

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
March 7, 2022

Goochland Powhatan Community Services Board of Directors held its March 2022 meeting on Monday, March 7, 2022, virtually via a public zoom link.

Present

Jackie Cahill

Angela Cimmino

Parthenia Dinora

Julie Franklin

Erin Harnage

Mariah Leonard

GaElla Matthews

Crystal Neilsen-Hall

Yvette McDermott Thomas

Absent

Renee Sottong

Staff Attending

Les Saltzberg

Lateshia Brown

Carinne Kight

Cheryl Smith

Irene Temple

Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining the meeting.

Minutes

February 2022 meeting minutes were reviewed for approval. No additions or corrections were noted.

ACTION: Motion to approve February 2022 meeting minutes, was made by J. Cahill, seconded by A. Cimmino. Motion carried by all, and February 2022 minutes were approved.

FY 2022 January Budget Report

Cheryl Smith, Finance Director, provided the January 2022 Budget Report to the Board. She noted that the effects of COVID pandemic are still present as the agency has not spent nearly as much on trainings and conferences this year due to most being virtual and no travel. Additionally, she noted that facility expenses are still significantly under for the year due to both a lower need of repairs and the move of the cleaning company cost to contracted services this year. The agency has spent \$48,000 on job advertisements, though this should be slowing down as many vacancies and new positions have been filled. Overall, it was a positive income month.

ACTION: Motion to approve FY 2022 January Budget Report as presented, was made by E. Harnage seconded by Y. McDermott Thomas. Motion carried by all, and FY 2022 January budget report was approved.

COVID Update

Carinne Kight, Senior Director Administration reminded the Board that in November and December as Center for Disease Control (CDC) updated COVID requirements and best practices the agency also had to quickly update the Infectious Disease Response Plan policy (referred to as COVID policy). In December the Board agreed that instead of modifying the policy each time CDC guidelines were revised, the policy should include language indicating agency policy will follow CDC current guidelines. The CDC changed masking guidelines last week, which means the agency policy will change as well to be in line with the CDC. Les let the Board know that requiring masks for both consumers and staff to enter agency building will be lifted as of April 4th in line with CDC guidelines as both Goochland County and Powhatan County are at low risk level. Should risk level go back up the requirement will be reinstated as needed per the CDC guidelines.

Powhatan Space Planning

Carinne reminded the Board that the agency signed a lease with Powhatan County in July 2016 for the building space currently used. This lease was a 5-year lease with 3 one-year extensions. When the Powhatan County Administrator, Ned Smither, began in the fall of 2020 he asked the then Executive Director about the lease ending and expressed interest in GPCS leaving the facility. The leadership team looked at a couple locations Mr. Smither was proposing for the agency to use going forward. Unfortunately, neither space worked, and GPCS optioned year one of the extension. As the end of year, one is quickly coming the topic of space planning for Powhatan office will be on the agenda regularly. Les let the Board know that internally a committee will be developed to find and evaluate space options and it would be beneficial to have Board members on that committee. Several Board members expressed interest and there was discussion around potential options within the county.

General Assembly Budget Update

Les gave the Board an update on the budget of the General Assembly. Of note, money has been put in the budget for raises for CSB staff over the next 2 years. The house has put in 4% with 1% bonus for both years and the Senate has put in 5% with 1% bonus for the first year. Additionally, the House put in 25 million for targeted raises for direct care staff and the Senate put in 38 million for retention and recruitment bonus' only. It is unclear how the General Assembly will combine these numbers, but Les is hopefully some monies for pay raises will come out of it. Also of note, funding for state hospitals staffing and security is included and there is additional funding to continue step Virginia. The STEP VA monies are around services focusing on Psychosocial Rehabilitation, care coordination, and mental health case management. Again, Les is not sure what that means in how they will give out these funds but encouraging to see them in the budgets.

Future CSB System Challenges Presentation

Les provided the Board with a presentation given to Executive Directors and other leadership by DBHDS. He reviewed slides and discussed the information provided in the presentation.

Reports

Senior Community Supports Director –

Developmental Services is in the process of another HSAG audit. This is round 3 for HSAG audits. GPCS just got back results from round 2 of the HSAG audit and achieved 100% in all categories.

Senior Clinical Director –

Irene is excited to report a new MH outpatient clinician will be starting soon. Additionally, she's pleased to report that things are moving on with the telehealth prescriber Dr. Burke. She, Les and Pam Davis, nurse coordinator, have met with Dr. Burke and are excited to get her on board.

Senior Administrative Director –

Agency is still working through the DBHDS administrative audit. The initial list of documents, policies, and procedures was turned in ahead of time. They've asked for some additional information and clarification but seem to be pleased with what's been submitted. They are hoping to wrap up in a week or so.

Board Chair -

Julie is happy to report that Les' 6-month evaluation is completed and reviewed. She expressed that she has been pleased with Les' contributions within his first six months and is excited to see where the agency goes from here.

At approximately 5:45, J. Cahill moved that the Board convene in a closed meeting pursuant to Virginia Code §2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. A. Cimmino seconded this motion and the Board unanimously approved it.

Reconvened in Regular Session

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas §2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland-Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

ACTION: Motion made by A. Cimmino to certify conformity of closed meeting and to reconvene regular session, seconded by J. Cahill. All members affirmed this.

Meeting was adjourned at 7:02 pm.

The next meeting is April 4, 2022.

Erin Harnage, Secretary
EH/ck

Date