medication!

These are proofs of digital banners for the campaign: <https://eproof.jdxsuite.com/guest/elgvgttyckglvgd>

These are video campaigns for Over the counter:

- https://drive.google.com/drive/folders/1322GaoXv_j_PHA1izDsQNlaZuD-ALWFe

Here's our new marijuana prevention campaign with the same company:

<https://eproof.jdxsuite.com/guest/iuxakbopjfhdrk>

MH Case Management

In **September 2023**, The Mental Health Case Management Unit was staffed with 4 case managers, a SUD Peer Support Specialist, Skill Developer and a supervisor. Case Managers continued to follow up with community referrals and targeted case management services were provided with more visits being conducted in the community with consumers. MHCM supervisor and nursing staff are working to ensure all consumers that receive medication management only consumers are remaining active with prescribers, there are currently 69 consumers on this list. Brian McKeown joined the team as a SUD Peer Support Specialist, in addition Kristen Jordan RN, filled the open nurse role and will be based in the Goochland clinic. Casaundra Allen-Cox was hired September 1, 2023, as a Mental Health Skill Developer. Currently there is an open position for SUD Care Coordinator. MHCM supervisor, SUD team, and med services team will be jointly working together to create Suboxone protocols and procedures.

MH Outpatient Services

We have hired two full time school-based clinicians, Richard Brown and Caitlyn Wallace each stationed in Goochland schools and Powhatan schools respectively. Goochland SBS is up and running with Richard already seeing several students there. Powhatan is working on getting consents from families but is in the process of starting services in Elementary, Middle, and High school. Caitlyn has prepared self-care/fidget boxes for the students.

We are continuing to grow and build our child services with one clinician working on developing play therapy skills and will be having a new LCSW skilled in play therapy joining the team in October!

We are planning and preparing to start a Grandparents Raising Grandchildren support group.

We have hired a new in-house clinician, Jordan Roman, who comes with great experience and insight into mental health and substance use disorders. She is at the Goochland office full time and building her case load and eager to serve the community!

MHOP is currently serving 240 consumers and we met our goal last quarter of increasing successful discharges in the program.

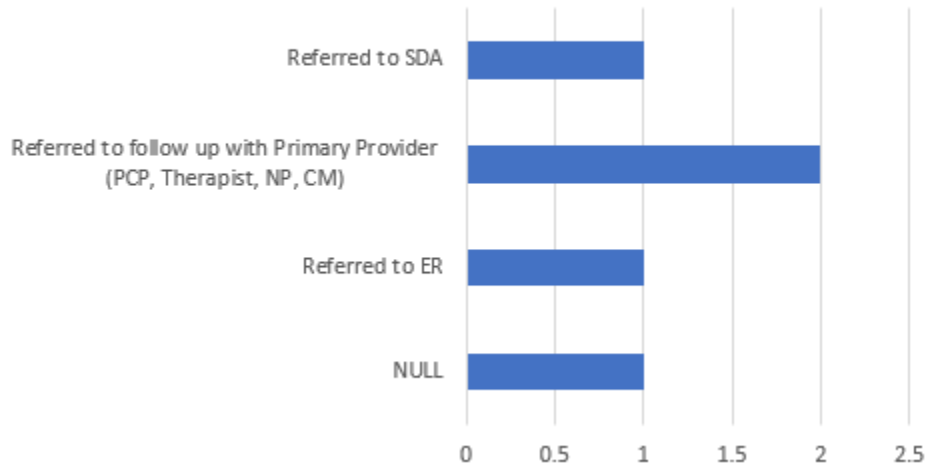
Same Day Access/Emergency Services

SDA: For FY22-23 we served 315 individuals through our intake process. Over the year we've worked to decrease wait times for consumers to be seen for intakes and provided efficient means for gathering information. Our SDA assessments are averaging 90 minutes, which includes the consumer completing paperwork, being seen by an SDA assessor and being provided a recommendation. This is compared to other Regional SDAs which are stating average times are 120 minutes or more.

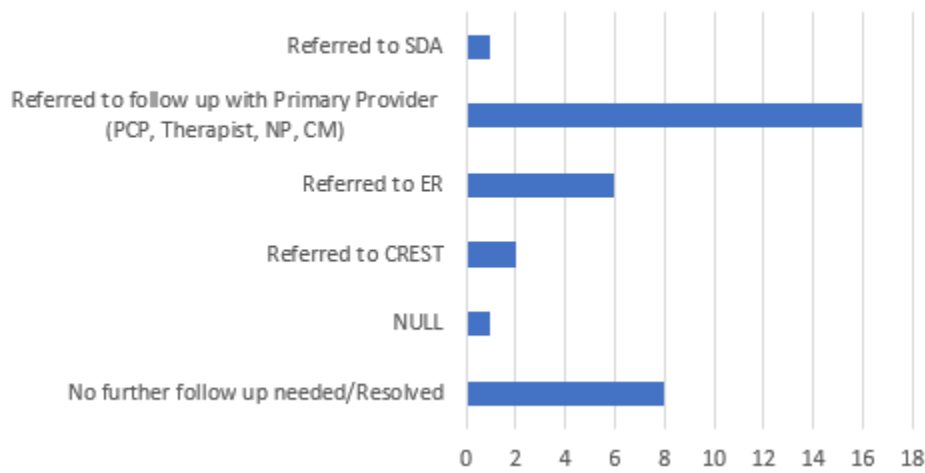
Rolling 13 Months of SDAs													
	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	July 23
Total SDAs	17	21	20	28	32	15	23	33	39	26	25	22	15
Location	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	July 23
Goochland	7	9	6	9	10	8	8	19	11	7	13	11	6
Powhatan	5	11	9	15	19	6	11	13	22	15	5	11	8
Telehealth	5	1	5	4	3	1	4	1	6	4	3	0	1

Emergency Services: For FY23 our goal was to identify outcomes to crisis contacts. A crisis contact in this instance is identified as a crisis intervention and ES phone call. We have been able to gather documentation for the past three months (June, July and Aug). During this time, we've seen five children in crisis only one resulted in a referral to ER. Emergency Services calls are our second highest crisis service. During FY 23 Emergency Services completed 193 calls.

June-August FY23 Outcomes Children



June-August FY 23 Outcomes Adults



Rolling 13 Months of Crisis Services													
	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	July 23
Total Crisis	83	55	68	55	46	35	64	43	53	42	52	59	34
Location	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	July 23
Goochland	24	29	26	27	14	11	26	22	16	21	34	38	29
Powhatan	34	19	8	10	11	9	19	12	24	20	15	20	4
Telehealth	13	3	19	6	6	7	6	9	13	1	3	1	1
Other	8	4	9	12	15	5	12	0	0	0	0	0	0
Non-State Med	0	0	6	0	0	3	0	0	0	0	0	0	0
State Hospital	1	0	0	0	0	0	0	0	0	0	0	0	0
Juvenile Detention	3	0	0	0	0	0	0	0	0	0	0	0	0

Service Type	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	July 23
HOSP LIAIS	26	25	27	21	7	10	19	16	17	20	21	25	22
ES Phone	21	13	15	7	9	7	22	15	24	14	17	22	7
PRESC ECO	4	0	1	1	1	2	0	1	4	0	1	2	0
PS C-RL NB	5	1	4	3	3	3	0	1	0	0	0	3	0
ECO CR BIL	4	0	1	0	0	1	0	0	0	0	0	0	0
CRISIS	4	1	4	7	8	3	11	3	4	5	5	3	1
C-RL LOG	6	5	0	0	0	0	0	0	0	0	0	0	0
PS OTHER	7	8	10	8	13	4	6	7	3	2	4	2	3
O/C Phone	4	0	1	6	3	4	6	0	0	1	2	1	0
PRE NO ECO	1	1	3	2	2	1	0	0	1	0	2	1	1
NOEC RL B	1	1	2	0	0	0	0	0	0	0	0	0	0

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-23)

MONTH OF May-23

VEHICLE	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van
Program	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Monacan	Monacan	Monacan	Monacan
Auto ID (last four VIN)	2236	2508	2450	0089	7202	6021	3364	3044	0908	8586	8578	5388	3695
Pate #	145-507L	176-819L	37-534L	117-954L	167-233L	197-521	167-212L	161-538L	106-432L	144-819L	144-820L	118-010L	116-907L
MILEAGE	179,389	195,040	263,035	180,147	219,979	87,000	270,840	91,368	153,267	54,465	54,097	110,381	156,625
MILES DRIVEN	308	717	0	3,103	1,005	2,500	621	750	3	362	455	0	514

VEHICLE	Van	Van	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car
Program	Monacan	Va House	MH CM	ID CM	ID CM	ID CM	Monacan	MH CM	Va House	Monacan	IHSS	PIEP	PIEP
Auto ID (last four VIN)	6691	0967	9585	0090	9825	9824	4489	1990	0654	1369	6635	2890	2281
Pate #	205-951	118-003L	106-406L	47-572L	167-221L	167-220L	197-518L	140-018L	156-857L	106-442L	146-867L	167-222L	39-337L
MILEAGE	10,243	111,066	107,989	119,111	58958	98,025	59,800	123,550	176,669	108,251	64,453	59,273	108,339
MILES DRIVEN	510	3	0	722	275	532	899	559	234	282	549	372	696

TOTAL MILEAGE & PROGRAM UTILIZATION

TOTAL # MILES DRIVEN	15,971	162,823
Operations (Transportation)	9,007	79,780
Monacan Services & Va. House	2,977	37,301
Parent Infant Education Program, ID/MH Services, Residential Services, In Home Support services	3,987	45,742

GASOLINE FOR:

NUMBER OF GALLONS PURCHASED	869.32	8,686
COST OF GASOLINE PURCHASED	\$2,308.63	\$23,701

** Gas reported April 2023 Quarles Goochland County

REPAIRS & MAINTENANCE

COST OF REPAIRS & MAINTENANCE	\$841.53	\$25,577
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DRIVERS HOURS & SALARIES

NUMBER OF HOURS DRIVERS WORKED	449.75	4,142
DRIVERS SALARIES	\$8,095.50	\$74,567

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-23)

MONTH OF Jun-23

VEHICLE	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van
Program	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Monacan	Monacan	Monacan	Monacan
Auto ID (last four VIN)	2236	2508	2450	0089	7202	6021	3364	3044	0908	8586	8578	5388	3695
Pate #	145-507L	176-819L	37-534L	117-954L	167-233L	197-521	167-212L	161-538L	106-432L	144-819L	144-820L	118-010L	116-907L
MILEAGE	180,229	195,040	263,035	182,113	221,332	89,400	271,746	92,290	153,274	54,717	54,330	110,381	157,204
MILES DRIVEN	840	0	0	1,966	1,353	2,400	906	922	7	252	233	0	579

VEHICLE	Van	Van	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car
Program	Monacan	Va House	MH CM	ID CM	ID CM	ID CM	Monacan	MH CM	Va House	Monacan	IHSS	PIEP	PIEP
Auto ID (last four VIN)	6691	0967	9585	0090	9825	9824	4489	1990	0654	1369	6635	2890	2281
Pate #	205-951	118-003L	106-406L	47-572L	167-221L	167-220L	197-518L	140-018L	156-857L	106-442L	146-867L	167-222L	39-337L
MILEAGE	10,790	111,070	108,236	119,653	59104	98,777	60,416	124,122	176,939	108,494	64,995	59,828	109,515
MILES DRIVEN	547	4	247	542	146	752	616	572	270	243	542	555	1176

TOTAL MILEAGE & PROGRAM UTILIZATION

TOTAL # MILES DRIVEN	15,670	178,493
Operations (Transportation)	8,394	88,174
Monacan Services & Va. House	2,501	39,802
Parent Infant Education Program, ID/MH Services, Residential Services, In Home Support services	4,775	50,517

GASOLINE FOR:

NUMBER OF GALLONS PURCHASED	304.00	8,990
COST OF GASOLINE PURCHASED	\$831.26	24,532

** Gas reported June 2023 Quarles, Goochland County no billing in June

REPAIRS & MAINTENANCE

COST OF REPAIRS & MAINTENANCE	\$3,259.43	\$28,836
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DRIVERS HOURS & SALARIES

NUMBER OF HOURS DRIVERS WORKED	479.00	4,621
DRIVERS SALARIES	\$8,622.00	\$83,189

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-22)

MONTH OF Jul-23

VEHICLE	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van
Program	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Monacan	Monacan	Monacan	Monacan
Auto ID (last four VIN)	2236	2508	2450	0089	7202	6021	3364	3044	0908	8586	8578	5388	3695
Pate #	145-507L	176-819L	37-534L	117-954L	167-233L	197-521	167-212L	161-538L	106-432L	144-819L	144-820L	118-010L	116-907L
MILEAGE	181,499	195,239	263,035	184,133	222,686	91,100	272,667	92,967	153,321	55,072	54,759	110,381	157,743
MILES DRIVEN	1,270	199	0	2,020	1,354	1,700	921	677	47	355	429	0	539

VEHICLE	Van	Car	Car	Van	Van	Car	Car	Car	Car	Car	Car	Car	Car
Program	Monacan	Monacan	Monacan	Pathways	Pathways	Pathways	Pathways	MH CM	MH CM	MH CM	ID CM	ID CM	ID CM
Auto ID (last four VIN)	6691	4489	1369	0967	8280	0831	0654	9585	1990	0502	0090	9825	9824
Pate #	205-951	197-518L	106-442L	118-003L	244-512L	244-506L	156-857L	106-406L	140-018L	244-507L	47-572L	167-221L	167-220L
MILEAGE	11,144	61,130	108,702	111,077	5	132	177,325	108,455	124,839	371	120,213	59,233	99,563
MILES DRIVEN	354	714	208	7	0	0	386	219	717	0	560	129	786

VEHICLE	Car	Car	Car	Car
Program	IHSS	PIEP	PIEP	PIEP
Auto ID (last four VIN)	6635	2890	2281	8729
Pate #	146-867L	167-222L	39-337L	239-195
MILEAGE	65,998	60,342	109,682	1,002
MILES DRIVEN	1003	514	167	1,000

TOTAL MILEAGE & PROGRAM UTILIZATION

TOTAL # MILES DRIVEN	
Operations (Transportation)	
Monacan Services & Va. House	
Parent Infant Education Program, ID/MH Services, Residential Services,	
In Home Support services	

TOTAL MONTH	16,275	TOTAL YTD	16,275
	<u>8,188</u>		<u>8,188</u>
	<u>2,992</u>		<u>2,992</u>
	<u>5,095</u>		<u>5,095</u>

GASOLINE FOR:

NUMBER OF GALLONS PURCHASED	1717.06	1,717
COST OF GASOLINE PURCHASED	<u>\$3,989.19</u>	<u>\$3,989</u>

** Gas reported Goochland and Quarles July 2023

REPAIRS & MAINTENANCE

COST OF REPAIRS & MAINTENANCE	<u>\$504.95</u>	<u>\$505</u>
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DRIVERS HOURS & SALARIES

NUMBER OF HOURS DRIVERS WORKED	481.50	482
DRIVERS SALARIES	<u>\$8,667.02</u>	<u>\$8,667</u>