

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
May 1, 2023

Goochland Powhatan Community Services Board of Directors held its May 2023 meeting on Monday, May 1, 2023, at Virginia House in Goochland.

Present

Michael Asip
Jackie Cahill
Parthenia Dinora via Zoom
Stephen Hancock
Joyce Layne-Jordan
Mariah Leonard via Zoom
Crystal Neilson-Hall
Linda Revels
Renee Sottong

Absent

James Babcock

Staff Attending

Les Saltzberg
Lateshia Brown
Carinne Kight
Cheryl Smith
Irene Temple

Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining the meeting. He asked if there were any additions to the agenda. There was one addition regarding employee surveys of building safety.

Public Comment

There was no public comment.

Minutes

April 2023 meeting minutes were reviewed for approval. There were no noted errors or corrections.

ACTION: Motion to approve April 2023 meeting minutes, was made by C. Neilson-Hall, seconded by M. Asip. Motion carried by all in attendance, none opposed. March 2023 minutes were approved.

Review of Security options for new Powhatan CSB building.

Les reminded the Board that they had asked for safety recommendations and options to be researched by the committee working on the new building and presented at this meeting. Cheryl Smith provided the board with a spreadsheet comparing the various options for cameras, walls, windows, and security. There was discussion around each of these options and it was determined a vote was needed for each item.

Action - R. Sottong motioned the builder wire for 10 security cameras and the number of live cameras ordered and installed to be determined once the Board receives more pricing information from the vendors. J. Cahill seconded the motion, all approved, none opposed, none abstained. Motion carried.

Action – C. Neilson-Hall motioned that the Board go forward with option 2 for lobby wall protection. M. Asip seconded the motion, all approved, none opposed, none abstained. Motion carried.

Action – J. Cahill motioned the Board go forward with option 1 for exterior windows. M. Asip seconded the motion, all approved, none opposed, none abstained. Motion carried.

Action – M. Asip motioned the Board move forward with option 2 for the security system, panic button, and receptionist window. L. Revels seconded the motion, all approved, none opposed, none abstained. Motion carried.

Employee Surveys on Building Safety

Parthy Dinora, Chair, noted that an addition to the agenda had been brought to her by Stephen Hancock. She asked Stephen Hancock to explain his request and Stephen noted that it had been brought to him, but that it seemed like a good idea to survey staff regarding building safety. Les explained that this has been done and staff suggestions for safety to both existing and new building were discussed at the previous Board meeting.

Nomination for CSB Board Officers for FY24

Carinne Kight, Senior Director of Administration, reviewed with the Board the Board Officer nomination process. The nominating committee presented their slate of officer nominations; Parthy Dinora, Chair, Jackie Cahill, Vice Chair, Crystal Neilson-Hall, Secretary. A request for any other nominations was made and there were no further nominations.

Action – L. Revels motioned to approve the slate of nominated officers as presented. J. Layne-Jordan seconded, all approved, none opposed, none abstained. Motion carried.

CSB Board Code Changes Required by Virginia Code

Carinne Kight, explained that following the pandemic there have been changes to Virginia Code which allow for attendance of Board meetings virtually. These code changes introduce limits on the number of Board meetings which members may attend virtually, accepted reasons for attending virtually, and requirements for public access virtually. The Board discussed these changes and proposed additions to the bylaws.

Action - C. Nielson-Hall motioned to approve additions in the Board of Directors bylaws to allow for virtual meeting attendance. J. Layne-Jordan seconded this motion, all approved, none opposed, none abstained. Motion carried.

Reports

Board Chair –

No report

Senior Community Supports Director –

No report.

Senior Clinical Director –
No report

GPCS Senior Administrative Director –
Carinne reported that since the implementation of the new fiscal policy, approved by the Board in March and implemented in April, the agency has collected \$6,000 in co-payments and consumer past due balances.

Executive Director -
Les noted that the state still has not passed a budget. In reviewing the agency budget, he feels like regardless of if they only fund 50% of the 7% increase the agency can still provide the raise to employees. Les also let the Board know that he attended a meeting with Goochland County regarding the opiate abatement funds. This meeting was to discuss potentially combining the monies with Powhatan Counties and working together to develop plans moving forward.

Other Reports –
M. Asip requested a presentation of the school services that the agency has been working on. Including the MOUs to see how it's set up.

At approximately 5:15, M. Asip moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.2-3711.A (4) for the protection of the privacy of individuals in personnel matters not related to public business. J. Cahill seconded this motion, and the Board unanimously approved it.

Reconvened in Regular Session

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas § 2.2-3712.D of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

ACTION: Motion made by C. Neilson-Hall to certify conformity of closed meeting and to reconvene regular session, seconded by M. Asip. All members affirmed this.

The meeting was adjourned at 5:36 pm.

The next meeting is June 5, 2023, at Virginia House.

Crystal Neilson-Hall, Secretary
CNH/ck

Date