



**GOOCHLAND POWHATAN COMMUNITY SERVICES  
BOARD MEETING**

**May 1, 2023  
4:30 P.M.  
Virginia House (Goochland)**

**AGENDA**

- I. Minutes of the April 3, 2023, Board Meeting
  - i. Pages: 1-3
  - ii. \*Action: Approve or amend April 2023 minutes.
- II. Public Comment
- III. Review of Security options for new Powhatan CSB building.
  - i. Pages: 4-8
  - ii. \*Action: Approve or amend recommendations for Security options
- IV. Nominations for CSB Board Officers for FY24
  - i. Pages: 9
  - ii. \*Action: Approve or amend recommendations for nominations
- V. CSB Board Code required by-law changes
  - i. Pages: 10-11
  - ii. \*Action : Approve or amend Code required by-law changes
- VI. Reports
  - i. Board Chair
  - ii. Senior Community Support Director
  - iii. Senior Clinical Director
  - iv. Senior Administrative Director
  - v. Executive Director
  - vi. Other Reports
- VII. \*Informational
- VIII. Adjourn

Next Meeting: June 5, 2023. Location: Virginia House (Goochland)

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**MINUTES**  
**April 3, 2023**

Goochland Powhatan Community Services Board of Directors held its April 2023 meeting on Monday, April 3, 2023, at the Powhatan Board Room in Powhatan.

Present

Michael Asip  
James Babcock  
Jackie Cahill  
Parthenia Dinora via Zoom  
Stephen Hancock  
Joyce Layne-Jordan  
Mariah Leonard via Zoom  
Crystal Neilson-Hall  
Linda Revels

Absent

Renee Sottong

Staff Attending

Les Saltzberg  
Lateshia Brown  
Carinne Kight  
Cheryl Smith  
Irene Temple

**Welcome**

Les Saltzberg welcomed all attending Board members and thanked them for joining the meeting. He asked if there were any additions to the agenda. There were no additions, and the meeting was brought to order.

**Public Comment**

Public comment was given as follows:

Meredith Ragan, expressed concern to the Board regarding an incident report submitted during her employment at GPCS, which she believed led to an investigation by the Board of Nursing. She provided the Board with a written statement and requested reimbursement of legal fees.

**Minutes**

March 2023 meeting minutes were reviewed for approval. There were no noted errors or corrections.

**ACTION:** Motion to approve March 2023 meeting minutes, was made by S, Hancock, seconded by J. Babcock. Motion carried by all in attendance, none opposed. March 2023 minutes were approved.

**Presentation on Clinical Service Programs**

Irene Temple, Senior Director of Clinical Services, provided a presentation of the clinical services offered by GPCS. Programs reviewed included emergency services, same day access, substance use disorder

outpatient and case management, and mental health outpatient and case management. She reviewed consumers served by these programs, funding sources, staffing levels, and future plans.

### **Appointment of Nomination Committee for CSB Board Officer**

Carinne Kight, Senior Director of Administration, reviewed with the Board the Board Officer nomination process and history. The process is that the Board Chair appoints a nomination committee. This committee presents their nominations at the May meeting at which time any other nominations may be heard as well. The Board then votes on the officers at the June meeting. Historically, the Board has either nominated the present candidate into the offices again or moved them up if the office above them is vacant. The Board discussed whether the current officers were willing to serve in their positions again, all noted yes.

### **FY 2024 Meeting Schedule**

Carinne Kight, Senior Director of Administration, reviewed with the Board the upcoming Board meeting schedule for July 2023 through June 2024. Of note both the September and January meetings will not be the first Monday of the month due to holidays.

### **Reports**

Board Chair –

No report

Senior Community Supports Director –

Lateshia noted that community supports completed the DBHDS licensing audit and is now going through an audit from HSAG. She also noted that two peers from the statewide ARC facilitated a training on self-advocacy for several of the individuals that we serve at GPCS. They are planning to see if we can publish it in local papers. Finally, she noted that PIEP had a child find event in Powhatan and unfortunately there was an exceptionally low turnout. They are regrouping on ideas for child find events in Powhatan.

Senior Clinical Director –

No report

GPCS Senior Administrative Director –

Carinne reported that the new business generalist-HR started a few weeks ago and is jumping right in. Additionally, the new psychiatric nurse practitioner and new peer specialist in Virginia house both started today. Carinne noted that the agency is working on several electronic health record projects. PIEP is working on the new state electronic record Trac-It. Unfortunately integrating it with Credible has been difficult. Also, the clinic and community development units have each been working on updating how they use credible including changing workflows, process, and documentation. It has been a lot of work, but reporting will be more accurate and will be easier for staff and reviewers to navigate when all is done.

Executive Director -

Les noted that VACSB is meeting in Norfolk May 3<sup>rd</sup> through the fifth. Any Board members interested in attending let Les or Carinne know so they can get registered.

Les also noted that we are still waiting on a state budget. It looks like at least mid-May before there is any vote on one. Both sides of the house and senate have put 7% pay increase into their budgets so it is looking like GPCS will follow suit however it will depend on how much will be funded. The hope is by mid-June to have the budget so we can have a budget to vote on at the June meeting.

At approximately 5:00, M. Asip moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.2-3711.A (4) for the protection of the privacy of individuals in personnel matters not related to public business. S. Hancock seconded this motion, and the Board unanimously approved it.

**Reconvened in Regular Session**

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas § 2.2-3712.D of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland Powhatan Community Services Board of Directors certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

**ACTION:** Motion made by M. Asip to certify conformity of closed meeting and to reconvene regular session, seconded by C. Neilson-Hall. All members affirmed this.

The meeting was adjourned at 5:49 pm.

The next meeting is May 1, 2023, at Virginia House.

\_\_\_\_\_  
Crystal Neilson-Hall, Secretary  
CNH/ck

\_\_\_\_\_  
Date

### Options for the Board

Item	Option 1	Option 2	Option 3
<b>Security Cameras</b>	\$0 None	<b>\$6,800</b> 1 interior (waiting room) and 4 multi-sensored outside cameras	<b>\$10,800</b> 1 interior (waiting room), 16 channel Ultra HD 4K recorder with 20 TB of Hard Drive, 10 outdoor cameras and boxes, 28" 4K surveillance Monitor with Battery Backup and Surge Protector
<b>Monitored Security System</b> (Does not include monthly security monitoring costs)	\$0 None	1) <b>\$5,000</b> Control Panel, 4 Keypads, 8 exterior door connections and 8 motion detectors 2) <b>\$1,300</b> Hardwired and monitored Smoke Detectors	
<b>Silent Alarm "Panic Button"</b>	\$0 None	<b>\$5,000</b> Silent Alarm "Panic button" with Interior Notifications lights in offices (total of 20)	
<b>Lobby Area Wall Protection</b>	\$0 None	<b>\$15,000</b> 6 inch Solid Concrete Masonry Unit (CMU or concrete block filled solid) to be covered by standard drywall with Furring strips in order to minimize customer knowledge of wall material	<b>\$28,000</b> Level 3 Ballistic Fiberglass Composite Panels. This application would be placed under the drywall as per the manufacturer's specifications. This product would retain its useful life, assuming not damaged after installation, for the term of the lease. See Appendix B
<b>Lobby Area Receptionist Window</b>	\$0 None	<b>\$10,500</b> Level 3 Ballistic sliding window for reception. See Appendix C	
<b>Exterior Windows</b>	<b>\$0 Extra</b> Level 1: Low-E Glass or Tempered Glass (standard construction with tempered required per code)	<b>\$13,000</b> Adding Lamination to each window (either standard or tempered as required by code) would increase the approximate cost by 25% or approximately \$400 per window. Preliminary building plan has 22 windows as well as the glass store front as well as glass windows in the Monacan portion of the building	

**Enhanced Security Items provided by Landlord:**

- Exterior Entry Door Access System
- 4 Interior Door Access Systems
- Steel Parking Bollards between parking lot and building (See Appendix D)
- Security Camera Wiring

# Appendix B

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**ARMORCORE**  
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The fiberglass reinforcement transfers the energy of the bullet across the width of the panel

Shots become progressively easier to defeat because the energy is more readily absorbed by the laminate

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### Bullet Resistant Fiberglass Panels

Available in thicknesses to meet all eight **UL 752 standards**, providing you with a tested and proven solution for any ballistic protection requirement

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Commercial, Financial, Government, Grid Security, Healthcare, Law Enforcement, and more.

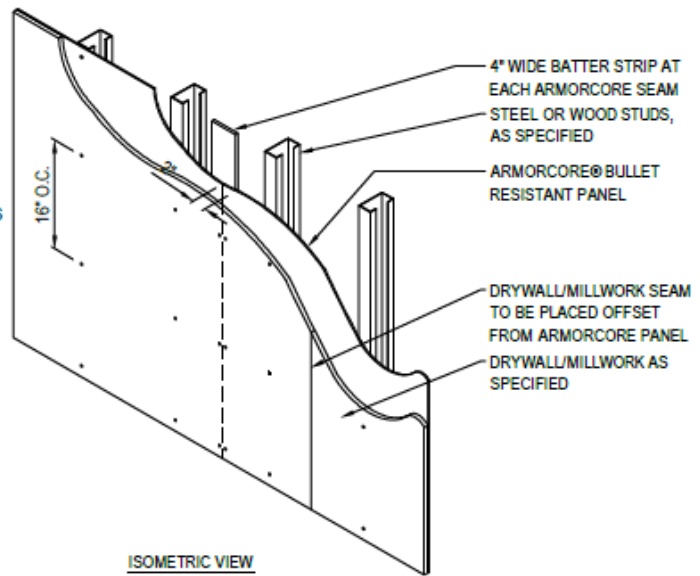
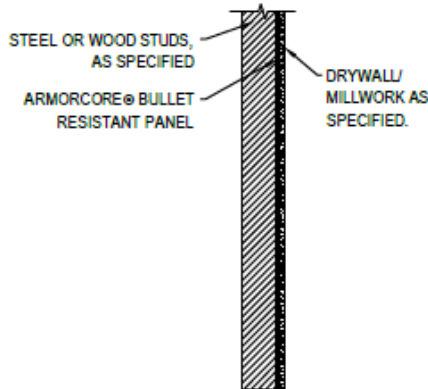
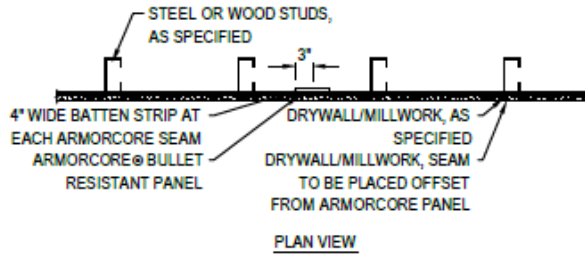
**Bullet Resistant Panels** ▶  
Levels 1-8

**Why Armorcore** ▶  
How We Stop a Bullet, Quality Manufacturing, Tested and Proven



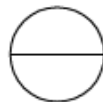
ARMORCORE BY WACO COMPOSITES  
P.O. BOX 20008  
WACO, TX 76702-0008  
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PANEL SIZES		NOMINAL THICKNESS 7/16" NOMINAL WEIGHT 48 LBS PER SQUARE FOOT
WIDTH	HEIGHT	
3'-0"	8'-0"	
3'-0"	9'-0"	
3'-0"	10'-0"	
4'-0"	8'-0"	
4'-0"	9'-0"	
4'-0"	10'-0"	
5'-0"	8'-0"	
5'-0"	9'-0"	
5'-0"	10'-0"	
CUSTOM SIZES AVAILABLE		



**NOTES:**

1. INSTALLATION TO BE COMPLETED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS.
2. DO NOT SCALE DRAWING.
3. THIS DRAWING IS INTENDED FOR USE BY ARCHITECTS, ENGINEERS, CONTRACTORS, CONSULTANTS AND DESIGN PROFESSIONALS FOR PLANNING PURPOSES ONLY. THIS DRAWING MAY NOT BE USED FOR CONSTRUCTION.
4. ALL INFORMATION CONTAINED HEREIN WAS CURRENT AT THE TIME OF DEVELOPMENT BUT MUST BE REVIEWED AND APPROVED BY THE PRODUCT MANUFACTURER TO BE CONSIDERED ACCURATE.
5. CONTRACTOR'S NOTE: FOR PRODUCT AND COMPANY INFORMATION VISIT [www.CADdetails.com/info](http://www.CADdetails.com/info) AND ENTER REFERENCE NUMBER 2559-003.



**PRODUCT DETAILS**

UL 752 - PROTECTION LEVEL 3, TYPICAL INSTALLATION

2559-003

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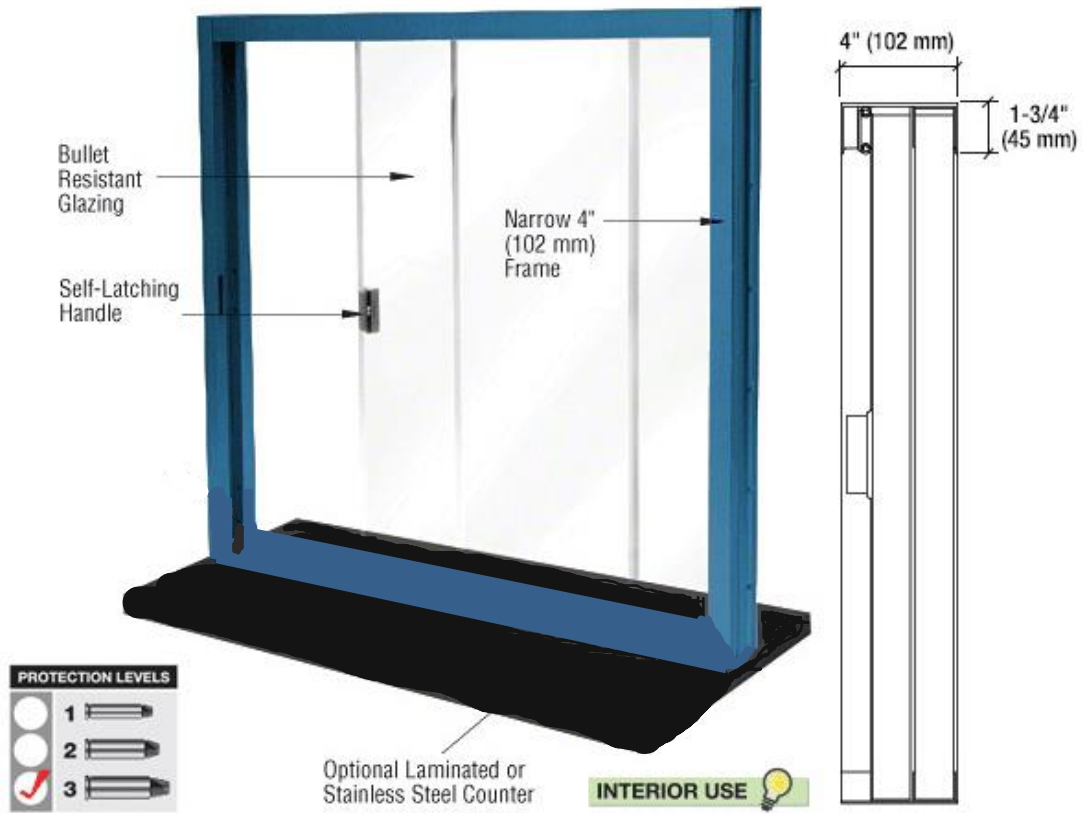
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# Appendix C

<https://www.crlaurence.com/All-Products/Service-%26-Security-Systems/Bullet-Resistant-Systems/Bullet-Resistant-Sliding-Service-Windows/CRL-Powder-Painted-Bullet-Resistant-Level-3-Manual-Sliding-Service-Window/p/SBRWP3>

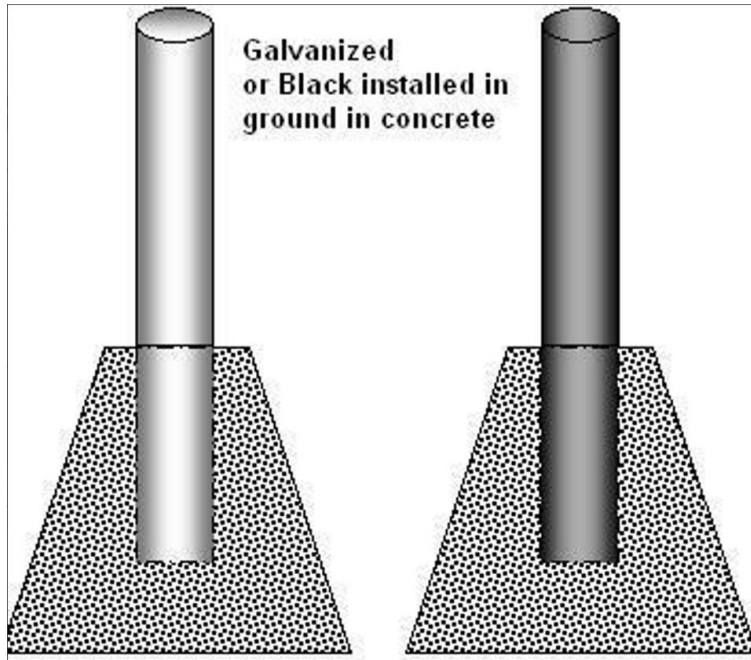
## CRL Powder Painted Bullet Resistant Level 3 Manual Sliding Service Window





## Appendix D

*Images and diagrams for reference purposes only, not representation of proposed finish product*





Memorandum

TO: Members of Goochland Powhatan Community Services Board of Directors

FROM: Parthy Dinora, Chair

SUBJECT: Nominations for Board Officers

DATE: April 26, 2023

It is the time of year to consider nominations for Board Officers. The nominating committee's proposed slate of officers is as follows:

Board Chair: Parthy Dinora  
Board Vice Chair: Jackie Cahill  
Board Secretary: Crystal Neilson-Hall

Per Board bylaws, as the slate of officers is presented at the May meeting, additional nominations shall be permitted from the floor at that time.

All nominations will be recorded and voting for Board Officers will take place at the June 2023 meeting.



## Memorandum

TO: Members of Goochland Powhatan Community Services Board of Directors

FROM: Carinne Kight

SUBJECT: Updates to the Board of Directors Bylaws

DATE: April 26, 2023

Following the pandemic there have been changes to Virginia Code which allow for attendance of Board meetings virtually. Below is the proposed addition to the bylaws.

It is the policy of Goochland Powhatan Community Services Board of Directors that individual members may participate in meetings by electronic communication as permitted by § 2.2-3708.3 of the Code of Virginia. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

Whenever an individual member wishes to participate from a remote location, the law requires a quorum of Goochland Powhatan Community Services Board of Directors to be physically assembled at the primary or central meeting location.

Reasons for a member's remote participation in a Goochland Powhatan Community Services Board of Directors meeting are as follows.

1. The member has a temporary or permanent disability or other medical condition that prevents physical attendance.
2. A medical condition of a member of the member's family requires the member to provide care that prevents the member's physical attendance.
3. The member's principal residence is more than sixty miles from the meeting location.

4. The member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter.
  - a. Note, members attending remotely due to personal matters may not attend remotely more than two meetings per calendar year.
  - b. Note that the limits on remote participation due to personal matters are separate from the limits on all-virtual public meetings and will be counted separately.
5. Requests for remote participation shall be conveyed to the Goochland Powhatan Community Services Board of Directors Board Chair and Goochland Powhatan Community Services Executive Director.
6. Individual participation from a remote location shall be approved unless such participation would violate this policy or the provisions of the Virginia Freedom of Information Act (§ 2.2-3700 et seq. of the Code of Virginia). If a member's participation from a remote location is challenged, then Goochland Powhatan Community Services Board of Directors shall vote whether to allow such participation. The request for remote participation shall be recorded in the minutes of the meeting. If Goochland Powhatan Community Services Board of Directors votes to disapprove of the member's participation because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity. The minutes shall include other information regarding member remote participation including the remote location from which the member participated and the provision under which the member attended the meeting virtually; as required by §§ 2.2-3707 and 2.2-3708.3.

Further, it is the policy of Goochland Powhatan Community Services Board of Directors that all virtual public meetings may be held pursuant to subsection C of § 2.2-3708.3. Such all-virtual public meetings are also limited by law to two meetings per calendar year. Additionally, an all-virtual public meeting may not be held consecutively with another all-virtual public meeting.

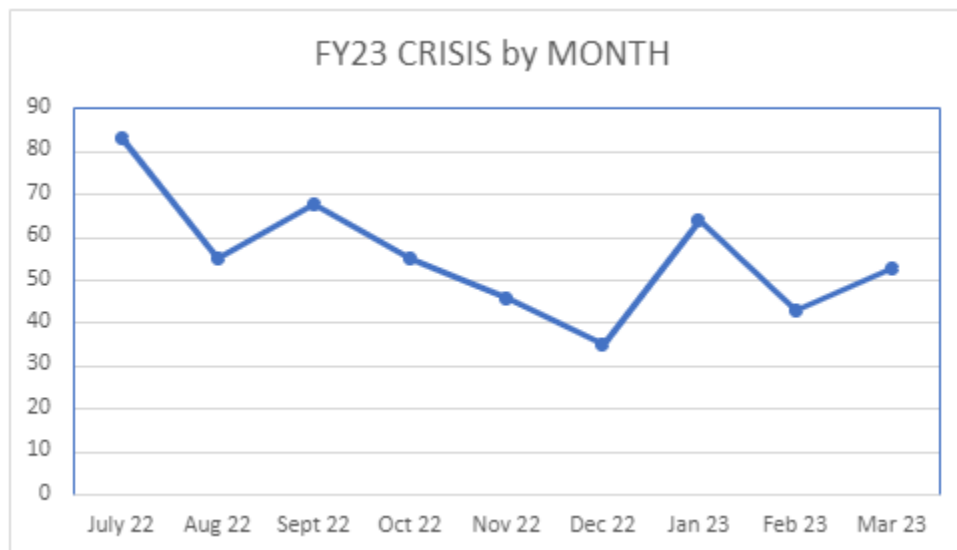
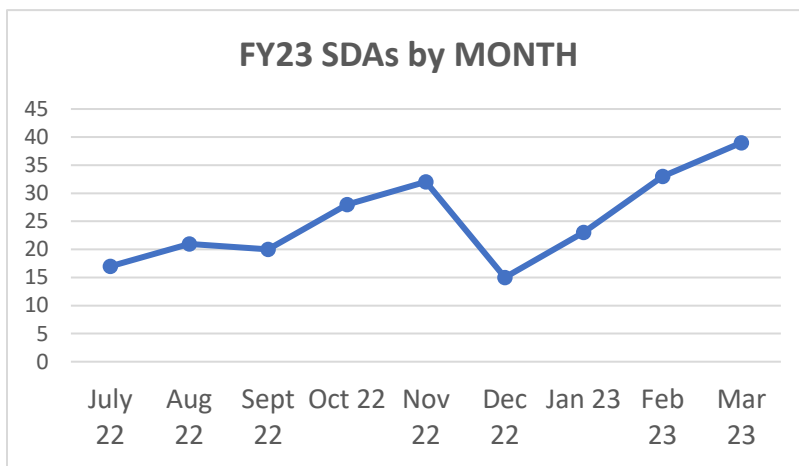
1. Requests for an all-virtual meeting shall be conveyed to the Goochland Powhatan Community Services Board of Directors Board Chair and Goochland Powhatan Community Services Executive Director.
2. Requests for an all-virtual meeting shall be voted on by the Goochland Powhatan Community Services Board of Directors. The request for an all-virtual meeting shall be recorded in the minutes of the meeting as well as the results of the accompanying vote. If Goochland Powhatan Community Services Board of Directors votes to disapprove an all-virtual meeting because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity. The minutes shall include other information as required by §§ 2.2-3707 and 2.2-3708.3.

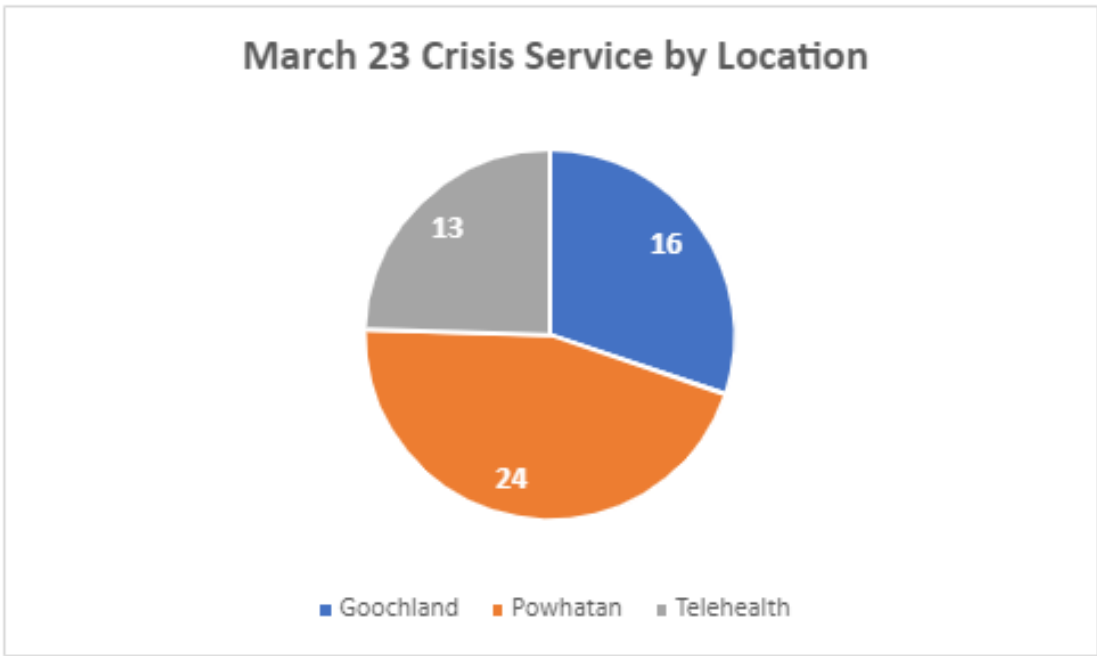
## Clinical Services May 2023 Board Report

### MHOP

- Moving towards starting School Based Services. MOU signed with Goochland Schools, in process with Powhatan schools.
- CSA vendor fair was a success. Networking with community providers to best serve the needs of consumers.
- 235 active consumers in MHOP

### ES/SDA





**Prevention**

**Gambling Prevention**

Travis Fellows attended DBHDS/CADCA bootcamp in Staunton Virginia. He worked with our region to set priorities around a strategic plan for future collaborative plans. We continue to promote national resources regionally.

**Goochland Powhatan Community Services/Powhatan Schools Collaboration**

On April 17th, Powhatan Schools and Goochland Powhatan Community Services partnered to host a workshop for parents to build their skillsets around resiliency. The workshop was recorded and will be made available to families in the future!



Be Well VA: Suicide Prevention/Region IV/ Adverse Childhood Experiences

We tried a "non traditional" Adverse Childhood Experience class that wove the content into a conversation about resilience with Joye B. Moore (you might know about her Joye Bells Pie's sold at Walmart, Costco, and Food Lion!). 95 people attended the event!

**A COMMUNITY CONVERSATION ABOUT RESILIENCY**

**HOPEFULLY BEAUTIFUL**

**JOIN US!**

THURSDAY, APRIL 13, 2023  
 10:00 A.M. - 11:30 A.M.  
 FREE VIRTUAL EVENT

"I more than survived... I thrived!"  
 Singer-songwriter Joye B. Moore shares her deeply personal tale of living with an untreated mental illness, overcoming childhood abuse, exploitation and rape, and homelessness at age 14 in this eye-opening and inspirational memoir.

**JOYE B. MOORE**

"A SYMPATHETIC, INSTRUCTIVE STORY OF RESILIENCE"  
 KIRKUS REVIEW

SCAN THE QR CODE TO REGISTER OR VISIT:  
 BEWELLVA.COM/EVENTS

WITH AUTHOR & FOUNDER OF JOYEBELLS  
**JOYE B. MOORE**

GPCS partnered with Capital Area Health Network and completed the QPR Suicide Prevention for new staff at their organization.

Rural Substance Abuse Awareness Coalition:

Carolyn McKann, RSAAC's Vice Chair, attended the RX Summit in Atlanta GA on behalf of our region. We look forward to the conference highlights in May at the Members meeting.

DBHDS was impressed with our increasing engagement with the Spanish RSAAC page. They highlighted our report to a presentation with SAMHSA, who was excited to see our group gaining traction. Our Social Marketing Campaign was also highlighted because we partnered with Lock and Talk to create custom posters for Powhatan Schools to display for parents to gain access to the campaign items (cable locks, drug deactivation pouches, and medication safety locking devices).

The trailer for the Goochland Sheriff's Office arrived in April! It will be used to house Hidden in Plain Site materials, coalition materials, and the outside of the trailer will serve as a billboard advertising the coalition after it is wrapped.

Goochland Sheriff's Office did a soft launch for the new Hidden in Plain Site to the community on 4/20/2023. Robyn Hantelman presented at the event and showcased local resources and Same Day Access information.

September 30, 2023 from 1-4 will be the Rural Recovery Review. The theme of the event is the intersection of addiction and suicide. Libby Roberts is the headlining speaker.

An event flyer will be created soon, but in the meantime, we will provide a speaker bio so you can get to know a little more information about Libby and be excited to hear her speak and inspire our community:



MEET THE SPEAKER

# LIBBIE ROBERTS



*"ON APRIL 14TH, 2018, I DECIDED I WAS DONE. I WAS TIRED AND COULDN'T KEEP GOING LIKE I HAD BEEN. I SPENT MY LAST MONEY ON A CHEAP HOTEL ROOM AND A GRAM OF HEROIN AND PREPARED WHAT I HOPED WOULD BE MY FINAL SHOT, KNOWING I COULDN'T POSSIBLY SURVIVE THAT LARGE A DOSE. THE SHEER DEVASTATION I FELT THE FOLLOWING MORNING WHEN I ACTUALLY WOKE UP IS INDESCRIBABLE. AFTER I CRIED HARDER THAN I EVER HAD BEFORE, I MADE A DECISION... IF IT WASN'T MY TIME TO DIE, THEN IT MUST BE TIME I LEARNED HOW TO ACTUALLY LIVE AND BEGIN MY JOURNEY TO RECOVERY."*



LIBBIE ROBERTS IS A PERSON IN LONG-TERM RECOVERY FROM SUBSTANCE USE. HER STORY IS ALL ABOUT THE INTERSECTIONALITY OF SUBSTANCE USE AND SUICIDE AS WELL AS DIVERSITY, PERSEVERANCE, RESILIENCE, AND ABOVE ALL ELSE HOPE. AT AGE ELEVEN, LIBBIE WAS PRESCRIBED NARCOTIC PAIN RELIEVERS TO DEAL WITH REPEAT SPORTS INJURIES. BEFORE SHE WAS A TEENAGER, SHE WAS ADDICTED TO NARCOTICS. SHE WAS A VICTIM OF PHYSICAL, SEXUAL, EMOTIONAL, AND PSYCHOLOGICAL ABUSE THROUGHOUT THE COURSE OF HER LIFE. SHE SUCCESSFULLY DESTROYED EVERY RELATIONSHIP OF VALUE IN HER LIFE DURING ACTIVE ADDICTION. SHE WAS HOMELESS, SLEPT IN ALLEYS AND IN THE WOODS, AND LOOKED FORWARD TO INCARCERATION BECAUSE IT WAS FINALLY A SAFE PLACE.



RECOVERY HAS GIVEN LIBBIE MORE THAN SHE EVER IMAGINED POSSIBLE. SHE WAS EVENTUALLY ABLE TO MEND RELATIONSHIPS AND BUILD STRONGER FAMILY CONNECTIONS. SHE COMPLETED PROBATION, BECAME A CERTIFIED PEER RECOVERY SPECIALIST, AND CURRENTLY WORKS WITH PROJECT RECOVER IN THE CHESTERFIELD AREA. IN ADDITION, LIBBIE SERVES ON MULTIPLE NONPROFIT BOARDS, INCLUDING 2 END THE STIGMA AND WHERE YOU'RE AT FOUNDATION.



TODAY LIBBIE IS ABLE TO USE HER TIME TO ADVOCATE FOR RECOVERY RESOURCES AND PEOPLE STILL SUFFERING WITH SUBSTANCE USE AND MENTAL HEALTH CHALLENGES. SHE ALSO BELIEVES EDUCATION FOR FAMILIES IN SUBURBAN AND RURAL AREAS TO BE KEY FOR OPENING UP CONVERSATIONS ABOUT ADDICTION AND SUICIDE. LIBBIE IS HONORED TO USE HER STORY OF FINDING HERSELF AND HER VOICE TO INSPIRE HOPE IN COMMUNITIES ACROSS VIRGINIA.

For Booking Information  
Call/Text: 804.721.3242 or Email by clicking [HERE](#)

RSAAC conducted a member survey to find out if the group wants to rebrand the coalition. Word analysis software in survey monkey was used to identify themes and values important to the group. They will meet on April 28<sup>th</sup> to continue the conversation.

**Rural SUBSTANCE ABUSE AWARENESS Committee**

Thank you for taking the media survey

## The Results Are In!

here is what we learned

**most (85%) of respondents said yes to rebranding**

### Major Themes

- Drop the word abuse
- Adapt a name, mission, and vision that are easy to understand
- Most people wanted to keep colors and fonts, but open to change

**Your values**

YOUTH  
ENGAGEMENT  
RECOVERY  
RESOURCES  
EASY TO UNDERSTAND  
CLAIRTY  
Community  
Education  
PREVENTION  
awareness  
end stigma

Link for next media meeting **April 28th, 1pm**

### MH Case Management

In **March 2023**, The Mental Health Case Management Unit was staffed with 3 case managers and a supervisor. The unit served 81 consumers for targeted case management and CSA case management. CSA case support. Case Managers continued to follow up with community referrals and targeted case management services were provided with more visits being conducted in the community with consumers. MHCM supervisor and nursing staff are working to ensure all consumers that receive medication management only consumers are remaining active with prescribers, there are currently 69 consumers on this list. Interviews occurred for open MHCM case manager position, and employment offer was extended to an applicant. Nurse Donna Herndon resigned from her position as Nurse Supervisor, there is currently an open nurse position. The MHCM team and MHOP team are working together to collaborate regarding consumers in both services, including clarifying program requirements for services and consistency is discharge criteria. Psychiatric Nurse Practitioner Jeff Buthe is scheduled to start Monday April 3<sup>rd</sup>.

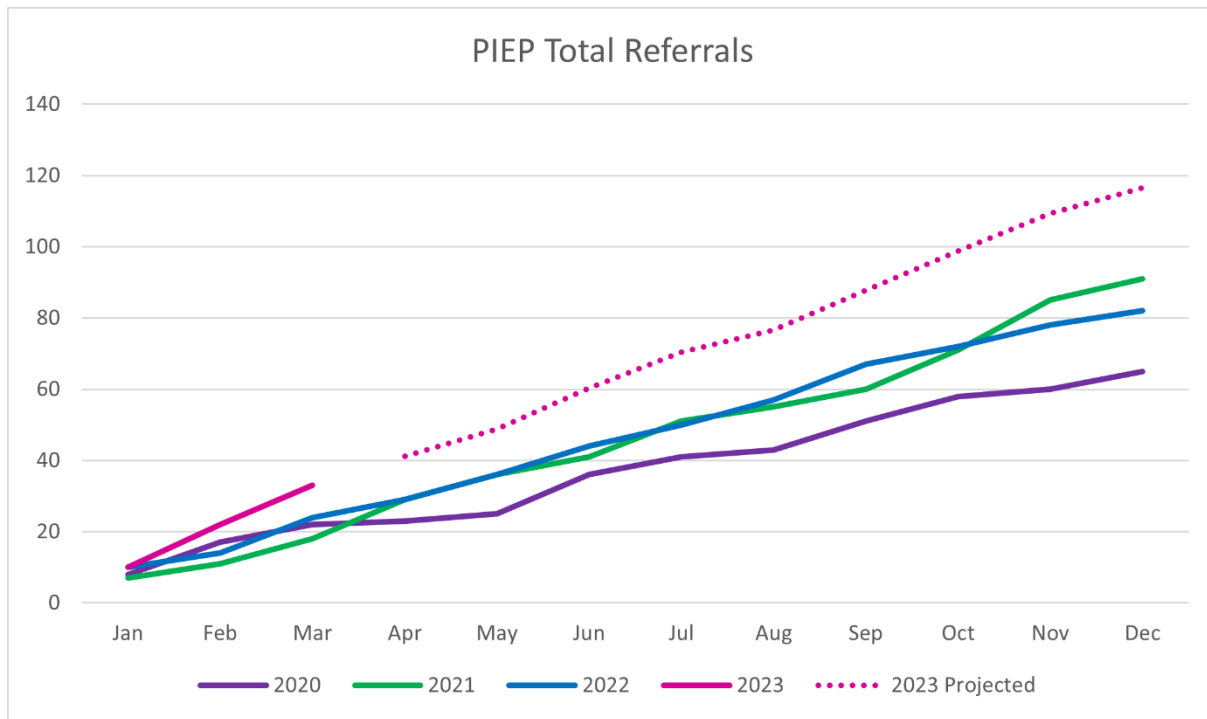
## COMMUNITY SUPPORT SERVICES

### May 2023 Board Report

#### Parent-Infant Education Program (PIEP)

We had 11 referrals to PIEP in the month of March and 7 children were discharged. We served 58 families with active IFSPs and another 22 children are somewhere in the intake process. We continue to plan and prepare for the Child Find event in Powhatan on March 30th.

Referral rates are increasing across the state. At GPCS, we've had 33 referrals so far in 2023, as of midday on March 27th. Looking at Trac-it data for the last few years (keeping in mind it neglects to count re-referrals), we didn't reach our 33rd referrals for 2022 and 2021 until mid-May and in 2020 not until mid-June. I've made the graph below to show our referral rates across the last few years. I also used the recent referral rate to try and forecast how many referrals we might see in the rest of 2023.



Submitted by Jeanine Vassar, PIEP Supervisor

#### Day Support Services

Monacan Services continues to serve 18 consumers in the program. We will be adding another new consumer to the program in May. One tour was completed this month. We continue to see growth and interest in our day support services.

Monacan Services has loved the warmer weather. The consumers have taken trips to Bear Creek Lake, Maymont Park, Lewis Ginter and Rockwood Park over the last month. Lewis Ginter donated passes for the consumers to visit and they have enjoyed seeing all the flowers in bloom. The consumers are getting in many steps with the nature walks at the various parks. The

consumers are very excited for their upcoming trip to see the Flying Squirrels play baseball at The Diamond.



Submitted by Maitlin Ware, Monacan Services Day Support Supervisor

### **Psychosocial Rehabilitation Services**

#### Virginia House

Virginia House has had 3 referrals since expanding eligibility criteria. We currently have 17 active members.

Per client requests, we have taken outings to 2<sup>nd</sup> and Charles, the Dollar Tree, held a picnic at the park, and had lunch at Taco Bell. We continue to volunteer at the Goochland Animal Shelter weekly and take several trips a week to help clients access the pharmacy and/or local grocery store.

We had a visit from Kenmore Club, the PSR program associated with RACSB. They stayed for morning group and lunch, and our folks had fun hanging out with new faces. This was the first visit we've had from another CSB since before COVID. We enjoyed hosting and plan to visit them in the future.

We are very excited to have hired a Certified Peer Recovery Specialist for program. She brings a lot of knowledge and is a good edition to the team.

Submitted by Jess Childress, Psychosocial Rehabilitation Supervisor

### **Developmental Services Case Management (ID/DD)**

Individuals in both communities are assessed for the Developmental Disabilities Waiver Waitlist using priority criteria based on the needs of the individual. Currently, GPCS has 70 individuals on the Waiver Waitlist:

County	Number of residents on Waiver Waitlist
Powhatan County	46
Goochland County	24

Below shows numbers based on Priority Criteria:

Priority Status	Number of individuals
Priority 1	8
Priority 2	30
Priority 3	32

Below shows the last quarter data for the DD unit:

	February	March	April
Active CM (Medicaid)	100	99	100
Active CM (Non-Medicaid)	1	1	1
Waiver Breakdown			
CL	67	66	65
FIS	31	31	33
BI	1	1	1
<b>Active Waiver Total</b>	<b>99</b>	<b>98</b>	<b>99</b>
Non-waiver Active CM	2	2	2
<b>Total Individuals Served</b>	<b>101</b>	<b>100</b>	<b>101</b>
Contracted CM	7	6	6
Transfers (in)	0	0	1

Submitted by LaTasha Brown, Developmental Services Case Management Supervisor

### **In Home Support Services**

In Home Support Services (IHSS) provided services to individuals in Goochland, Powhatan, and Hanover counties. Direct Support Professionals (DSPs) supported individuals in their homes and community utilizing a person-centered approach. Consumers participated in various community activities throughout the month of March, to include DSPs and consumers participated in weekly exercise groups at the recreational center, and meeting at the library for movie night. This month's movie night had more participation than the February movie night. The consumers said maybe it was the food! The Circle of Friends met for breakfast and went

bowling this month. DSPs supported a few consumers with shopping for prom dresses for the Hanover Parks and Recreation Prom next month.

IHSS Supervisor facilitated regular contact with consumers and their families via visits in the home and community, and phone calls. IHSS received one referral for the month February.

Submitted by Veneda Scott, In Home Support Services Supervisor

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-23)

MONTH OF Mar-23

VEHICLE	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van
Program	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Monacan	Monacan	Monacan	Monacan
Auto ID (last four VIN)	2236	2508	2450	0089	7202	6021	3364	3044	0908	8586	8578	5388	3695
Pate #	145-507L	176-819L	37-534L	117-954L	167-233L	197-521	167-212L	161-538L	106-432L	144-819L	144-820L	118-010L	116-907L
MILEAGE	177,320	194,076	263,035	175,990	217,623	83,000	269,473	89,694	153,190	53,927	53,190	110,381	155,437
MILES DRIVEN	623	108	0	0	1,696	3,423	1,688	494	3	579	494	0	640

VEHICLE	Van	Van	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car
Program	Monacan	Va House	MH CM	ID CM	ID CM	ID CM	Monacan	MH CM	Va House	MH CM	IHSS	PIEP	PIEP
Auto ID (last four VIN)	6691	0967	9585	0090	9825	9824	4489	1990	0654	1369	6635	2890	2281
Pate #	205-951	118-003L	106-406L	47-572L	167-221L	167-220L	197-518L	140-018L	156-857L	106-442L	146-867L	167-222L	39-337L
MILEAGE	9,123	111,056	107,989	117,743	58199	96,813	58,030	121,471	176,356	107,969	63,056	58,575	106,542
MILES DRIVEN	5,255	50	221	770	348	2361	693	402	286	1006	415	484	1143

Correction note: February 2023 gas was reported incorrectly, gallons purchased should have been 1384.29 gal not 1716.19 gal this would change the Cost from \$4315.17 to \$3379.44. March YTD reflects the changes and is current as of this report.

TOTAL MILEAGE & PROGRAM UTILIZATION

TOTAL # MILES DRIVEN	23,182	130,721
Operations (Transportation)	<u>8,035</u>	<u>63,116</u>
Monacan Services & Va. House	<u>7,997</u>	<u>31,455</u>
Parent Infant Education Program, ID/MH Services, Residential Services, In Home Support services	<u>7,150</u>	<u>36,150</u>

GASOLINE FOR:

NUMBER OF GALLONS PURCHASED	147.58	6,899
COST OF GASOLINE PURCHASED	<u>\$416.78</u>	<u>\$19,108</u>

\*\* Gas reported March 2023 Quarles Only

REPAIRS & MAINTENANCE

COST OF REPAIRS & MAINTENANCE	<u>\$4,298.95</u>	<u>\$24,106</u>
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DRIVERS HOURS & SALARIES

NUMBER OF HOURS DRIVERS WORKED	535.00	3,245
DRIVERS SALARIES	<u>\$9,643.50</u>	<u>\$58,416</u>