

Goochland Powhatan  
**COMMUNITY SERVICES**  
Connect. Grow. Thrive.



P. O. BOX 189  
GOOCHLAND,  
VIRGINIA 23063

EXECUTIVE DIRECTOR  
Les Saltzberg, Ph.D., LCP  
(804) 556-5400

Mental Health Services  
Developmental Disability Services  
Substance Use Disorder Services

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(804) 598-2200  
Fax (804) 598-3114

MEMORANDUM

TO: Members of the Goochland Powhatan Community Services Board

FROM: Julie Franklin, Chair

SUBJECT: Notification of Board Meeting

DATE: February 2, 2022

The Goochland Powhatan Community Services Board will meet on Monday, February 7, 2022. The meeting will begin at 4:30 p.m. It will be virtually via zcc:m and that link will be sent out to you on Monday morning.

You will find attached the following documents for the February Board Packet:

1. February 2022 Agenda
2. Minutes from the January 10, 2022 Meeting
3. FY2022 December Budget
4. Memo Agency Workgroups
5. Description of Workgroups
6. Memo Prescriber Update
7. Memo Clinical Conversion
8. Memo ARPA Block Grant
9. Request for Proposals: ARPA Block Grant
10. Unit Reports

Please review these materials prior to the meeting. We look forward to seeing you on the 7th. \*\*\*\*\*If you find that you are unable to attend a Board meeting, please let us know as soon as possible. This will let us assess whether we will have a quorum or not and reschedule if necessary. Les Saltzberg can be reached on his cell phone at 804-807-4335 (voice mail and text), or via email lsaltzberg@goochlandva.us.



GOOCHLAND POWHATAN COMMUNITY SERVICES  
BOARD MEETING

February 7, 2022  
4:30 P.M.  
Virtually via Zoom

**AGENDA**

- I. Minutes of the January 10, 2022 Board Meeting (4:30 to 4:35)  
Pages: 1 - 3  
**\*Action: Approve or amend January 2022 minutes.**
  
- II. FY2022 December Budget Report (4:35 to 4:45)  
Pages: 4 - 5  
**\*Action: Approve or amend FY2022 December Budget Report**
  
- III. Agency Workgroup Update (4:45 to 5:00)  
Pages: 6 - 7  
**\*Informational**
  
- IV. Prescriber Update (5:10 to 5:15)  
Pages: 8  
**\*Informational**
  
- V. Conversion of SUD Clinician into MH Outpatient Clinician (5:15 to 5:25)  
Pages: 9  
**\*Action: Approve or amend Clinician conversion**
  
- VI. ARPA Block Grant (5:25 to 5:15)  
Pages: 10 - 13  
**\*Action: Approve or amend Block Grant proposal**

- VIII. Reports (5:40 to 6:00)
- a. Board Chair
  - b. Senior Community Support Director
  - c. Senior Clinical Director
  - d. Senior Administrative Director
  - e. Executive Director
  - f. Other Reports
- Pages NA  
**\*Informational**

IX. Adjourn

Next Meeting: March 7, 2022, 4:30 p.m. Location: TBD.

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**MINUTES**  
**January 10, 2022**

Goochland Powhatan Community Services Board of Directors held its January 2022 meeting on Monday, January 10, 2022, virtually via a zoom link available.

Present

Jackie Cahill  
Angela Cimmino  
Parthenia Dinora  
Julie Franklin  
Erin Harnage  
Mariah Leonard  
Crystal Neilsen-Hall  
Renee Sottong

Absent

GaElla Matthews  
Yvette McDermott Thomas

Staff Attending

Les Saltzberg  
Lateshia Brown  
Carinne Kight  
Cheryl Smith  
Irene Temple

Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining either by Zoom or in person. The meeting was brought to order.

Minutes

December 2021 meeting minutes were reviewed for approval. There were no corrections or revisions noted.

**ACTION:** Motion to approve December 2021 meeting minutes, was made by A. Cimmino, seconded by P. Dinora. Motion carried by all, and December 2021 minutes were approved.

FY 2022 November Budget Report

Cheryl Smith, Account Analyst, provided the November 2021 Budget Report to the Board. She noted that in expenses are where they are expected to be this time of year for expenses one note is the high expense in job advertisements. Unfortunately, this remains high due to the number of open positions that we've had during the year. There was discussion about facility expenses and why there was a large difference between FY21 and FY22.

**ACTION:** Motion to approve FY 2022 November Budget Report as presented, was made by P. Dinora, seconded by C. Neilsen-Hall. Motion carried by all, and FY 2022 August Budget Report was approved.

### **FY2021 Independent Financial Audit**

Cheryl Smith, Account Analyst, reviewed the management letter for the FY 21 independent financial audit with the Board. They were provided the full audit in advance, and it was discussed that if there were in depth questions Cheryl is happy to answer those. Overall, it was noted that there were no material weaknesses or deficiencies.

**ACTION:** Motion to approve FY 2021 independent financial audit as presented, was made by A. Cimmino, seconded by P. Dinora. Motion carried by all, and FY 2021 independent financial audit was approved.

### **Powhatan County Administrator Meeting Update**

Les let the Board know that recently he met with the Powhatan County Administrator, Ned Smithers. Ned came on board with Powhatan just prior to COVID-19 pandemic and said he hasn't had time to get to know CSB and what we do. He expressed interest in meeting regularly with Les and asked about the services GPCS is providing in Powhatan as he had assumed most services were in Goochland. Les is going to put together a monthly report to send to him and the Goochland County Administrator so they get a high-level summary of people served, and what GPCS is working on. Les let the Board know that Ned did express interest in getting GPCS space in Powhatan again. He and Les looked at the old Powhatan school board facility, which leadership looked at in 2020 and determined was not large enough. Les again explained to him that the space is too small for GPCS which Ned acknowledged and said he would work on other space options.

### **COVID-19 Policy Update**

Carinne let the Board know as frequently as guidelines are changing for COVID-19 vaccines, quarantining, and isolation the agency has been updating the policy. In the most recent iteration, the amount of time for quarantining and isolating is shortened based on vaccine and booster status. Carinne also pointed out that in the newest version of the policy it is noted that the agency will follow current Center for Disease Control (CDC) guidance. This eliminates the need to bring the policy to the Board for approval each time guidance is updated prior to implementation. This statement could be taken out if the Board prefers to approve changes prior to implementation though. The Board agreed they're comfortable with the agency following and implementing CDC guidance without Board approval each time it changes.

**ACTION:** Motion to approve updated COVID-19 Policy as presented, was made by P. Dinora, seconded by P. Dinora. Motion carried by all, and FY 2021 independent financial audit was approved.

### **VACSB Virtual Conference in January**

Les reminded the Board that at the VACSB conference is coming up on the 18<sup>th</sup>. It is all virtual again this year. Any Board members interested in participating should get with Carinne to get registered.

### **Monthly Reports**

Les informed the Board that as he mentioned earlier, he is working on developing a one-page report to send to the County Administrators. He also would like the Board members think about the reports they receive in the monthly packets. Are the current reports helpful and useful, or are there better ways to

present that information? If current layout is helpful leadership will continue it but if there are Board members who want more streamlined approach leadership will work on doing that as well. He also noted that he is going to having programs come in every other meeting to do a presentation so Board members can see what the programs are doing. If there are questions or format that would be preferred Les would like to know so he can pass it onto the program supervisors. Discussion about current Board reports was had and some Board members noted they enjoy the recaps, but some data points and trends would be helpful. Also was discussed that would be nice to have directors give quick reports on their areas during Board meetings.

### **Reports**

Julie Franklin noted that Yvette had surgery today and will be recovering over the next 2 to 3 weeks. Julie also noted that at the end of June the board will lose a couple members so Board members need to think of Powhatan residents that can be encouraged to apply to be members.

At approximately 5:15, E. Harnage moved that the Board convene in a closed meeting pursuant to Virginia Code §2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. A. Cimmino seconded this motion and the Board unanimously approved it.

### **Reconvened in Regular Session**

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas §2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland-Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

**ACTION:** Motion made by E. Harnage to certify conformity of closed meeting and to reconvene regular session, seconded by A. Cimmino. All members affirmed this.

Meeting was adjourned at 5:38 pm.

The next meeting is February 7, 2022.

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Erin Harnage, Secretary  
EH/ck

---

Date

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Stacy Gill, LCSW  
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Memorandum

**TO:** Julie Franklin, Chair and Members of  
Goochland Powhatan Community Services Board of Directors

**FROM:** Les Saltzberg, Executive Director

**SUBJECT:** FY 2022 December Budget Report

**DATE:** February 3, 2022

Cheryl Smith will review the FY 2022 December Budget Reports.

**\*Action: Approve or amend FY 2022 December Budget Report.**

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**ALL PROGRAMS COMBINED**  
**BUDGET REPORT**  
**FY 2022**

Account Description	FY 2021 Actual	FY 2022 Approved	Through 12/31/2021	% Expended	Over/(Under)	Note #
<b>EXPENSE</b>						
<b>PERSONNEL</b>						
Total Salaries and Wages	\$3,146,426	\$3,889,694	\$1,759,416	45%	(\$2,130,278)	
Total Fringe	\$859,263	\$962,052	\$444,757	46%	(\$517,294)	
<b>Total Personnel Services</b>	<b>\$4,005,689</b>	<b>\$4,851,746</b>	<b>\$2,204,173</b>	<b>45%</b>	<b>(\$2,647,572)</b>	
<b>OPERATIONS</b>						
Total Staff Development	\$29,768	\$29,294	\$5,538	19%	(\$23,756)	1
Total Facility Expense	\$187,645	\$195,133	\$75,094	38%	(\$120,039)	2
Total Supplies	\$129,093	\$144,110	\$67,797	47%	(\$76,313)	
Total Travel Expense	\$71,637	\$105,590	\$31,176	30%	(\$74,414)	1
Total Consult/Prof Servs	\$505,798	\$418,815	\$170,285	41%	(\$248,530)	
Total Special Funding			\$136,127			3
Total Misc Expense	\$125,062	\$57,514	\$63,996	111%	\$6,481	4
<b>Total Operations</b>	<b>\$1,049,004</b>	<b>\$950,456</b>	<b>\$550,012</b>	<b>58%</b>	<b>(\$400,444)</b>	
<b>TOTAL EXPENDED</b>	<b>\$5,054,693</b>	<b>\$5,802,201</b>	<b>\$2,754,185</b>	<b>47%</b>	<b>(\$3,048,016)</b>	
<b>INCOME</b>						
State Income - MH	\$1,686,019	\$1,927,408	\$963,696	50%	(\$963,712)	
State Income - DD/ID	\$397,648	\$397,517	\$198,756	50%	(\$198,762)	
State Income - SUD	\$468,162	\$476,643	\$238,320	50%	(\$238,323)	
Federal Income	\$595,872	\$380,872	\$525,745	138%	\$144,873	5
Goochland County	\$298,630	\$298,630	\$149,315	50%	(\$149,315)	
Powhatan County	\$298,630	\$298,630	\$149,315	50%	(\$149,315)	
<b>Fees:</b>					\$0	
Medicaid SPO	\$943,059	\$763,760	\$449,787	59%	(\$313,973)	
Medicaid Waiver	\$414,563	\$517,100	\$235,019	45%	(\$282,081)	
Medicaid Transport	\$19,682	\$30,000	\$12,684	42%	(\$17,316)	
Schools	\$0	\$0	\$0	0%	\$0	
Direct & Third Party	\$244,298	\$310,366	\$97,771	32%	(\$212,595)	
Work Contracts	\$0	\$0	\$0	0%	\$0	
Program Activities	\$3,929	\$0	\$2,789	0%	\$2,789	
PIEP Part C	\$198,742	\$166,489	\$83,244	50%	(\$83,245)	
Reinvestment	\$162,640	\$177,425	\$103,498	58%	(\$73,927)	
Restricted-Grant	\$0	\$0	\$0	0%	\$0	
Reserves	\$0	\$0	\$0	0%	\$0	
Miscellaneous	\$191,906	\$57,362	\$72,545	126%	\$15,183	6
Interest and Other	\$0	\$0	\$0	0%	\$0	
<b>TOTAL INCOME</b>	<b>\$5,923,780</b>	<b>\$5,802,201</b>	<b>\$3,282,484</b>	<b>57%</b>	<b>(\$2,519,718)</b>	
<b>BALANCE</b>	<b>\$869,087</b>	<b>\$0</b>	<b>\$528,299</b>			

**Notes:**

- 1 - Still feeling the effects of COVID - some conferences have still been virtual so cheaper and not much travel
- 2 - One month short of utility expenses compared to last YTD, not as many repairs as last year, cleaning expense coded to contracted services this year
- 3 - \$10K Annual Program License for 5 Bridges to Wellness, \$10.5K for Beth Macy, speaker at RSAAC's 8/21 Event, \$40K to Pinnacle for RSAAC 2021 Media, \$4K Locking Medicine Pouches, SOR Recovery \$16K, SARPOS \$8K \$2K Valpak, \$13K CADCA Expenses (we will get some of this back since most folks are now not going) \$5K True Recovery, \$7K EffectTV Ads
- 4 - \$48K spent on Job Advertisements
- 5 - We received \$158K OT SUD FBG Prevention Funds, \$62K OT SUD FBG Alcohol/Drug Treatment Funds, \$10K for Marijuana Campaign and \$105K SOR Y4 Prevention OT Funds
- 6 - \$17K in HRSA Provider Relief Funds

**After one-half of the FY, we are still looking good - we are a little below our budgeted expenses and a little above our expected revenues due to OT Federal Funding**



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**Memorandum**

**TO:** Julie Franklin, Chair and Members of  
Goochland Powhatan Community Services Board of Directors

**FROM:** Les Saltzberg, Executive Director

**SUBJECT:** Agency Workgroups

**DATE:** February 3, 2022

The Leadership Team will give a high level overview of 3 new Agency Workgroups

**\*Informational.**

## Agency Workgroups

We have initiated 3 workgroups that are charged with helping develop proposals for change that will eventually be presented to the CSB Board for approval. The 3 Workgroups are:

1. Performance Evaluation Workgroup- This group will be chaired by Lateshia and include 2 Line Staff and 2 Supervisors. The purpose of this group is to improve both the format and the process for our Performance Evaluations including making it a Merit based performance evaluation to better reward outstanding staff.
2. Salary Structure Workgroup- This group will be chaired by Cheryl Smith and include 1 Senior Director and 2 Supervisors. VACSB is funding a State wide salary survey to compare both CSB and Private Provider salary structures across out typical types of positions. The purpose of this Workgroup is to decide on how our Salary structure should address critical issues prior to plugging in the information from the salary survey. The group would look at issues like developing Career ladders, how we reward Licensure and other Credentials that bring enhanced value to the organization, and how Supervisory pay should be structured.
3. Recruitment, Hiring, and Orientation Workgroup- This group will be chaired by Carinne and include 1 Supervisor and 2 Line Staff. The purpose of this group is to streamline and improve the entire Hiring process.

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**Memorandum**

**TO:** Julie Franklin, Chair and Members of  
Goochland Powhatan Community Services Board of Directors

**FROM:** Les Saltzberg, Executive Director

**SUBJECT:** Prescriber Update

**DATE:** February 3, 2022

Les Saltzberg will give an update on the search process for an additional Medication Prescriber

**\*Informational.**

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Memorandum

TO: Julie Franklin, Chair and Members of  
Goochland Powhatan Community Services Board of Directors

FROM: Les Saltzberg, Executive Director

SUBJECT: Clinician Conversion

DATE: February 3, 2022

Irene Temple will present proposal to convert an SUD Clinician to an Outpatient MH Clinician

**\*Action: Approve or amend Clinician conversion.**

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**Memorandum**

**TO:** Julie Franklin, Chair and Members of  
Goochland Powhatan Community Services Board of Directors

**FROM:** Les Saltzberg, Executive Director

**SUBJECT:** ARPA Block Grant

**DATE:** February 3, 2022

Setera Stevens will present ARPA Block Grant proposal

**\*Approve or Amend ARPA Block Grant proposal**

# Request for Proposals: ARPA Block Grant

Q1

## Request for proposals: MH ARPA Block Grant Dollars

We are seeking proposals aimed at community based behavioral health services provided through community services boards (csb) to Virginians experiencing behavioral health difficulties including mental health treatment services for children and adults. The intention of this RFP is to support organizations in planning, training, and development related to a specific focus on diversity, equity, social justice, and community engagement and support. Additionally, these funds may be used by CSBs facing difficulties related to workforce development initiatives, training, COVID related equipment for staff with a focus on multicultural providers. This excludes the use of funding for the recruitment of new positions. Funding award available not to exceed \$62,500. This funding must be expended by September 2025.

Deadline for submission: Feb 4, 2022.

Q2 Please complete your contact information.

Les Saltzberg, Ph.D., LCP  
Executive Director Goochland Powhatan CSB  
804-598-2200  
lsaltzberg@goochlandva.us

Q3 In under 500 words please define how the funds would be utilized to meet the needs of your planning district.

Goochland Powhatan Community Services (GPCS)'s mission is to promote and enhance the quality of life through innovative, comprehensive services to all residents and the greater community of Goochland and Powhatan Counties. However, we have deterred from our mission over recent years; nevertheless, we are motivated break barriers and improve. We have been

examining the effect of in-equities within our community and agency and how detrimental it is when we minimize its impact on staff, consumers, and society. Our agency is a predominately white female, most persons of color are women, and they work in direct service. Our senior leadership consists of women, a cis-white male as executive director and one woman of color. Within our counties, Goochland County is made up of 77.8% white, 15.8% Black or African American, and 3.1% Hispanic or Latino, where Powhatan County is made up of 86.1% white, 9.2% Black or African American, and 2.3% Hispanic or Latino, per United States Census 2021. We currently offer limited services to persons whose primary language is not English.

GPCS is one of few organizations within our community with the capacity to activate diversity and lead inclusively. Our goals are to become the provider of choice, offering culturally sensitive, evidence-based, outcome-driven services in a welcoming environment for every citizen. As well as, employer of choice, recruiting, and retaining a diverse pool of talent that brings with them unique experiences, opinions, and thoughts to enhance our leadership's ability to serve the needs of our entire community.

We will not be able to achieve these goals without additional funding.

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Q4 Clearly express in under 500 words the requests for funding related to diversity, equity, and social justice highlighting the specific program areas where funds are being requested.

GPCS will use the funding to provide mentorship opportunities, pay for attendance at conferences and workshops which highlight diversity, equity, and social justice within behavioral health, and develop & implement upward mobility within the GPCS, especially persons from marginalized populations. GPCS will use the funding to allow for flexibility in work & paid time off and update the sick leave policy to cover mental health days. GPCS will also use the resources to pay for staff to be away from their worksite for advancement/training opportunities.

GPCS will use the funding to start and maintain a Consumer Advocacy Board, consisting of consumers, families, and other individuals from diverse backgrounds. They will hold GPCS accountable to uphold rights and provide high-quality services for individuals we serve. The CAB will also promote recovery-based systems, increase self-advocacy and empowerment, encourages community membership, and educate the public to reduce stigma discrimination of individuals receiving services. GPCS uses funding to work with our Building improvement committee to contract a person of color to provide artwork for our waiting rooms. We will update our bathrooms to include supplies needed for individuals, who may be self-conscious, for example, tampons, pads, and other period supplies. GPCS will review and change the agency website and documents to include gender-neutral language.

GPCS will provide community-wide annual training(s) on a behavioral health issue, highlighting and encouraging diversity and inclusion within our catchments. GPCS will work with the Prevention program to host events for the community to learn more about our services. GPCS will use the funds to seek out and connect with marginalized populations within our county and learn more about their behavioral health needs and how we can fulfill them.

GPCS will use our DEI infinity group to oversee diversity, equity, and inclusion initiatives within our agency and community.

End of Block 1

Start of Block 2

Q5 Please complete a line item budget, to the best you are able, including types of expenses and the associated dollar amount.

Staff Trainings	15000
Consumer Advocacy Board (supplies needed for startup and maintained, i.e., marketing, food, events/training, consulting cost)	6,000
Community Wide Training	20000
Waiting room/Bathroom Improvements	1000
Staff development (mentorship program, and advancement opportunities, paid/work time off for staff development and MH day)	11550
Administrative (updating documents and website,)	5000
Community Engagement	3950
<b>Total</b>	<b>\$62,500</b>

End of Block 2

Start of Block 3



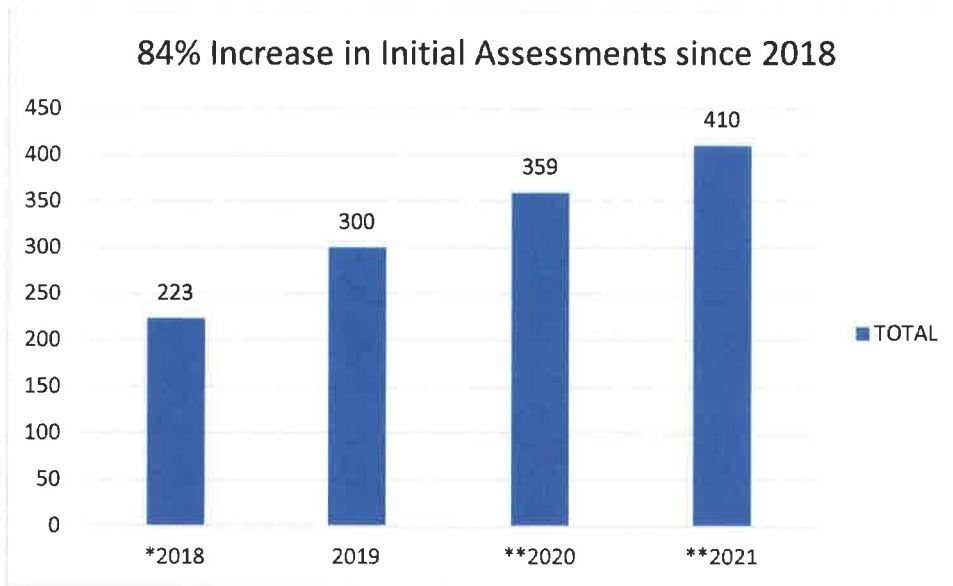
End of Block 3



Clinical Services

**ACCESS – Lise Fitzgerald**

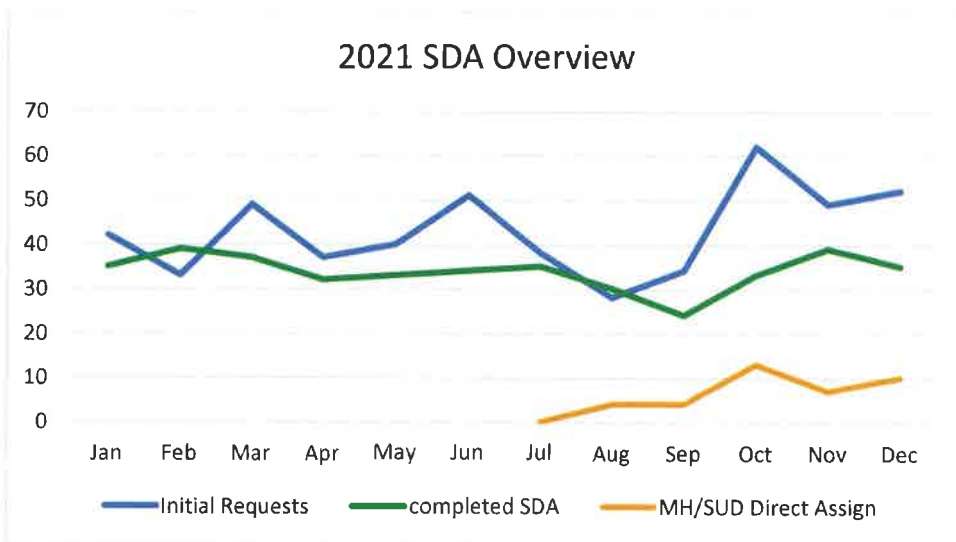
**SDA:** December marked the end of the third year of SDA, which has included many changes and adaptations to our processes due to the pandemic. We continue to monitor and update our processes to better serve our community members and partners.

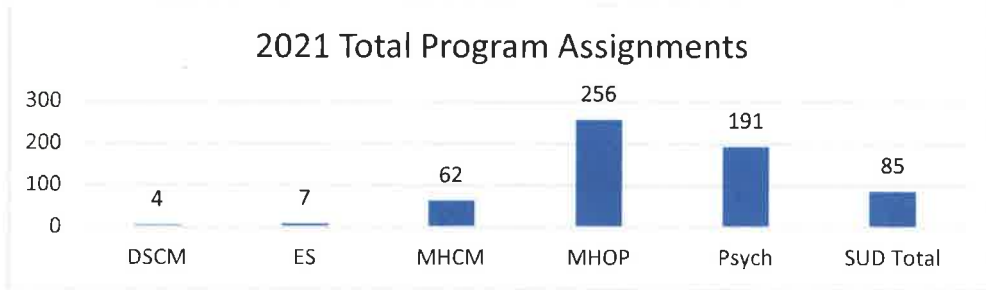


\*9.18- SDA Lite

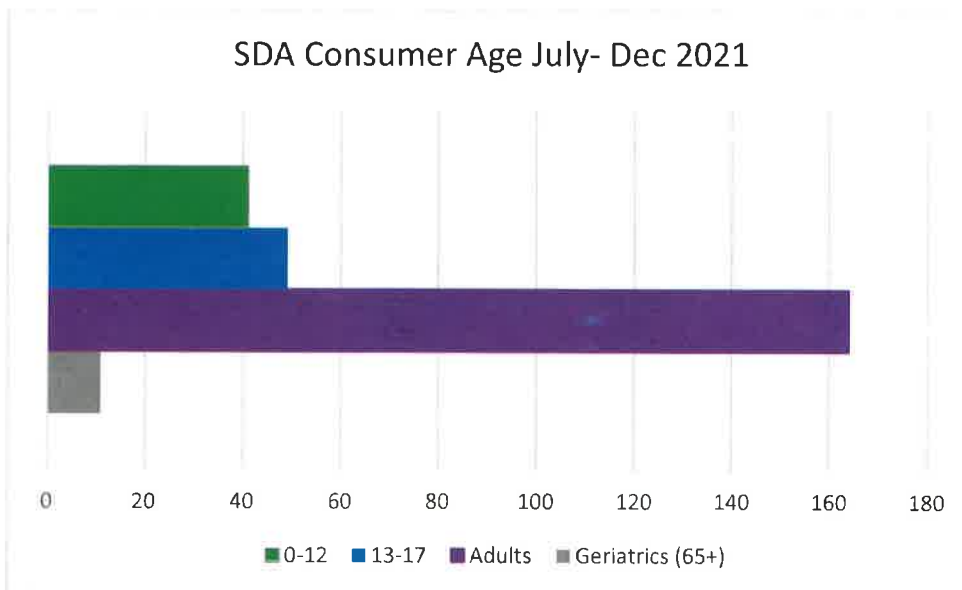
\*\*Covid 19- 3.20 ceased SDA; 4.20 resumed SDA with an updated SDA Lite process

Overall, 2020 reflected an ongoing increase in consumers served through SDA. We continue to provide our intakes via scheduled appointments, but consumers can begin the intake process at any time during business hours. We have additional pathways to ongoing services to better meet the needs of our consumers and community partners. During 2021, 515 individuals contacted GPCS regarding services, 328 were new to the agency. 410 consumers completed the process and 399 were assigned ongoing GPCS programs. Please see the charts below that reflect this past year in SDA.





Additionally, we began tracking consumer age in July and the totals are below. It should be noted that in December, we referred out youth needing afternoon and evening appointments in Powhatan prior to the intake process, due to staff caseload capacity.

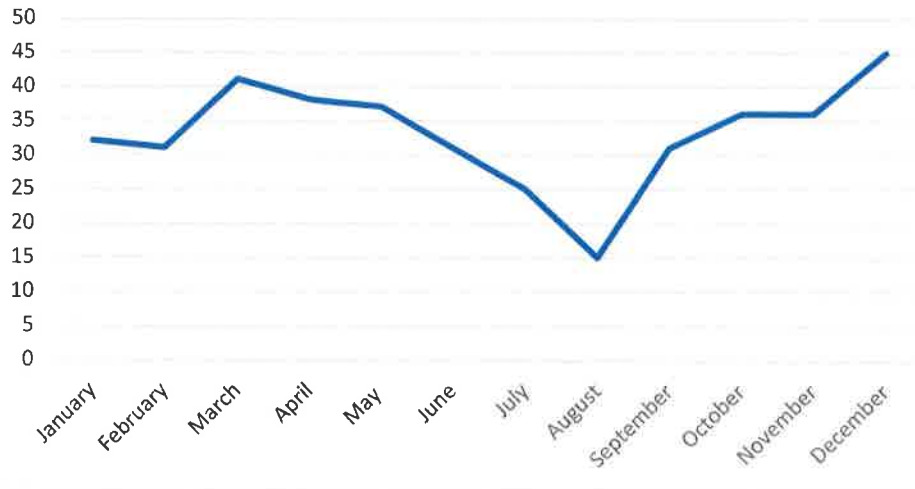


**Eligibility Services:** In addition to assisting with SDA and eligibility services, our Engagement Specialist has been assisting the SUD clinician with coordination and outreach to consumers as the SUD program is changing. During 2021, we provided eligibility services to 23 consumers.

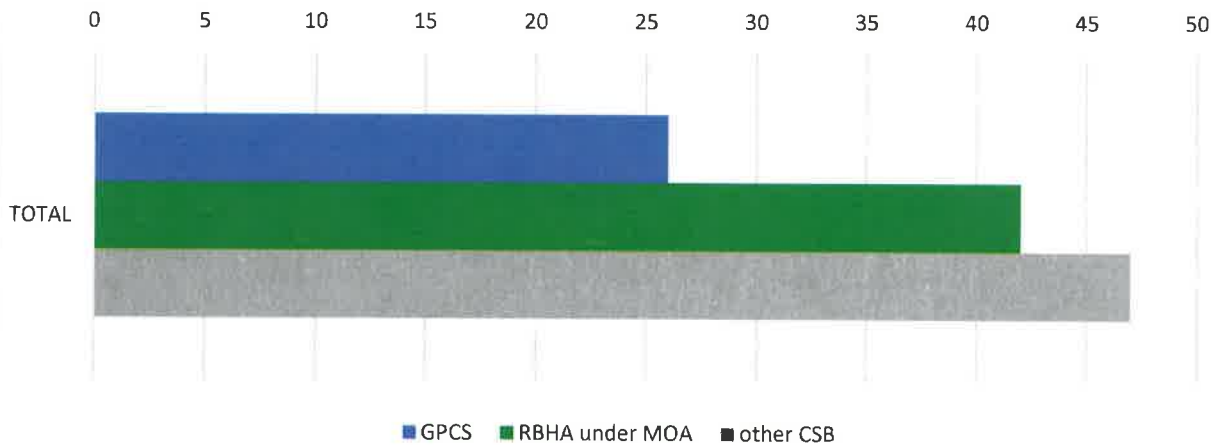
**Emergency Services:** Emergency Services has weathered significant stressors to the crisis continuum of services during 2021. The strain on the system continues to impact our consumers in need of hospitalization, with consumers having delayed admissions not only to the state hospital facilities, but also for private hospitals. Individuals in need of a safety net bed continue to be placed on a statewide wait list until a placement can be found at the first available state facility, which continue to operate at reduced capacity.

During 2021, Emergency Services assisted 398 people. Please see the charts below for consumers assisted, prescreening completed, and prescreening outcomes. GPCS continues to contract with RBHA for afterhours services.

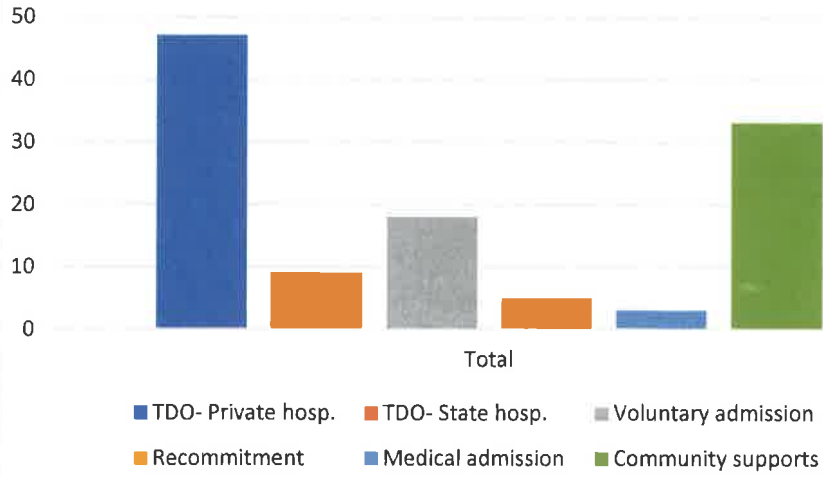
### Total Consumers Helped in 2021



### 2021 Prescreening CSBs



## 2021 Prescreening Outcomes



## Outpatient Services

In December 2021, we served 58 new clients, closed 28 cases and saw 132 clients. We have 2 clinicians based in Powhatan and 3 based in Goochland. We have gotten our Child and Family therapists linked with a Registered Play therapist to provide supervision for them. This will increase their knowledge, skills and ability to serve children. We are beginning to plan for a DBT skills group for adolescents and their families, as we develop more evidence based treatment options. Supervision, group and individual, continues as we prepare 3 therapists for licensure. In January we interviewed for another MHOP therapist. These photos are of the play therapy rooms in Goochland and Powhatan.





### **Substance Use Disorder Treatment**

In December 2021, we served 8 new clients, closed 37 cases and saw 12 clients. Currently we have one clinician and one peer serving both counties. Our Tuesday night treatment group has become a hybrid of remote and in person, with about 5 clients participating each week. Our Wednesday Recovery 101 group is online right now with at least 6 participants each week. We have developed a more streamlined process for clients who come to us from Probation and Parole for evaluation. We interviewed a candidate for the Peer Counselor position. Our Recovery Coordinator was accepted to the Recovery Leadership Academy.

### **MH Case Management**

In **December 2021**, The Mental Health Case Management Unit was staffed with six case managers directly under the unit and a supervisor. A Peer Support Specialist position remained open. No applications were received for the position. The unit saw 109 consumers to include 4 admissions. Additionally, outreach attempts were made to 22 consumers to re-engage them services. There were 11 discharges and/or transfers from case management services. The unit worked to build relationships with community partners to better serve the consumers of Goochland and Powhatan counties. Positive feedback from Katrell Dixson of Powhatan Court services was received regarding ease of connecting her consumers to our services. Mental Health Case Managers were actively engaged in meeting consumers in the community despite the challenges presented by COVID-19. Our

CSA Case Manager continued to work closely with collateral providers to ensure needs are being met for the youth receiving services through FAPT. The Veterans Case Manager outreached to our veteran consumers and provided direct support to 5 consumers needing assistance. She connected with community partners such as Open Door, Liberation Services, Pedal Against PTSD and continued coordination with the VA's SVMF coordinator to address our veteran consumer's needs. The MHCM Supervisor and Veterans Case Manager also attended the Lonesome Dove Christmas Celebration. The agency provided deserts and items for giveaways. Lonesome Dove expressed a continued desire to partner with this agency.



**COMMUNITY SUPPORT SERVICES  
February 2022 Board Report**

**Parent-Infant Education Program (PIEP)**

We had 6 referrals in December and 2 children were discharged. We served 43 families with active IFSPs.

This year ended bittersweetly for PIEP as 12/31 was the last day before BJ Manasco's retirement. BJ has been our Speech Therapist for decades and was so beloved by families and colleagues alike that we have been receiving referrals for the children of past clients specifically asking for her! BJ's devoted service to our families was the talk of the town. She was also cherished within our team and acted as a mentor to us, especially when navigating difficult conversations in a way that felt non-confrontational and respectful. She went above and beyond for everyone.

By some miracle, we quickly snagged an experienced and well-liked Speech Therapist from our neighbors. Todd D'Ambrosio will be starting with us on the first of February. He comes to us already trained and certified in current early intervention practices so he will be able to see families almost immediately.

Submitted by Jeanine Vassar, PIEP Supervisor

**Psychosocial Rehabilitation Services**

Virginia House

In Jan, we resumed volunteering at GoochlandCares (Clothes Closet) on a 1x weekly basis. Volunteers are assisting with prepping their space for customers, since our group has been asked to volunteer on a day that the Clothes Closet is not open to the public. It has been good to reconnect with our community partner.

We are still trying to get volunteering at the Goochland Animal Shelter off the ground. With the impact of inclement weather and lack of consumer interest thus far, we have not successfully started volunteering there. We remain in contact with Shelter staff on a weekly basis and hope to begin this soon.

We are excited that our new furniture has come, so our main area has been revamped with new chairs and tables. We've moved some other items around in the space so we can now accommodate an additional 3 people while maintaining distancing.

We've had one referral.

Submitted by Jess Childress, Psychosocial Rehabilitation Supervisor

**In Home Support Services**

Direct Support Professionals (DSPs) supported individuals in their homes and community utilizing a person-centered approach.



IHSS Supervisor completed monthly visits and observations. IHSS Support Coordinator facilitated regular contact with consumers and their families via visits in the home and community, and phone calls.

We received one referral during December.

Hanover County		Goochland and Powhatan Counties	
Consumers	11	Consumers	1
DSPs	12	DSPs	1

The recruitment process for part-time Direct Support Professionals (DSPs) for Hanover, Goochland, and Powhatan counties. IHSS did not received any applications. The GPCS employment application and DSP job description is posted on our website [www.gpcsb.org](http://www.gpcsb.org). Currently, we have two individuals in Hanover and one in Goochland in need of direct support staff.

Submitted by Veneda Scott, In Home Support Services Supervisor

**Day Support Services**

Monacan Services



December was a wonderful month full of Holiday activities for Monacan. One of the consumer's favorite things from December was being asked by Karin Carmack, from the Powhatan Board of Supervisors to create ornaments to hang on the county Christmas Tree in the Village. The consumers were very excited to be asked. They created nature-friendly pinecone ornaments, with birdseed to hang on the tree. The consumers were able to go to the tree and hang them with some of the community members. This was a great experience and demonstrates the connection our program has in the community. Monacan also had a cookie making and decorating party. The consumers helped make the cookies and decorate them when finished. It was a fun activity to get in the holiday spirit.

We continue recruitment efforts for PRN Direct Support Professionals. The GPCS employment application and DSP job description is posted on our website [www.gpcsb.org](http://www.gpcsb.org).

Submitted by Maitlin Ware, Monacan Services Day Support Supervisor

**Developmental Services Case Management (ID/DD)**

The Developmental Services Case Management program is currently serving 86 consumers with waivers and 5 consumers without a DD waiver. Case Managers facilitate meetings to develop Individual Support Plans (ISP) and assist individuals with gaining access to needed supports identified in their ISP. Case Managers completed assessments, conducted face to face visits to monitor supports, and made additional referrals for services as needed.

Individuals actively enrolled in case management services are contacted each month. We complete face to face visits every 30 to 90 days based on the need of the individual. Individuals receiving enhanced case management services are seen face to face to every 30 days.

Individuals in both communities are assessed for the Developmental Disabilities Waiver Waitlist using priority criteria based on the needs of the individual. Currently, GPCS has 63 individuals on the Waiver Waitlist:

County	Number of residents on Waiver Waitlist
Powhatan County	41
Goochland County	20
Other (waiting for transfer)	2

Below shows numbers based on Priority Criteria:

Priority Status	Number of individuals
Priority 1	10
Priority 2	24
Priority 3	29

Submitted by LaTasha Brown, Developmental Services Case Management Supervisor