

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**MINUTES**  
**October 4, 2021**

Goochland Powhatan Community Services Board of Directors held its October 2021 meeting on Monday, October 4, 2021, in Virginia House, with a zoom link available to members unable to attend in person.

Present

Jackie Cahill  
Angela Cimmino  
Parthenia Dinora  
Julie Franklin  
Yvette McDermott Thomas  
Crystal Neilsen-Hall  
Renee Sottong  
GaElla Matthews

Absent

Erin Harnage  
Mariah Leonard

Staff Attending

Lateshia Brown  
Les Saltzberg  
Cheryl Smith  
Allison Meyer – as a member of the public

**Welcome**

Les Saltzberg welcomed all attending Board members and thanked them for joining either by Zoom or in person. The meeting was brought to order. Parthy chaired the meeting.

**Minutes**

August 2021 meeting minutes were reviewed for approval. There were no corrections or additions.

**ACTION:** Motion to approve August 2021 meeting minutes, was made by J Franklin, seconded by C Neilsen-Hall. Motion carried by all, and August 2021 minutes were approved.

**EOY FY 2021 Budget Report**

Cheryl Smith, Account Analyst, provided the EOY FY 2021 Budget Report to the Board. She noted that GPCS ended the year with a positive \$869K of Revenues over Expenses. If you take out the \$250K that we were given in FY 2020 for Building Renovations, this year was comparable to last FY year. We paid \$76K for Workman's Comp and Insurances (vehicle, medical malpractice, general & property) which are annual expenses. Another \$9K was paid for advertising open positions. The final Reinvestment payment was not received until July 1<sup>st</sup> so was not included on the report.

**ACTION:** Motion to approve EOY FY 2021 Budget Report as presented, was made by J Cahill, seconded by G Matthews. Motion carried by all, and EOY FY 2021 Budget Report was approved.

### **July FY 2022 Budget Report**

Cheryl provided the July FY 2022 Budget Report to the Board. She noted that we started off the FY in great shape with a positive \$120K of Revenues over Expenses. The only real variances were due to timing as we either paid for an annual or quarterly item that will be used more than one month. Cheryl noted that as our new hires start to come in, the gap between Revenues and Expenses will narrow. We will also be getting more SOR funds in October.

**ACTION:** Motion to approve July FY 2022 Budget Report as presented, was made by J Franklin, seconded by C Neilsen-Hall. Motion carried by all, and July FY 2022 Budget Report was approved.

### **SUD Clinician Position**

Les stated that we are getting \$147K for SOR Recovery this year. With this money, he would like to hire an additional SUD Clinician. We are adding Group Based Programs because they are proven to be very effective for Substance Abuse Recovery. Hiring the new position will enable us to add groups for both Powhatan and Goochland. It will also allow us to quickly take care of referrals from the courts for the Teen-Intervene program.

**ACTION:** Motion to approve the addition of the SUD Clinician Position as presented, was made by C Neilsen-Hall, seconded by J Cahill. Motion carried by all, and SUD Clinician Position was approved.

### **Community Recovery Resource Center**

Les spoke to the Board about a potential partnership that will enable us to have a Community Recovery Resource Center (CRRC) for both Goochland and Powhatan. DBHDS would give us \$300K as a passthrough (we would keep 8.9% as an administrative fee). CRRC would rent the space, provide transportation to participants and provide the program. The cost for us should only be around \$20K a year, and we would have a Recovery Center for both Goochland and Powhatan Counties. Les still wants to ask more questions and get more information, but he thinks it seems like a WIN-WIN situation. Renee' asked if this proposal would have to go through a Public Comment Period and Les said "No." Parthy asked if the CRRC would be competition for us and Les said, "No, it will be complementary." It will provide more resources, more flexibility, and more availability. Les hopes to come to the next BOD with a formal proposal.

### **P & P Review Update**

Les said that although the Board approved the updates last meeting, he felt that there was some concern that they did not have enough time to review it. He wanted to see if there were any concerns the BOD may have. Renee' wanted to know if the new grievance policy would have averted the one personnel suit that we had when she first came on the BOD. Les thought so but wasn't sure so he will check with Carinne. Angela said that the new policy says one cannot grieve a correction action plan so she thinks the fix might have addressed one of the 2 grievances by the former employee, since one of them was a grievance against a CAP. Renee' said thanks to Carinne for making the document so readable by putting in highlights, headings, and organizing all the changes.

### **Clinical Director Recruitment Update**

Les was happy to announce that we have hired a Clinical Director. Irene Temple will be starting on Oct.

18. Irene has over 15 years of Direct Service and has worked for Les at Anthem for the last 6 ½ years. Les will introduce Irene at the next board meeting.

### **COVID/Vaccine Update**

Les said that he is just waiting for direction. He said that there is a potential that there will be a Vaccine Mandate for facilities that take Medicaid/Medicare. He said that GPCS is currently 70% vaccinated. Parthy asked about the other CSBs. Les said that RBHA has mandated that everyone be vaccinated within two weeks. He said they allowed medical exceptions but he wasn't sure about religious exceptions. Most counties are doing vaccinations or weekly testing. Jackie said the Commonwealth employees can either be vaccinated or get weekly testing. Les thinks we will probably end up having to be vaccinated or submit to testing. He said it will depend on whether CSBs will be included in the definition of "facility."

At approximately 5:05, J Cahill moved that the Board convene in a closed meeting pursuant to Virginia Code §2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. G Matthews seconded this motion and the Board unanimously approved it.

### **Reconvened in Regular Session**

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and Whereas §2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland-Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

**ACTION:** Motion made by J Franklin to certify conformity of closed meeting and to reconvene regular session, seconded by A Cimmino. All members affirmed this by a show of hands.

### **Other Reports**

Board Chair, J Franklin, stated that this is the first meeting with Les, and she feels confident that they made the right choice in hiring him for the Executive Director. Parthy said that she had talked recently with the Special Ed Director of GCPS, and she said that she was excited about the changes at GPCS. Les said that he and his staff are going out into the communities and "making it clear that GPCS is easier to do business with."

Les said that Legislative time is coming up soon, and he will keep the Board updated with any matters that concern VACSB. He also noted that on Dec. 1<sup>st</sup> there will be changes in how we handle Crisis – there will be a centralized crisis call center and a crisis mobile center.

Jackie asked how close we are to hiring drivers for the Day Programs. Lateshia said that Carson and the current van drivers have been able to get consumers to and from VA House. However, she noted that

her staff at Monacan has been providing transportation to and from the day program there. Lateshia said that this is a practice that cannot go on indefinitely. Something has to be done. Jackie said that she saw the ad in the Powhatan newspaper and it said \$10.16 an hour, and she is concerned that this is too low to attract van drivers. Lateshia added that the van drivers and DSP personnel have very low pay.

Parthy asked if there were any more questions or comments. There were none so the meeting was adjourned at 5:19 pm.

The next meeting is Nov 1, 2021.

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Erin Harnage, Secretary  
EH/ck

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Date