

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
December 5, 2022

Goochland Powhatan Community Services Board of Directors held its December 2022 meeting on Monday, December 5, 2022, at the Powhatan Offices.

Present

Michael Asip
James Babcock
Jackie Cahill
Stephen Hancock
Joyce Layne-Jordan
Mariah Leonard
Crystal Neilson-Hall
Linda Revels
Renee Sottong

Absent

Parthenia Dinora

Staff Attending

Les Saltzberg
Lateshia Brown
Carinne Kight
Cheryl Smith
Irene Temple

Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining the meeting. He asked if there were any additions to the agenda. There were no additions, and the meeting was brought to order.

Minutes

November 2022 meeting minutes were reviewed for approval. There were no noted errors or corrections.

ACTION: Motion to approve November 2022 meeting minutes, was made by C. Neilson-Hall, seconded by J. Babcock. Motion carried by all, and November 2022 minutes were approved.

FY23 First Quarter Budget Report

Cheryl Smith provided the first quarter budget report for fiscal year 2023. In her report she noted that the agency has collected more fees that were budgeted for, and the federal mental health monies were higher than expected due to new process for reimbursement. Overall, the agency is doing well with expenses on track at 24% of budgeted expenditures and income slightly higher than budgeted at 32%.

ACTION: Motion to approve FY2023 first quarter budget report as presented, was made by M. Asip, seconded by L. Revels. Motion carried by all, and FY 2023 first quarter budget report approved.

Powhatan Village Building New Lease

Les reminded the Board that the interim Powhatan County Administrator had indicated that since the GPCS lease extension request was never signed off on by the old County Administrator there needed to be a new lease drawn up between Powhatan County and GPCS. He further explained that the Powhatan Board of Supervisors approved a new lease for GPCS at their last Board meeting on November 28, 2022. The proposed lease is for a 5-year term with three 1-year extensions. Also included is a termination clause that GPCS can terminate with 6 months' notice and a \$33,000 penalty for ending the lease early. Les noted that these terms were the same terms as the most recent lease with Powhatan. There was discussion about lease terms and if a 5-year lease was needed. Les explained that he understood GPCS may not need the full 5 years if construction of a new building is able to move forward but this provides GPCS with a place to do business through any construction delays if they occur or if the negotiations for construction of a new building gets significantly delayed. Discussion continued about the fee for early termination, if it could be removed from the lease, and how open to negotiation the interim County Administrator is. In conclusion of the discussion Mike Asip suggested the Board vote to allow the Executive Director to negotiate with the interim Powhatan County administrator regarding the lease terms.

ACTION: On motion by M. Asip, seconded by J. Cahill, the Board unanimously approved the GPCS Executive Director to negotiate lease terms with the interim Powhatan County Administrator.

Updated CSB Board of Directors Meeting Schedule

Carinne Kight reviewed the updated meeting schedule with the Board. She noted that no dates had changed on the schedule, however the meeting locations changed. This was due to a conflict in meeting space in September, which caused the rotation to get off cycle.

ACTION: On motion by C. Neilson-Hall, seconded by J. Babcock, the Board unanimously approved the updated CSB Board of Directors Meeting Schedule as proposed.

Powhatan Space Workgroup Update

Les updated the Board on the unsolicited proposal process and where the agency is in that process. The required notice has been posted in both the Goochland and Powhatan papers as well as on the GPCS website. At the next Board meeting the 45 days required for that notice will have been completed, and the workgroup will have reviewed all proposals submitted. They will come to the Board meeting with a recommendation to the Board on which proposal(s) the agency should move forward in negotiations with. At the January Board meeting the Board will vote on if they want to move forward to next step in this process and negotiations with the recommended proposal(s). If the Board votes to move forward the full proposal(s) will be posted on the GPCS website within 10 days and at the February Board meeting, there will be a public hearing for outside comments.

Les let the Board know that concurrent to this process the workgroup has met with the builders of the initial unsolicited proposal and walked through the layout of the proposed building. They also asked them for estimates of costs not included in the building such as property taxes, utilities, and other

general costs. The workgroup will bring that to the next Board of Directors meeting along with recommendations on moving forward.

Reports

Board Chair –

No report.

Senior Community Supports Director –

No report.

Senior Clinical Director –

Irene reported that a new outpatient therapist and new nurse started today. She also noted that the substance use disorder clinician position remains vacant.

GPCS Senior Administrative Director –

Carinne reported that a long-term staff member, Beverly Goodloe, is retiring at the end of February. She has worked with the agency over 25 years and will be greatly missed. Her position, Business Support Generalist- AP is currently being advertised.

Executive Director -

Les reported that the VACSB conference will be held in January in Richmond. Any Board members interested let him or Beverly know, and they'll complete the registration. He also reported that the Governor has discussed that he wants to fix Virginia's mental health system. To start, they've brought in a consulting company. The consultants have started meeting with DBHDS and the Secretary regarding changing the system. As of now they are looking to June or July of 2023 for announcing a plan for changes.

Meeting was adjourned at 5:05 pm.

The next meeting is January 9, 2023, at Virginia House in Goochland.

Crystal Neilson-Hall, Secretary
CNH/ck

Date