

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
April 3, 2023

Goochland Powhatan Community Services Board of Directors held its April 2023 meeting on Monday, April 3, 2023, at the Powhatan Board Room in Powhatan.

Present

Michael Asip
James Babcock
Jackie Cahill
Parthenia Dinora via Zoom
Stephen Hancock
Joyce Layne-Jordan
Mariah Leonard via Zoom
Crystal Neilson-Hall
Linda Revels

Absent

Renee Sottong

Staff Attending

Les Saltzberg
Lateshia Brown
Carinne Kight
Cheryl Smith
Irene Temple

Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining the meeting. He asked if there were any additions to the agenda. There were no additions, and the meeting was brought to order.

Public Comment

Public comment was given as follows:

Meredith Ragan, expressed concern to the Board regarding an incident report submitted during her employment at GPCS, which she believed led to an investigation by the Board of Nursing. She provided the Board with a written statement and requested reimbursement of legal fees.

Minutes

March 2023 meeting minutes were reviewed for approval. There were no noted errors or corrections.

ACTION: Motion to approve March 2023 meeting minutes, was made by S, Hancock, seconded by J. Babcock. Motion carried by all in attendance, none opposed. March 2023 minutes were approved.

Presentation on Clinical Service Programs

Irene Temple, Senior Director of Clinical Services, provided a presentation of the clinical services offered by GPCS. Programs reviewed included emergency services, same day access, substance use disorder

outpatient and case management, and mental health outpatient and case management. She reviewed consumers served by these programs, funding sources, staffing levels, and future plans.

Appointment of Nomination Committee for CSB Board Officer

Carinne Kight, Senior Director of Administration, reviewed with the Board the Board Officer nomination process and history. The process is that the Board Chair appoints a nomination committee. This committee presents their nominations at the May meeting at which time any other nominations may be heard as well. The Board then votes on the officers at the June meeting. Historically, the Board has either nominated the present candidate into the offices again or moved them up if the office above them is vacant. The Board discussed whether the current officers were willing to serve in their positions again, all noted yes.

FY 2024 Meeting Schedule

Carinne Kight, Senior Director of Administration, reviewed with the Board the upcoming Board meeting schedule for July 2023 through June 2024. Of note both the September and January meetings will not be the first Monday of the month due to holidays.

Reports

Board Chair –

No report

Senior Community Supports Director –

Lateshia noted that community supports completed the DBHDS licensing audit and is now going through an audit from HSAG. She also noted that two peers from the statewide ARC facilitated a training on self-advocacy for several of the individuals that we serve at GPCS. They are planning to see if we can publish it in local papers. Finally, she noted that PIEP had a child find event in Powhatan and unfortunately there was an exceptionally low turnout. They are regrouping on ideas for child find events in Powhatan.

Senior Clinical Director –

No report

GPCS Senior Administrative Director –

Carinne reported that the new business generalist-HR started a few weeks ago and is jumping right in. Additionally, the new psychiatric nurse practitioner and new peer specialist in Virginia house both started today. Carinne noted that the agency is working on several electronic health record projects. PIEP is working on the new state electronic record Trac-It. Unfortunately integrating it with Credible has been difficult. Also, the clinic and community development units have each been working on updating how they use credible including changing workflows, process, and documentation. It has been a lot of work, but reporting will be more accurate and will be easier for staff and reviewers to navigate when all is done.

Executive Director -

Les noted that VACSB is meeting in Norfolk May 3rd through the fifth. Any Board members interested in attending let Les or Carinne know so they can get registered.

Les also noted that we are still waiting on a state budget. It looks like at least mid-May before there is any vote on one. Both sides of the house and senate have put 7% pay increase into their budgets so it is looking like GPCS will follow suit however it will depend on how much will be funded. The hope is by mid-June to have the budget so we can have a budget to vote on at the June meeting.

At approximately 5:00, M. Asip moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.2-3711.A (4) for the protection of the privacy of individuals in personnel matters not related to public business. S. Hancock seconded this motion, and the Board unanimously approved it.

Reconvened in Regular Session

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas § 2.2-3712.D of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland Powhatan Community Services Board of Directors certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

ACTION: Motion made by M. Asip to certify conformity of closed meeting and to reconvene regular session, seconded by C. Neilson-Hall. All members affirmed this.

The meeting was adjourned at 5:49 pm.

The next meeting is May 1, 2023, at Virginia House.

Crystal Neilson-Hall, Secretary
CNH/ck

Date