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EXECUTIVE DIRECTOR
Les Saltzberg, Ph.D., LCP
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Substance Use Disorder Services

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MEMORANDUM

TO: Members of the Goochland Powhatan Community Services Board

FROM: Julie Franklin, Chair

SUBJECT: Notification of Board Meeting

DATE: January 5, 2022

The Goochland Powhatan Community Services Board will meet on Monday, January 10, 2022. The meeting will begin at 4:30 p.m. It will be virtually via zoom link below.

Join Zoom Meeting

<https://us06web.zoom.us/j/81547365486?pwd=SEtUcUptRC83Qkt5UHVsTU1mVXVCQT09>

Meeting ID: 815 4736 5486

Passcode: 379170

You will find attached the following documents for the January Board Packet:

1. January 2020 Agenda
2. Minutes from the December 6, 2021 Meeting.
3. FY2022 November Budget
4. Memo Independent Financial Audit
5. Memo Powhatan County Administrator Meeting
6. Excerpt of GPCS IDPR (COVID) Policy
7. Memo VACSB Virtual Conference
8. Memo Monthly Reports
9. Unit Reports

Please review these materials prior to the meeting. We look forward to seeing you on the 10th
*****If you find that you are unable to attend a Board meeting, please let us know as soon as possible. This will let us assess whether we will have a quorum or not, and reschedule if necessary. Les Saltzberg can be reached on his cell phone at 804-807-4335 (voice mail and text), or via email lsaltzberg@goochlandva.us. ***** Enclosure



GOOCHLAND POWHATAN COMMUNITY SERVICES BOARD MEETING

January 10, 2022
4:30 P.M.
Virtually via Zoom

AGENDA

- I. Minutes of the December 6th Board Meeting (4:30 to 4:35)
Pages: 1 - 4
***Action: Approve or amend November 2021 minutes.**
- II. FY2022 November Budget Report (4:35 to 4:45)
Pages: 5
***Action: Approve or amend FY2022 November Budget Report**
- III. FY2021 Independent Financial Audit (4:45 to 4:55)
Pages : 6-8
***Action: Approve or amend FY 2021 Independent Financial Audit.**
- IV. Powhatan County Administrator Meeting Update (4:55 to 5:05)
Pages: 9
***Informational**
- V. COVID Policy Update (5:05 to 5:15)
Pages: 10-11
***Action: Approve or amend FY Updated COVID Policy**
- VI. VACSB Virtual Conference in January (4:55 to 5:05)
Pages: 12
***Informational**
- VII. Monthly Reports (5:15 to 5:25)
Pages:13
***Informational**
- VIII. Reports (5:40 to 6:00)
 - a. Board Chair
 - b. Executive Director
 - c. Other ReportsPages NA
***Informational**
- IX. Adjourn

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
December 6, 2021

Goochland Powhatan Community Services Board of Directors held its November 2021 meeting on Monday, December 6, 2021, in Virginia House, with a zoom link available to members unable to attend in person.

Present

Jackie Cahill
Angela Cimmino
Parthenia Dinora
Julie Franklin
Erin Harnage
Mariah Leonard
GaElla Matthews
Yvette McDermott Thomas
Crystal Neilsen-Hall
Renee Sottong

Absent

Staff Attending

Les Saltzberg
Lateshia Brown
Carinne Kight
Cheryl Smith
Irene Temple

Welcome

Les Saltzberg welcomed all attending Board members and thanked them for joining either by Zoom or in person. The meeting was brought to order. Parthy chaired the meeting.

Minutes

November 2021 meeting minutes were reviewed for approval. There were no corrections or revisions noted.

ACTION: Motion to approve November 2021 meeting minutes, was made by Y. McDermott Thomas, seconded by J. Cahill. Motion carried by all, and November 2021 minutes were approved.

FY 2022 October Budget Report

Cheryl Smith, Account Analyst, provided the October 2021 Budget Report to the Board. She noted that in October expenses are right in line at 32% however income is slightly high at 38%. This is due to the agency receiving \$62,000 in Prevention funds for Alcohol and drug treatment. Also of note, job advertisements for the year are high due to the number of open positions.

ACTION: Motion to approve FY 2022 October Budget Report as presented, was made by P. Dinora, seconded by M. Leonard. Motion carried by all, and FY 2022 August Budget Report was approved.

Convert MH Case Manager position to MH Outpatient Clinician position

Les explained that when he evaluated operations when he first arrived as clinic director, he noted a few things. First several consumers were assigned to mental health case management that didn't belong in mental health case management. Also, there was a requirement that consumers had to be assigned to either a case management or outpatient service regardless of if it was clinically needed. Since that time Les, and now Irene, have changed criteria to remove that requirement and assign people to programs they clinically need. In addition to this, there is currently a mental health case manager position that had not been filled while these reassignments and new criteria were implemented. Currently the number of requests for services has gone up, both from schools and DSS, particularly for children. Les is proposing that it is in best interest of GPCS and makes the most sense to convert the open mental health case manager position from to a mental health outpatient clinician position. The difference in cost between 2 positions is about \$5600

ACTION: Motion to approve conversion of mental health case manager position to mental health outpatient clinician position as proposed was made by R. Sottong, seconded by P. Dinora. Motion carried by all, and conversion of the position was approved.

Goochland Budget Meeting Update

Les reminded the Board that in the past GPCS has generally requested a \$5,000 increase in county appropriations from each county. Two years ago, the request was a \$20,000 increase but last year the request was nothing due to COVID. This year Les met with Goochland County and requested an increase of \$75,000. He provided them documents showing how GPCS has historically been conservative with funds, including staff increases. He also showed them how GPCS is behind other local boards in salaries. and how services are expanding (MAT, more children's services, etc.). There is a meeting scheduled with the Powhatan County Administrator in a couple weeks and Les plans to provide him with the same information and ask for the same increase in appropriations. He will report back on how that meeting goes as well.

COVID Update

Les reminded the Board that at the last meeting it was discussed that CSBs meet the CMS definition of Community Mental Health Centers (CMHC). VACSB has supported that interpretation, and there have been letters from DBHDS supporting this. In November GPCS met with our attorney to develop a COVID Vaccination Policy to meet the CMS Vaccine Mandate. This policy was implemented as the Board had approved. There were three staff that submitted religious exemption requests. They were reviewed and approved with accommodations. Since the policy approval and roll out the Hanover County attorney sent an email to Hanover CSB leadership that he did not think a CSB qualified as CMHC. Les and Carinne met with GPCS' attorney, and she talked with expert who agreed CSBs are not qualified as CMHCs. At this point the options are to discontinue implement the policy or to continue down this path (and implement the policy as approved. Les proposes continuing with the implementation given the increased exposures and variants going around. Les' plan is to be honest with staff about it and explain that it's still a gray area and it's in the best interest of GPCS to continue with implementation.

ACTION: Motion to approve the implementation of the GPCS COVID Vaccine policy as proposed was made by A. Cimmino and seconded by R. Sottong. Motion carried by 9, opposed by 1 and the implementation of GPCS COVID Vaccine policy was approved.

State Crisis System Update

Les informed the Board that DBHDS & DMAS have been working on updating and modernizing the state crisis system including the implementation of MARCUS alert system. Currently the Marcus alert system doesn't impact GPCS, 5 cities are rolling it out, based on population. Currently the closest city to receive it is Richmond. The way the system works currently, if there is a crisis the CSB for that area must respond and are the only ones who could do prescreening for hospitalization. In the modernized system there will be a regional call center that would dispatch crisis calls as they come in. Eventually all crisis calls will filter into that call center. The client will talk with person at the call center and hopefully resolve it at that point. If more is needed the call center would have a database of private providers & CSBs to do next steps of intervention. If need prescreening would be CSB, but if need mobile crisis unit could be a regional one, or a private provider. The system doesn't have all the providers in it yet, and much must happen in the next 6 months to bring everything up to speed.

Culture/Engagement Survey Update

Les explained to the Board that he put in their packets a culture survey and employee engagement survey. He believes that GPCS will never be the highest paying CSB, so part of what drives if it is successful or not is if the culture supports excellent clinical programs that staff want to work at. Part of building that culture is to be very intentional about what we are trying to accomplish and how you want to accomplish it. The start of this is to have a large meeting with all staff and explain that the survey will be coming out. Then explain to staff where leadership would like GPCS to go, where it is currently, and what leadership is doing to get to where we want to be. The timeline at this point is to do the staff meeting and survey at the end of January. Once these are completed Les will share results with staff and the Board.

Reports

Les mentioned two brief things. First, Les and leadership wanted to get into training students more. There has been work in this area and contacts and relationships have been built in addition to the current VCU Social work program relationship. Two students are working with the agency this winter and spring. One student is a current employee that is completing her work while working. The second student will start in Virginia House in January. In addition, Irene has talked with William and Mary counseling program, and it's likely a student from there will join GPCS.

The second item Les wanted to mention is that he had a meeting today with Goochland Cares and he thinks we will be working more closely with them around mental health, medication, and substance use. Both sides excited about potential in this collaboration.

Yvette requested a tour of the facilities since she hasn't had one after joining the Board. Les will reach out & set time to complete the tour.

Parthy noted that she is the Chair of Special Ed advisory committee for Goochland County Public Schools, and they have been really impressed with changes at GPCS and feel as though they can depend on this partnership.

Julie and Les asked the Board about the next Board Meeting. The next meeting is scheduled for January 3rd, does the board want to keep it on that date or move to the following week. All approved to move to January 10th.

GaElla let the Board know that there was recently a meeting with NAACP in Powhatan in reference to bullying in schools in Powhatan. Recently they've had one suicide in the high school and there has been an increase in the bullying (particularly regarding racial, LGBTQ, and transgender) and it's really effecting the youth.

Meeting was adjourned at 5:40 pm.

The next meeting is January 10, 2022.

Erin Harnage, Secretary
EH/ck

Date

GOOCHLAND POWHATAN COMMUNITY SERVICES
ALL PROGRAMS COMBINED
BUDGET REPORT
FY 2022

Account Description	FY 2021 Actual	FY 2022 Approved	Through 11/30/2021	% Expended	Over/(Under)	Note #
EXPENSE						
PERSONNEL						
Total Salaries and Wages	\$3,146,426	\$3,889,694	\$1,452,891	37%	(\$2,436,803)	
Total Fringe	\$859,263	\$962,052	\$366,774	38%	(\$595,278)	
Total Personnel Services	\$4,005,689	\$4,851,746	\$1,819,665	38%	(\$3,032,081)	
OPERATIONS						
Total Staff Development	\$29,768	\$29,294	\$5,113	17%	(\$24,181)	
Total Facility Expense	\$187,645	\$195,133	\$65,081	33%	(\$130,053)	
Total Supplies	\$129,093	\$144,110	\$57,926	40%	(\$86,183)	
Total Travel Expense	\$71,637	\$105,590	\$26,020	25%	(\$79,570)	
Total Consult/Prof Servs	\$505,798	\$418,815	\$158,831	38%	(\$259,984)	
Total Special Funding			\$108,435			1
Total Misc Expense	\$125,062	\$57,514	\$51,801	90%	(\$5,713)	2
Total Operations	\$1,049,004	\$950,456	\$473,207	50%	(\$477,249)	
TOTAL EXPENDED	\$5,054,693	\$5,802,201	\$2,292,871	40%	(\$3,509,330)	
INCOME						
State Income - MH	\$1,686,019	\$1,927,408	\$803,080	42%	(\$1,124,328)	
State Income - DD/ID	\$397,648	\$397,517	\$165,630	42%	(\$231,887)	
State Income - SUD	\$468,162	\$476,643	\$198,600	42%	(\$278,043)	
Federal Income	\$595,872	\$380,872	\$389,005	102%	\$8,133	3
Goochland County	\$298,630	\$298,630	\$149,315	50%	(\$149,315)	
Powhatan County	\$298,630	\$298,630	\$149,315	50%	(\$149,315)	
Fees:					\$0	
Medicaid SPO	\$943,059	\$763,760	\$390,437	51%	(\$373,323)	
Medicaid Waiver	\$414,563	\$517,100	\$197,582	38%	(\$319,518)	
Medicaid Transport	\$19,682	\$30,000	\$10,159	34%	(\$19,841)	
Schools	\$0	\$0	\$0	0%	\$0	
Direct & Third Party	\$244,298	\$310,366	\$82,778	27%	(\$227,588)	
Work Contracts	\$0	\$0	\$0	0%	\$0	
Program Activities	\$3,929	\$0	\$2,446	0%	\$2,446	
PIEP Part C	\$198,742	\$166,489	\$69,370	42%	(\$97,119)	
Reinvestment	\$162,640	\$177,425	\$73,927	42%	(\$103,498)	
Restricted-Grant	\$0	\$0	\$0	0%	\$0	
Reserves	\$0	\$0	\$0	0%	\$0	
Miscellaneous	\$191,906	\$57,362	\$58,336	102%	\$974	
Interest and Other	\$0	\$0	\$0	0%	\$0	
TOTAL INCOME	\$5,923,780	\$5,802,201	\$2,739,980	47%	(\$3,062,221)	
BALANCE	\$869,087	\$0	\$447,109			

Notes:

- 1 - \$10K Annual Program License for 5 Bridges to Wellness, \$10.5K for Beth Macy, speaker at RSAAC's 8/21 Event, \$40K to Pinnacle for RSAAC 2021 Media, \$4K Locking Medicine Pouches, SOR Recovery \$16K, SARPOS \$8K
- 2 - \$38K spent on Job Advertisements
- 3 - We received \$158K OT SUD FBG Prevention Funds, \$62K OT SUD FBG Alcohol/Drug Treatment Funds, and \$10K for Marijuana Campaign

Overall, we are slightly below our budgeted expenses and a little ahead of our budgeted revenues because we had \$230K Fed OT Funds



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Memorandum

TO: Julie Franklin, Chair and Members of
Goochland Powhatan Community Services Board of Directors

FROM: Les Saltzberg, Executive Director

SUBJECT: Independent Financial Audit

DATE: December 28, 2021

The results of the GPCS audit completed by PB Mares will be reviewed at the meeting. Copies of the final audit results will be sent with the Board Packet

****Action: Approve or amend FY 2021 Independent Financial Audit.**

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Members of the Board of Directors
Goochland-Powhatan Community Services

Report on the Financial Statements

We have audited the accompanying financial statements of Goochland-Powhatan Community Services (the Board), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions* issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards and specifications require we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Board as of June 30, 2021, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require the Management's Discussion and Analysis and the required supplementary information on pages 3-4 and 38-43, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Board's basic financial statements. The accompanying schedules listed in the table of contents as supporting schedules and introductory section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The introductory section and supporting schedules, as listed in the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2021 on our consideration of the Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control over financial reporting and compliance.

PBMarus, LLP

Harrisonburg, Virginia
November 1, 2021



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Memorandum

TO: Julie Franklin, Chair and Members of
Goochland Powhatan Community Services Board of Directors

FROM: Les Saltzberg, Executive Director

SUBJECT: Powhatan Administrator Meeting Update

DATE: December 28, 2021

Les Saltzberg will provide an update of his recent meeting with the Powhatan County Administrator

****Informational.**

IX. Identification and Isolation of Sick and/or Exposed Employees

Risk and exposure determinations are made without regard to employees' protected characteristics as defined by local, state, and federal law. Any health-related information and documentation gathered from employees is maintained confidentially and in compliance with state and federal law. Specifically, medical documentation is stored separate from an employee's personnel documentation.

- Close contact is defined by the Centers for Disease Control (CDC) as; someone who was less than 6 feet away from infected person (laboratory-confirmed or a clinical diagnosis) for a cumulative total of 15 minutes or more over a 24-hour period, within 48 hours of that person's positive specimen collection or onset of symptoms.

1. Employee Self-Monitoring and Daily Screenings

GPCS employees are required to self-monitor in the form of daily screenings for symptoms any day they report to a GPCS site, a consumer home, or attend a meeting representing GPCS. Each employee will read and sign an attestation (Appendix A) that they are completing the GPCS Employee COVID-19 Daily Health Assessment form (Appendix B) as required. The completed attestation is submitted and stored by GPCS Administration. The screening form provided to employees is not required to be submitted.

2. COVID-19 cases among employees; Exposed or Positive test

- a. Any employee who has had close contact as defined in IX and has not been given any alternative diagnosis shall immediately inform the division director regardless of if they are symptomatic or asymptomatic.
- b. Any employee who is known positive for COVID-19 via test result shall immediately inform the division director regardless of if they are symptomatic or asymptomatic.
- c. An exposed or known positive employee may return to any GPCS site, conduct face to face consumer visits, or attend meetings in person once cleared of COVID-19 through methods described in IX. #3 Return to work requirements, A and C.

3. Return to Work Requirements

- a. Employees who have experienced an exposure/close contact with a COVID positive individual may return to work based on vaccination and booster status.
 - i. Employees that have been boosted OR completed the primary series of Pfizer or Moderna vaccine within the last 6 months OR completed the primary series of J&J vaccine within the last 2 months do not need to quarantine if the below criteria is met

1. The employee is asymptomatic
 2. The employee wears a mask around others for 10 days following date of exposure
 3. The employee tests on day 5
- ii. Employees that completed the primary series of Pfizer or Moderna vaccine over 6 months ago and are not boosted OR completed the primary series of J&J over 2 months ago and are not boosted OR are unvaccinated may return to work if the below criteria is met.
 1. The employee has quarantined for 5 days following the date of exposure
 2. The employee is asymptomatic
 3. The employee wears a mask when around others for 10 days following the date of exposure
 4. The employee tests on day 5
- b. Employees who have experienced an exposure/close contact with a COVID positive individual and become symptomatic during the 10 days after exposure must get tested for COVID19 and may not return to work until a negative result is received, or in the case of a positive result, IX. #3, C are met
 - c. Any employee who tests positive for COVID-19, regardless of symptoms, may return to work when the following criteria is met
 - i. The employee has isolated for 5 days from the date of the positive test
 - ii. At least 24 hours have passed with no fever without the use of fever-reducing medications
 - iii. The employee wears a mask when around others for 10 days following the date the positive test.



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Memorandum

TO: Julie Franklin, Chair and Members of
Goochland Powhatan Community Services Board of Directors

FROM: Les Saltzberg, Executive Director

SUBJECT: VACSB Conference, January 2022

DATE: December 28, 2021

The VACSB January conference will be held virtually this year due to the COVID 19 pandemic. Board members are asked to consider if there is interest in participating.

****Informational.**



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Memorandum

TO: Julie Franklin, Chair and Members of
Goochland Powhatan Community Services Board of Directors

FROM: Les Saltzberg, Executive Director

SUBJECT: Board Packet Reports

DATE: December 28, 2021

The Leadership team would like to discuss the monthly reports that are provided to the Board and would like feedback regarding what types of reports would be beneficial.

****Informational.**

COMMUNITY SUPPORT SERVICES January 2022 Board Report

Parent-Infant Education Program (PIEP)

We had 12 referrals in November and no families were discharged. We served 39 families with active Individualized Family Service Plans (IFSPs), and we completed 8 eligibility determination screenings.

On the important “December 1st Count,” PIEP had 40 families with active IFSPs. The December 1st Count is submitted to the Department of Behavioral Health and Developmental Services (DBHDS) each year, and this data is used to determine funding for each local system.

We are actively recruiting a new Speech – Language Pathologist, as our current therapist is retiring at the end of December.

Submitted by Jeanine Vassar, PIEP Supervisor

Day Support Services

Monacan Services



November was a fun month for the consumers. The consumers continued to enjoy venturing to the Pocahontas Landmark Center to play basketball. The staff have done various drills and fun competitions for consumers to participate in. The Landmark Center has proven to be a great recreational resource for our consumers and staff.

Consumers continue to have opportunities to gain work related skills and earn money through three different contracts. We currently have a paper contract with Moslow Wood Products, a janitorial contract with Powhatan County EMS, and a janitorial contract through GPCS.

Consumers are looking forward to the upcoming Christmas holidays, for our consumer gift exchange and our Christmas cookie making party.

We continue to look for PRN Direct Support Professionals to fill when we are short staff. One of our full-time staff will be returning from maternity leave during the middle of December.

Submitted by Maitlin Ware, Monacan Services Day Support Supervisor

Psychosocial Rehabilitation Services

Virginia House

We continue to plug along at Virginia House while respecting physical distancing recommendations and wearing masks.

We are currently down one part time peer specialist. We have had one referral in December. We have had one tour so far in December and another coming up later this month.

In January we are scheduled to resume volunteering at the Goochland Cares Clothes Closet. We also hope to begin volunteering with the Goochland Animal Shelter later this month.

Census has remained at 14. All but two of our existing consumers have returned face to face services, and we are still adhering as best we can to spacing and masks.

Submitted by Holly Bunn, Lead Psychosocial Rehabilitation Specialist

Developmental Services Case Management (ID/DD)

The Developmental Services Case Management program is currently serving 86 consumers with waivers and 5 consumers without a DD waiver. Case Managers facilitate meetings to develop Individual Support Plans (ISP) and assist individuals with gaining access to needed supports identified in their ISP. Case Managers completed assessments, conducted face to face visits to monitor supports, and made additional referrals for services as needed.

Individuals actively enrolled in case management services are contacted each month. We complete face to face visits every 30 to 90 days based on the need of the individual. Individuals receiving enhanced case management services are seen face to face to every 30 days.

Individuals in both communities are assessed for the Developmental Disabilities Waiver Waitlist using priority criteria based on the needs of the individual. Currently, GPCS has 62 individuals on the Waiver Waitlist:

County	Number of residents on Waiver Waitlist
Powhatan County	41
Goochland County	20
Other (waiting transfer to GPCS)	2

Below shows numbers based on Priority Criteria:

Priority Status	Number of individuals
Priority 1	10
Priority 2	24
Priority 3	29

Submitted by LaTasha Brown, Developmental Services Case Management Supervisor

In Home Support Services

Direct Support Professionals (DSPs) supported individuals in their homes and community utilizing a person-centered approach.

IHSS Supervisor completed monthly visits and observations. IHSS Support Coordinator facilitated regular contact with consumers and their families via visits in the home and community, and phone calls.

We did not receive any referrals during November.

Hanover County		Goochland and Powhatan Counties	
Consumers	11	Consumers	1
DSPs	13	DSPs	1

The recruitment process for part-time Direct Support Professionals (DSPs) for Hanover, Goochland, and Powhatan counties. IHSS did not received any applications from the recruitment process. The GPCS employment application and DSP job description is posted on our website www.gpcsb.org. Currently, we have two individuals in Hanover and one in Goochland in need of direct support staff.

Submitted by Veneda Scott, In Home Support Services Supervisor