

Goochland Powhatan  
**COMMUNITY SERVICES**  
Connect. Grow. Thrive.



P. O. BOX 189  
GOOCHLAND,  
VIRGINIA 23063

EXECUTIVE DIRECTOR  
Les Saltzberg, Ph.D., LCP  
(804) 556-5400

Mental Health Services\*  
Developmental Disability Services  
Substance Use Disorder Services

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Goochland, VA 23063  
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3910 Old Buckingham Road  
Powhatan, VA 23139  
(804) 598-2200  
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MEMORANDUM

TO: Members of the Goochland Powhatan Community Services Board

FROM: Dinora Parthy, Chair *DP/LL*

SUBJECT: Notification of Board Meeting

DATE: August 1, 2022

The Goochland Powhatan Community Services Board will meet on Monday, August 1, 2022. The meeting will begin at 4:30 p.m. at Virginia House. For those who cannot attend in person, please use the Zoom link below:

Join Zoom Meeting

<https://us06web.zoom.us/j/4567076416?pwd=T2ZYOEISZHZaUWowUmVMUIZ6RGpQQT09>

You will find attached the following documents for the May Board Packet:

1. August 1, 2022 Agenda
2. Minutes from the June 6, 2022 Meeting
3. FY2022 May Budget Report
4. FY2023 Budget-Updated
5. Consumer Satisfaction Results/Client Statistics
6. Unit Reports

Please review these materials prior to the meeting. We look forward to seeing you on the 1st. \*\*\*\*\*If you find that you are unable to attend a Board meeting, please let us know as soon as possible. This will let us assess whether we will have a quorum or not and reschedule if necessary. Les Saltzberg can be reached on his cell phone at 804-807-4335 (voice mail and text), or via email [lsaltzberg@goochlandva.us](mailto:lsaltzberg@goochlandva.us).



GOOCHLAND POWHATAN COMMUNITY SERVICES  
BOARD MEETING

**August 1, 2022**  
**4:30 P.M.**  
**Virginia House**

**AGENDA**

- I. Minutes of the June 6, 2022 Board Meeting  
Pages: 1 - 4  
**\*Action: Approve or amend June 2022 minutes.**
  
- II. Public Comment
  
- III. New Board Member Introduction/Orientation Options  
Pages: 5  
**\*Informational**
  
- IV. FY 2022 May Budget Report  
Pages: 6  
**\*Action: Approve or Amend FY2022 May Budget Report**
  
- V. FY2023 Budget-Updated  
Pages: 7  
**\*Informational**
  
- VI. Consumer Satisfaction Results/Client Statistics  
Pages: 8 - 10  
**\*Informational**
  
- VII. Reports
  - a. Board Chair
  - b. Senior Community Support Director
  - c. Senior Clinical Director
  - d. Senior Administrative Director
  - e. Executive Director
  - f. Other ReportsPages NA  
**\*Informational**
  
- VIII. Adjourn

## GOOCHLAND POWHATAN COMMUNITY SERVICES

### MINUTES

June 6, 2022

Goochland Powhatan Community Services Board of Directors held its June 2022 meeting on Monday, June 6, 2022, at Virginia House.

#### Present

Jackie Cahill  
Angela Cimmino  
Parthenia Dinora  
Julie Franklin  
Mariah Leonard  
GaElla Matthews  
Crystal Neilsen-Hall  
Renee Sottong

#### Absent

Erin Harnage

#### Staff Attending

Les Saltzberg  
Lateshia Brown  
Carinne Kight  
Cheryl Smith  
Irene Temple

#### Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining the meeting. He noted there were two additions to the agenda, FY23 Board meeting schedule and FY23 sliding scale.

#### Minutes

May 2022 meeting minutes were reviewed for approval. There were no noted errors or corrections.

**ACTION:** Motion to approve May 2022 meeting minutes, was made by C Neilsen-Hall, seconded by A. Cimmino. Motion carried by all, and May 2022 minutes were approved.

#### FY 2022 May Budget Report

Cheryl Smith, Finance Director, provided the April 2022 Budget Report to the Board. Of note, GPCS signed two \$30,000 contracts with Emergency Services Solutions for the Root program, and in total year to date have spent about \$87,000 on job advertisements. Overall fee collection is slightly above forecasted year to date.

**ACTION:** Motion to approve FY 2022 April Budget Report as presented, was made by J. Cahill seconded by C. Neilsen-Hall. Motion carried by all, and FY 2022 April budget report was approved.

### **Ability to Pay Scale**

Carinne Kight, Senior Director: Administration, presented the updated ability to pay (ATP) scales to the Board. The current scale was updated as of July 1, 2021. The scale is updated annually as the poverty guidelines, that the scale is based on, are updated annually. GPCS currently uses two different ATP scales, one general sliding fee scale and one specific to state plan option services (services paid under Medicaid). Carinne also noted that as we move forward with developing our new fiscal policy Gwen Bates, Fiscal Supervisor, will be evaluating if the agency should move to a single ATP scale or continue the dual scales in FY24. There was discussion around how the scale works for consumers and how they access it through the financial process.

**ACTION:** On motion of A. Cimmino and seconded by G. Matthews the Board unanimously approved the ATP rate scale update as presented.

### **VACSB Salary Study/Adjustments**

Les Explained to the Board that VACSB did a salary study of all CSB's and some private providers, which was received by GPCS in mid-April. The survey was based on position titles they provided with job descriptions to identify those positions as not all entities use same job descriptions. The report is broken down to show average start salary, scaled salary, statewide comparisons and regional comparisons. He noted that GPCS' region is the second highest in salaries in the state. He provided the Board with a comparison chart which showed GPCS' starting and average salaries if a 5% increase was approved as of July 1, 2022, versus the region. He explained that leadership team has been reviewing current salaries compared to those in the study closely and has used these comparisons to update the agency salary scale. The adjustments that were made to the scale included bringing the low end of all job families up to an amount in line with the region and adjusting some pay bands to be competitive in the market.

Les then provided the Board with a copy of the new pay scales that were developed and the overall salary changes since FY22. These changes included a 5% increase for all positions as of July 1 as well as increases for targeted positions discussed, and new positions that will be added in FY23. He reviewed how the agency would be paying for the proposed staff increases and provided the Board with the revised pay scales to go into effect on July 1<sup>st</sup>.

### **FY23 Budget Proposal**

Les explained to the Board that the Governor has not approved the state budget yet, so this budget is based on the best assumptions Cheryl Smith, Finance Director, and he have at the time. Cheryl explained that 80% of the budget is personnel related and the budget includes the salary changes and increases Les identified earlier. She reviewed that she updated and increased all operating budget numbers by 8% due to inflation. She increased fee revenue by 3% as with the increased number of clinic staff there will be an increase in services. Cheryl did not include one-time payments received in FY22 in the proposed budget for FY23 as it's unlikely many of them will continue. She did increase unrestricted state funds by 5% as historically that's how the funding has increased.

Les noted that this budget is likely to be unchanged following the state budget approval as the Governor is unlikely to change the state funds that GPCS is impacted by. Any differences from this proposal following the Governor's budget approval will be summarized and provided to the Board at the August meeting.

**ACTION:** On motion of C. Neilsen-Hall and seconded by A. Cimmino the Board unanimously approved the FY23 Budget as presented.

#### **FY23 GPCS Board of Director Election**

Les reviewed the proposed slate of officers from the May 2022 meeting.

Parthy Dinora, Chair; Erin Harnage, Vice Chair; Crystal Neilsen-Hall, Secretary; Jackie Cahill, At large, Renee Sottong, At large.

After this review GaElla proposed that Jackie Cahill be nominated as Vice Chair. The Board discussed this nomination and unanimously agreed, through show of hands, to replace Erin Harnage's nomination as vice chair with Jackie Cahill's nomination. Additionally, it was nominated that Mariah Leonard fill the now vacant at large seat.

Following discussion, the final slate of officers to be voted on were

Parthy Dinora, Chair

Jackie Cahill, Vice Chair

Crystal Neilsen-Hall, Secretary

Mariah Leonard, At Large

Renee Sottong, At Large

**ACTION:** On motion of G. Matthews seconded by A. Cimmino, the Board unanimously approved the Board Officers as presented for vote.

#### **FY23 Board of Directors meeting schedule**

Carinne Kight, provided the Board with a draft meeting agenda for FY23. The board reviewed the schedule and discussed the September meeting date. Carinne noted that half the meetings were scheduled to move back to Powhatan as the Board had previously discussed moving back to the rotating schedule that was used prior to COVID.

**ACTION:** Motion to approve FY23 meeting schedule as modified, was made by J. Cahill, seconded by C. Neilsen-Hall. Motion carried by all and FY23 Board Meeting Schedule was approved.

#### **Reports**

Senior Community Supports Directory –

Lateshia reported that Community Supports is operating as normal. The recent licensing and DMAS audits are wrapping up and have occupied much of the past few weeks. PIEP continues to implement the new required system, Trac-It, for documenting PIEP services. A QA Coordinator to support DD Services has been hired.

Senior Clinical Director –

Irene reported that there were no big announcements this month aside from filling the open mental health outpatient clinician position.

Senior Administrative Director –

Carinne reported that the DBHDS administrative audit was completed, and they were very complementary to the agency developmental services programs. They noted that they rarely have an

audit where DV programs are not identified as needing some administrative improvement. They did identify that the agency fiscal policy needs revision, expansion, and overall improvement to include current processes. Carinne and Cheryl will be working on this.

As a hiring update, the MH clinician position has been filled, the lead DSP positions was filled from within, and there have been several DSP applications received. Hopefully that will be filled by July 1.

Executive Director -

Les reported that he attended a meeting with the commissioner and all CSB Executive Directors on June 2<sup>nd</sup>. It was a good retreat and the commissioner laid out some plans he has for reorganizing the system.

Board Members –

GaElla reported that there will be a COVID vaccine clinic on June 18, 2022, at Greenbrier Baptist church for any interested.

At approximately 5:38, A. Cimmino proposed that the Board convene in a closed meeting pursuant to Virginia Code §2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. J. Cahill seconded this motion and the Board unanimously approved it.

**Reconvened in Regular Session**

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas §2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland=Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

**ACTION:** Motion made by J. Cahill to certify conformity of closed meeting and to reconvene regular session, seconded by E. Nielsen-Hall. All members affirmed this.

Meeting was adjourned at 6:13 pm.

The next meeting is August 1, 2022, in the Goochland Offices.

\_\_\_\_\_  
Crystal Neilsen-Hall, Secretary  
CNH/ck

\_\_\_\_\_  
Date

Goochland Powhatan  
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**BOARD OF DIRECTORS**  
 July 2022

GOOCHLAND	POWHATAN
<p>Parthenia Dinora                      3015 Stone Castle Lane                      Sandy Hook, VA 23153                      Phone (C) 513-8736                      Term Expires 6/30/23 (2nd Term)                      Email: <a href="mailto:padinora@vcu.edu">padinora@vcu.edu</a></p>	<p>Michael P. Asip                      3673 Old Buckingham Road                      Powhatan, VA 23139                      Phone 757-927-0588                      Term Expires 6/30/25 (1st Term)                      Email: <a href="mailto:asipmike@gmail.com">asipmike@gmail.com</a></p>
<p>Joyce Layne-Jordan                      1429 Stokes Station Road                      Goochland, VA 23063                      Phone (C) 804-363-7308 (H) 804-457-2374                      Term Expires: 6/30/2023 (1st Term)                      Email: <a href="mailto:Layneja2@gmail.com">Layneja2@gmail.com</a></p>	<p>James W Babcock                      4193 Old Buckingham Road                      Powhatan, VA 23139                      Phone 804-887-9130                      Term Expires 6/30/25 (1st Term)                      Email: <a href="mailto:jwb687@gmail.com">jwb687@gmail.com</a></p>
<p>Mariah Leonard                      12184 Pinhook Road                      Rockville, VA 23146                      Phone                      Term Expires 6/30/2025 (2nd Term)                      Email: <a href="mailto:Mariahc_leonard@yahoo.com">Mariahc_leonard@yahoo.com</a></p>	<p>Jackie M. Cahill                      2679 Poplar Forest Dr.                      Powhatan, VA 23139                      Phone (C) 804-678-8108                      Term Expires 6/30/2024 (2nd Term)                      Email: <a href="mailto:jecahill5@verizon.net">jecahill5@verizon.net</a></p>
<p>Crystal Neilson-Hall                      2643 Hadensville Fife Road                      Goochland, VA 23063                      Term Expires: 6/30/2025 (2nd Term)                      Email:  <a href="mailto:crystal@thefreckledfarmsoapcompany.com">crystal@thefreckledfarmsoapcompany.com</a></p>	<p>Stephen Hancock                      2670 Walkers Ridge Turn                      Powhatan, VA 23139                      Phone 757-227-7745                      Term Expires 6/30/25 (1st Term)                      Email: <a href="mailto:hancock.sw@gmail.com">hancock.sw@gmail.com</a></p>
<p>Renee K. Sottong                      4317 Ironwood Drive                      Columbia, Virginia 23038                      Phone (C) 804-380-1771                      Term Expires 6/30/2025 (2nd Term)                      Email: <a href="mailto:reneesottong@yahoo.com">reneesottong@yahoo.com</a></p>	

Les Saltzberg, Executive Director  
 PO Box 189, Goochland, VA 23063 (O) 556-5419 (C) [lsaltzberg@goochlandva.us](mailto:lsaltzberg@goochlandva.us)

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**ALL PROGRAMS COMBINED**  
**BUDGET REPORT**  
**FY 2022**

Account Description	FY 2021 Actual	FY 2022 Approved	Through 5/31/2022	% Expended	Over/(Under)	Note #
<b>EXPENSE</b>						
<b>PERSONNEL</b>						
Total Salaries and Wages	\$3,146,426	\$3,889,694	\$3,327,696	86%	(\$561,998)	
Total Fringe	\$859,263	\$962,052	\$860,286	89%	(\$101,766)	
<b>Total Personnel Services</b>	<b>\$4,005,689</b>	<b>\$4,851,746</b>	<b>\$4,187,982</b>	<b>86%</b>	<b>(\$663,764)</b>	
<b>OPERATIONS</b>						
Total Staff Development	\$29,768	\$29,294	\$16,383	56%	(\$12,910)	1
Total Facility Expense	\$187,645	\$195,133	\$152,733	78%	(\$42,400)	2
Total Supplies	\$129,093	\$144,110	\$126,568	88%	(\$17,541)	
Total Travel Expense	\$71,637	\$105,590	\$70,334	67%	(\$35,256)	1
Total Consult/Prof Servs	\$505,798	\$418,815	\$309,878	74%	(\$108,937)	
Total Special Funding			\$212,624			3
Total Misc Expense	\$125,062	\$57,514	\$122,175	212%	\$64,660	4
<b>Total Operations</b>	<b>\$1,049,004</b>	<b>\$950,456</b>	<b>\$1,010,694</b>	<b>106%</b>	<b>\$60,239</b>	
<b>TOTAL EXPENDED</b>	<b>\$5,054,693</b>	<b>\$5,802,201</b>	<b>\$5,198,676</b>	<b>90%</b>	<b>(\$603,525)</b>	
<b>INCOME</b>						
State Income - MH	\$1,686,019	\$1,927,408	\$1,812,718	94%	(\$114,690)	
State Income - DD/ID	\$397,648	\$397,517	\$364,386	92%	(\$33,131)	
State Income - SUD	\$468,162	\$476,643	\$436,920	92%	(\$39,723)	
Federal Income	\$595,872	\$380,872	\$852,005	224%	\$471,133	5
Goochland County	\$298,630	\$298,630	\$298,630	100%	\$0	
Powhatan County	\$298,630	\$298,630	\$298,630	100%	\$0	
<b>Fees:</b>					\$0	
Medicaid SPO	\$943,059	\$763,760	\$937,409	123%	\$173,649	6
Medicaid Waiver	\$414,563	\$517,100	\$410,073	79%	(\$107,027)	6
Medicaid Transport	\$19,682	\$30,000	\$20,114	67%	(\$9,886)	6
Schools	\$0	\$0	\$0	0%	\$0	
Direct & Third Party	\$244,298	\$310,366	\$250,148	81%	(\$60,218)	6
Work Contracts	\$0	\$0	\$0	0%	\$0	
Program Activities	\$3,929	\$0	\$4,912	0%	\$4,912	
PIEP Part C	\$198,742	\$166,489	\$160,021	96%	(\$6,468)	7
Reinvestment	\$162,640	\$177,425	\$162,640	92%	(\$14,785)	
Restricted-Grant	\$0	\$0	\$0	0%	\$0	
Reserves	\$0	\$0	\$0	0%	\$0	
Miscellaneous	\$191,906	\$57,362	\$48,934	85%	(\$8,428)	
Interest and Other	\$0	\$0	\$0	0%	\$0	
<b>TOTAL INCOME</b>	<b>\$5,923,780</b>	<b>\$5,802,201</b>	<b>\$6,057,539</b>	<b>104%</b>	<b>\$255,337</b>	
<b>BALANCE</b>	<b>\$869,087</b>	<b>\$0</b>	<b>\$858,862</b>			

Notes:

- 1 - Still feeling the effects of COVID - some conferences have still been virtual so cheaper and not much travel
- 2 - One month short of utility expenses compared to last YTD, not as many repairs as last year, cleaning expense coded to contracted services this year
- 3 - \$10K Annual Program License for 5 Bridges to Wellness, \$10.5K for Beth Macy, speaker at RSAAC's 8/21 Event, \$40K to Pinnacle for RSAAC 2021 Media, \$4K Locking Medicine Pouches, SOR Recovery \$16K, SARPOS \$8K \$2K Valpak, \$13K CADCA Expenses (we will get some of this back since most folks are now not going) \$5K True Recovery, \$7K EffectTV Ads, \$60K for two 6 month contracts with Emergency Services Solutions for the ROOT Program, \$12K for 67 teachers to do Virtual Trauma Sensitive Schools Workshop
- 4 - \$87K spent on Job Advertisements
- 5 - We received \$158K OT SUD FBG Prevention Funds, \$62K OT SUD FBG Alcohol/Drug Treatment Funds, \$10K for Marijuana Campaign, \$105K SOR Y4 Prevention OT Funds, \$12,560 OT Recovery Funds, \$72K SOR Y4 Recovery OT, and \$8K OT Treatment
- 6 - Some of the fees are up versus Budget and some down, but overall, fees are just a tad below 100% of Budget, and we still have one month left
- 7 - Received \$7,407 in ARPA Funds

With one month to go, we are still doing great - a little under Budget for Expenses and over Budget for Revenues. We will end out the year strong!



**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**ALL PROGRAMS COMBINED**  
**BUDGET**  
**FY 2023**

Account Description	FY 2021	FY2022 YTD May	FY 2023	Diff 23 Budget	
	Actual	Annualized	Budget	vs 22 Annualized	Note #
<b>EXPENSE</b>					
<b>PERSONNEL</b>					
Total Salaries and Wages	\$3,146,426	\$3,630,214	\$4,531,016	\$900,802	
Total Fringe	\$859,263	\$938,494	\$1,081,315	\$142,822	
<b>Total Personnel Services</b>	<b>\$4,005,689</b>	<b>\$4,568,708</b>	<b>\$5,612,331</b>	<b>\$1,043,624</b>	<b>1</b>
<b>OPERATIONS</b>					
Total Staff Development	\$29,768	\$17,873	\$20,673	\$2,800	
Total Facility Expense	\$187,645	\$166,617	\$179,947	\$13,329	
Total Supplies	\$129,093	\$138,075	\$149,121	\$11,046	
Total Travel Expense	\$71,637	\$76,727	\$98,347	\$21,619	2
Total Consultants	\$505,798	\$570,002	\$365,092	(\$204,909)	3
Total Misc. Expense	\$125,062	\$133,281	\$142,544	\$9,263	
<b>Total Operations</b>	<b>\$1,049,004</b>	<b>\$1,102,576</b>	<b>\$955,724</b>	<b>(\$146,852)</b>	
<b>TOTAL EXPENDED</b>	<b>\$5,054,693</b>	<b>\$5,671,283</b>	<b>\$6,568,055</b>	<b>\$896,772</b>	
<b>INCOME</b>					
State Income - MH	\$1,686,019	\$1,977,511	\$2,043,809	\$66,298	
State Income - DD	\$397,648	\$397,512	\$421,439	\$23,927	
State Income - SA	\$468,162	\$476,640	\$486,640	\$10,000	
Federal Income	\$595,872	\$929,460	\$469,697	(\$459,763)	4
Goochland County	\$298,630	\$298,630	\$373,630	\$75,000	5
Powhatan County	\$298,630	\$298,630	\$373,630	\$75,000	5
<b>Fees:</b>					
Medicaid SPO	\$943,059	\$1,022,628	\$1,120,678	\$98,050	6
Medicaid Waiver	\$414,563	\$447,352	\$500,765	\$53,413	6
Medicaid Transpo	\$19,682	\$21,942	\$25,000	\$3,058	
Schools	\$0	\$0	\$0	\$0	
Direct & Third Party	\$244,298	\$272,889	\$305,290	\$32,402	
Work Contracts	\$0	\$0	\$0	\$0	
Program Activities	\$3,929	\$5,359	\$5,434	\$75	
PIEP Part C	\$198,742	\$174,568	\$214,618	\$40,050	7
Reinvestment	\$162,640	\$177,425	\$177,425	(\$0)	
Restricted-Grant	\$0	\$0	\$0	\$0	
Reserves	\$0	\$0	\$0	\$0	
Miscellaneous	\$191,906	\$53,382	\$50,000	(\$3,382)	
<b>TOTAL INCOME</b>	<b>\$5,923,780</b>	<b>\$6,553,927</b>	<b>\$6,568,055</b>	<b>\$14,128</b>	
<b>BALANCE</b>	<b>\$869,087</b>	<b>\$882,644</b>	<b>\$0</b>		

Notes:

- 1 - Increase in Employees and Pay Adjustments
- 2 - Increased because of less COVID restrictions
- 3 - Didn't include any SOR in FY 23
- 4 - Lots of One-time money in FY 22
- 5 - Asked for increase and received it
- 6 - Plan is to increase Fee Revenue across the board
- 7 - Gave us a little extra due to consumer numbers

## Consumer Satisfaction Survey

From June 15-30, 2022, consumers who were seen for services were given the opportunity to complete a satisfaction survey. PIEP was excluded as they already complete required annual surveys.

We have received a total of 97 completed surveys. Below are the number of surveys received per program.

Program	Sample Size
MHCM Adult	10
OP Child	18
OP Adult	31
Psych Services Child	4
Psych Services Adult	13
VA House	12
Monacan	6
IHSS	3

The survey questions varied by program, and an example can be seen at right.






Survey responses were analyzed on a 5 point scale from 1 = Strongly Disagree to 5 = Strongly Agree. GPCS's goal was that 80% of responses would be scored 4 or 5 per question and averaged per program.

**2022 GPCS Consumer Satisfaction Survey**

Tell us how you feel about us and our services. Your response will help us improve our services. There is no right or wrong answer. We are asking for your honest opinions. In no way will your responses affect your treatment here. Thank you for your time!

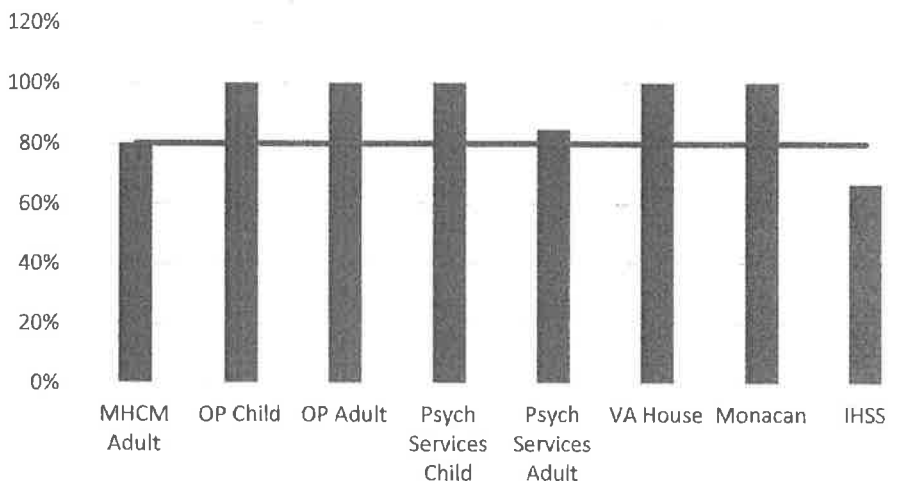
**Service reviewed: MENTAL HEALTH ADULT CASE MANAGEMENT**

**INSTRUCTIONS:** Put a check in the box below that best describes how much you agree or disagree with each statement. Mark N/A if the statement is not applicable to you.

	 Strongly Disagree	 Disagree	 Neutral	 Agree	 Strongly Agree	N/A
1. I, not staff, decided my treatment goals.						
2. Staff believe that I can grow, change, and recover.						
3. I felt respected by staff.						
4. I am better able to handle my life.						
5. I felt comfortable asking questions about my medication.						
6. Overall, I am satisfied with the services I receive at GPCS.						
7. I would recommend GPCS to my family and friends if they needed services.						
8. What else would you like to tell us today? Use the back if you need to.						

### Consumer Satisfaction per Program

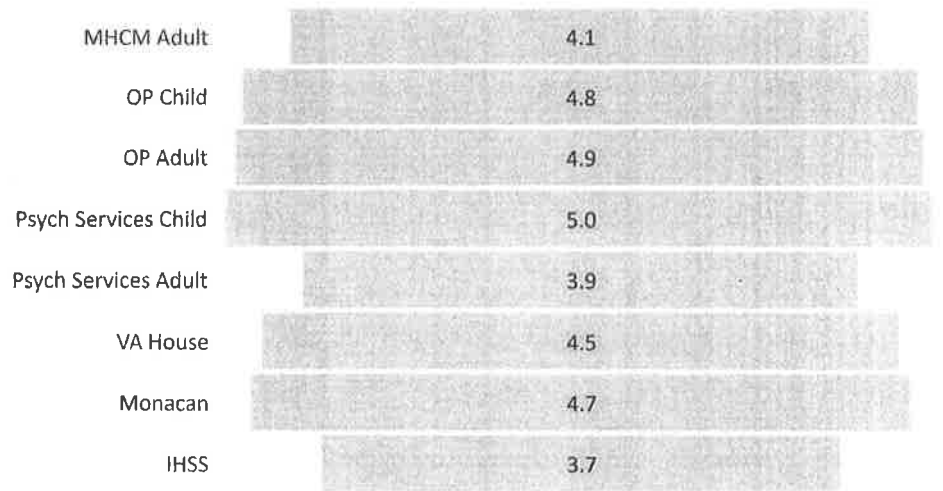
All programs met or exceeded the benchmark goal of at least 80%, except IHSS, which only had 3 responses to date. DDCM responses have not come in yet.



Some questions were shared across programs, though worded slightly different.

“Overall, I am satisfied with the services that I receive at GPCS.”

### Satisfied with Services



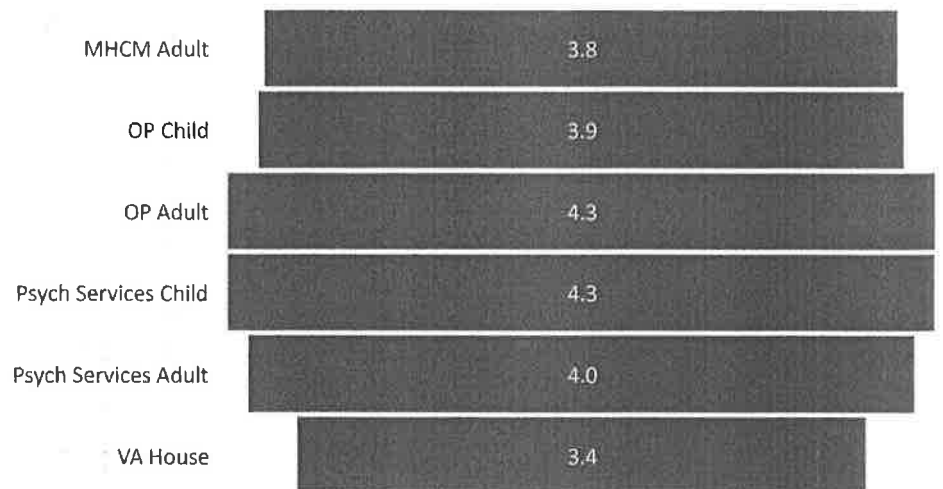
“I am better able to handle my life.”

“I deal more effectively with daily problems.”

“My child deals more effectively with daily problems.”

“My child is better able to handle their life.”

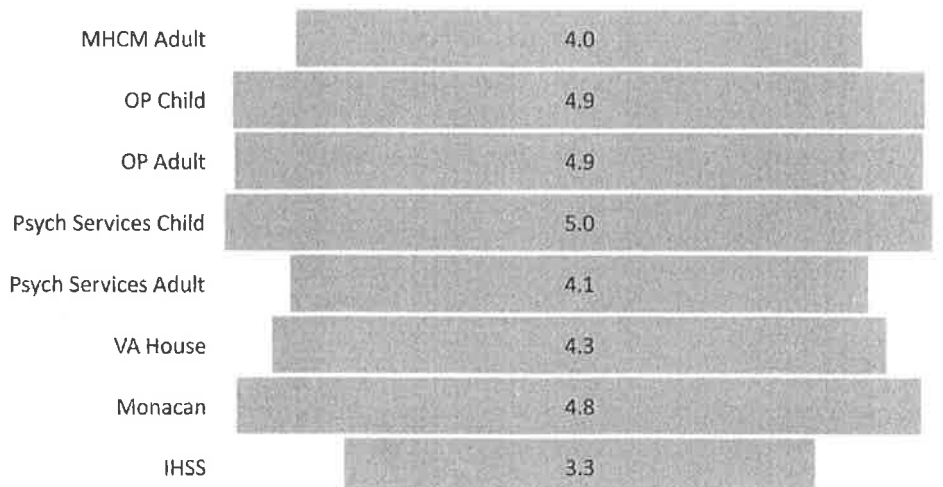
### Better Able to Handle Life



“I would recommend GPCS to my family and friends if they needed services.”

“I think my friends and family should come here if they ever need help.”

### Would Recommend GPCS to Family and Friends



**Goochland Powhatan Community Services  
Client Statistics**

**Clients Served (Unduplicated)**

	FY 2020			FY 2021			FY 2022			Total Growth
	Powhatan	Goochland	Combined	Powhatan	Goochland	Combined	Powhatan	Goochland	Combined	
Mental Health	240	245	485	305	309	614	391	371	762	27%
Under 18 yrs	35	30	65	53	55	108	127	107	234	66%
ID/DD	131	150	281	127	135	262	127	135	262	-7%
SUD	67	46	113	79	66	145	79	64	143	28%
Other Services	283	245	528	347	285	632	341	271	612	20%
<b>Total</b>	<b>721</b>	<b>686</b>	<b>1407</b>	<b>858</b>	<b>795</b>	<b>1653</b>	<b>938</b>	<b>841</b>	<b>1779</b>	<b>17%</b>
<b>Percent</b>	<b>51%</b>	<b>49%</b>		<b>52%</b>	<b>48%</b>		<b>53%</b>	<b>47%</b>		<b>8%</b>

	Total Growth FY 2020 to FY 2022		
	FY 2020	FY 2022	% Change
Mental Health	485	762	57%
Under 18 yrs	65	234	360%
ID/DD	281	262	-7%
SUD	113	143	27%
Other Services	528	612	16%
<b>Total</b>	<b>1407</b>	<b>1779</b>	<b>26%</b>

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-22)

May-22

MONTH OF

VEHICLE	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van	Van
Program	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops	Ops
Auto ID (last four VIN)	2236	2508	2450	0089	7202	3364	3044	3044	0908	8578	5388	3695	116-907L	149,473
Pate #	145-507L	178-819L	37-534L	117-954L	167-233L	197-521	161-538L	161-538L	106-432L	144-820L	118-010L	116-907L	149,473	661
MILEAGE	165,709	193,247	263,035	171,437	201,500	64,801	259,059	84,254	152,930	50,151	49,614	110,381	149,473	661
MILES DRIVEN	1,700	2	0	339	2,119	403	3,241	396	3	474	288	0	661	661

VEHICLE	Van	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car	Car
Program	Va House	Va House	MH CM	ID CM	ID CM	ID CM	Monacan	MH CM	Va House	Ops	MH CM	Car	Car	Car
Auto ID (last four VIN)	6691	0967	9585	0090	9825	9824	4489	1990	0654	7980	1369	6635	2890	2890
Pate #	205-951	118-003L	106-406L	47-572L	167-221L	167-220L	197-518L	140-018L	156-857L	140-004L	106-442L	146-867L	167-222L	167-222L
MILEAGE	3,388	111,006	105,389	111,192	53,607	92,012	50,659	116,489	174,295	246,776	105,051	57,855	53,709	53,709
MILES DRIVEN	0	1	428	412	0	0	848	829	51	0	242	1793	0	0

VEHICLE	Car	Car
Program	PIEP	PIEP
Auto ID (last four VIN)	2281	5887
Pate #	39-337L	39-324L
MILEAGE	101,828	85,603
MILES DRIVEN	0	0

TOTAL MILEAGE & PROGRAM UTILIZATION

TOTAL # MILES DRIVEN	TOTAL MONTH	TOTAL YTD
14,230	14,230	126,304
8,203	8,203	63,312
2,323	2,323	38,900
3,704	3,704	24,092

Operations (Transportation)  
Monacan Services & Va. House

Parent Infant Education Program, ID/MH Services, In Home Support services

GASOLINE FOR:

NUMBER OF GALLONS PURCHASED  
COST OF GASOLINE PURCHASED

781.12	7,263
\$2,514.02	\$20,131

\*\* Gas reported Goochland County May 2021 and Quarles May 2022

REPAIRS & MAINTENANCE

COST OF REPAIRS & MAINTENANCE

\$2,544.47	\$21,887
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DRIVERS HOURS & SALARIES

NUMBER OF HOURS DRIVERS WORKED  
DRIVERS SALARIES

276.75	\$2,734
\$3,957.47	\$4,959

MONTHLY VEHICLE UTILIZATION AND EXPENSE REPORT (FY-22)

Jun-22

MONTH OF

VEHICLE Program	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops	Van Ops
Auto ID (last four VIN)	2236	2508	2450	0089	7202	6021	3364	3044	0908	8578	8586	8578	5388	3695	3695
Pate #	145-507L	176-819L	37-534L	117-954L	167-233L	197-521	167-212L	161-538L	106-432L	144-820L	144-819L	144-820L	118-010L	116-907L	116-907L
MILEAGE	166,864	193,305	263,035	171,470	203,026	65,146	260,012	85,190	152,982	49,930	50,554	49,930	110,381	150,311	150,311
MILES DRIVEN	1,155	58	0	33	1,526	345	953	936	52	316	403	316	0	838	838

VEHICLE Program	Monacan Va House	Car Va House	Car ID CM	Car ID CM	Car ID CM	Car ID CM	Car Monacan	Car Va House	Car Va House	Car Va House	Car Va House	Car Va House	Car Va House	Car Va House	Car Va House
Auto ID (last four VIN)	6691	0967	9585	0090	9825	9824	4489	1990	0654	1369	7980	1369	6635	2890	2890
Pate #	205-951	118-003L	106-406L	47-572L	167-221L	167-220L	197-518L	140-018L	156-857L	106-442L	140-004L	106-442L	146-867L	167-222L	167-222L
MILEAGE	3,868	111,006	105,738	111,777	53,990	92,116	51,411	117,616	174,430	105,255	246,776	105,255	58,481	54,598	54,598
MILES DRIVEN	480	0	349	585	383	104	752	1127	135	204	0	204	626	889	889

VEHICLE Program	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP	Car PIEP
Auto ID (last four VIN)	2281	5887	39-337L	39-324L	102,153	87,577	325	1,974							
MILEAGE															
MILES DRIVEN															

TOTAL MILEAGE & PROGRAM UTILIZATION	TOTAL MONTH	TOTAL YTD
TOTAL # MILES DRIVEN	14,548	140,852
Operations (Transportation)	4,122	67,434
Monacan Services & Va. House	3,860	42,760
Parent Infant Education Program, ID/MH Services, In Home Support services	6,566	30,658

GASOLINE FOR:	TOTAL MONTH	TOTAL YTD
NUMBER OF GALLONS PURCHASED	740.30	8,004
COST OF GASOLINE PURCHASED	\$2,676.77	\$22,808

\*\* Gas reported Goochland County June 2022 and Quarries June 2022

REPAIRS & MAINTENANCE	TOTAL MONTH	TOTAL YTD
COST OF REPAIRS & MAINTENANCE	\$4,125.75	\$26,012
DRIVERS HOURS & SALARIES	286.25	3,020
NUMBER OF HOURS DRIVERS WORKED	\$4,090.80	\$39,050
DRIVERS SALARIES		

## COMMUNITY SUPPORT SERVICES

### August 2022 Board Report

#### Parent-Infant Education Program (PIEP)

We had 5 referrals in May and 7 in June. 10 children were discharged over that time, and we served 57 families with active IFSPs.

Trac-it, the new statewide data tracking system for all the EI programs in the state, went live on June 27th. The implementation of this new system has been challenging for all involved, but we can already see benefits to this system on the horizon. We've been promised that in the future, we'll be able to run a variety of comprehensive reports, both for the purposes of quality & compliance monitoring and to pinpoint trends for the sake of self-improvement and goal setting.

As summer is winding down and families are getting into back-to-school mode, we'll be strategizing how to do child find activities in each county that reach the community but still maintain safety (as Covid numbers aren't where we'd like them so far). In the past (prior to 2020), we had Child Check events in partnership with Goochland Elementary and Powhatan Library in the fall. We would invite the community to bring their children for walk-in, on-the-spot, developmental screenings and give the families feedback before they left on how their child compares to same aged peers. This served to get the word out that we're here and also maintain our relationship with the Special Education program at Goochland County. Since Covid, this hasn't been possible, so we've been creatively trying to get the word out other ways (like social media) and inviting families to schedule private screenings for free. For this year, we're watching the Covid numbers carefully and keeping in contact with our partners to evaluate our best move approaching the fall. If this heatwave continues, we may have nice enough weather in September to do an outdoor event!

Submitted by Jeanine Vassar, PIEP Supervisor

#### Psychosocial Rehabilitation Services

##### Virginia House

At Virginia House we have continued to volunteer at the Goochland Animal Shelter, helping to wash dishes and laundry for the pups and kitties. While there our folks have been able to socialize with other volunteers and with the kittens. Our consumers have really enjoyed their time at the animal shelter. We have continued to provide weekly opportunities for consumers to access the grocery store, pharmacy, and nearby banks. Per consumer requests, we have taken outings to Walmart and had lunch out in the community and have gone to the VMFA and ate a picnic lunch.

We had two tours this month. Census is at 16.

Submitted by Jess Childress, Psychosocial Rehabilitation Supervisor

**Day Support Services****Monacan Services**

Monacan Services new full time DSP started 7/1/22, she has a been a great addition to the team and the consumers enjoy having her around. We also had a PRN DSP start at the end of June; it has been wonderful to have the extra support during the summer. A few of our current consumers will be increasing their days at the program starting in August.



The warmer weather has brought some fun days at Hunters Ridge Equestrian Center. Our consumers have therapeutic grants for horseback riding, which allows them to ride for free through the Bio-Therapeutic Education and Research Foundation. Consumers ride, trot, do small jumps and go through obstacles. A consumer stated that one of their favorite parts of riding is brushing and being able to interact with the horse before and after the ride. In addition to all the fun at the equestrian center, we've ventured to the \$2 Summer Movies at Regal Cinema, which has been a great way to escape the heat.

Submitted by Maitlin Ware, Monacan Services Day Support Supervisor

**Developmental Services Case Management (ID/DD)**

The Developmental Services Case Management program is currently serving 93 consumers with waivers and 2 consumers without a DD waiver. Case Managers facilitate meetings to develop Individual Support Plans (ISP) and assist individuals with gaining access to needed supports identified in their ISP. Case Managers completed assessments, conducted face to face visits to monitor supports, and made additional referrals for services as needed.

Individuals actively enrolled in case management services are contacted each month. We complete face to face visits every 30 to 90 days based on the need of the individual. Individuals receiving enhanced case management services are seen face to face to every 30 days.



Individuals in both communities are assessed for the Developmental Disabilities Waiver Waitlist using priority criteria based on the needs of the individual. Currently, GPCS has 58 individuals on the Waiver Waitlist:

County	Number of residents on Waiver Waitlist
Powhatan County	38
Goochland County	20

Below shows numbers based on Priority Criteria:

Priority Status	Number of individuals
Priority 1	4
Priority 2	25
Priority 3	29

The Developmental Disabilities Case Management program promoted Kimberly O'Brien to the Lead Case Manager position, and hired Casey Helton as our new ID Case Manager

Submitted by LaTasha Brown, Developmental Services Case Management Supervisor

**In Home Support Services**

Direct Support Professionals (DSPs) supported individuals in their homes and community utilizing a person-centered approach. The individuals participated in various community activities throughout May and June. During the month of June, several (5) of our consumers and two of our staff tested positive for COVID. All consumers and staff recovered, and we were able to resume services.

The IHSS Supervisor completed monthly visits and observations. The IHSS Support Coordinator facilitated regular contact with consumers and their families via visits in the home and in the community.

We received one referral during the month of July. Currently, we are seeking a Direct Support Professional to support an individual residing in Goochland.

Hanover County		Goochland and Powhatan Counties	
Consumers	09	Consumers	0
DSPs	11	DSPs	0

We're continuing the recruitment process for part-time Direct Support Professionals (DSPs) for Hanover, Goochland, and Powhatan counties. The GPCS employment application and DSP job description is posted on our website [www.gpcsb.org](http://www.gpcsb.org).

Submitted by Veneda Scott, In Home Support Services Supervisor