

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
June 21, 2021

Goochland Powhatan Community Services Board of Directors held its May 2021 meeting on Monday, June 21, 2021, in Virginia House, with a zoom link available to members unable to attend in person.

Present

Jackie Cahill
Angela Cimmino
Parthenia Dinora
Julie Franklin
Mariah Leonard
Yvette McDermott Thomas
Crystal Neilsen-Hall

Absent

Erin Harnage
GaElla Matthews
Renee Sottong

Staff Attending

Stacy Gill
Lateshia Brown
Carinne Kight
Les Saltzberg
Cheryl Smith

Welcome

Stacy Gill welcomed all Board and noted she had one addition to the agenda. The FY22 Board of Directors meeting schedule was added to the agenda. No other additions were given, and the meeting was brought to order.

FY22 Board of Directors meeting schedule

Stacy provided the Board with a draft meeting agenda for FY22. The board reviewed the schedule and discussed moving half the meetings back to the Powhatan Board Room. Stacy noted that half would be in Powhatan. There were three date typos noted.

ACTION: Motion to approve FY22 meeting schedule as modified, was made by A. Cimmino, seconded by C. Neilsen-Hall. Motion carried by all and FY22 Board Meeting Schedule was approved.

Minutes

May 2021 meeting minutes were reviewed for approval. There were no corrections or additions.

ACTION: Motion to approve May 2021 meeting minutes, was made by P. Dinora, seconded by Y. McDermott Thomas. Motion carried by all, and May 2021 minutes were approved.

FY21 March Budget Report

Cheryl Smith, Account Analyst, provided the March 2021 budget report to the Board. She noted that GPCS is continuing to maintain revenue collection while also keeping expenses low. This results in a positive balance of just over \$800,000.

ACTION: Motion to approve March 2021 budget report as presented, was made by C. Neilsen-Hall, seconded by A. Cimmino. Motion carried by all, and March 2021 budget report was approved.

FY22 Budget Proposal

Cheryl Smith, Account Analyst, presented the Board with the FY22 Budget proposal. Of note she identified that personnel costs were higher this is due to multiple factors. First, due to the addition of 5.25 new positions. She further explained that 4 of the 5 positions are funded through increased state funds, specifically tied to those positions. Second, personnel costs increased due to the agency's health insurance increasing by 2.9% this year. The agency absorbed the full increase instead of splitting it with employees as has been the historical practice. Third, an implementation of an across the board 5% increase in employee salaries, and the first steps of implementation of a staff salary correction and preparation for increase in minimum wage were taken. 28 positions had additional salary increases to be more competitive in the marketplace and preemptively address salary compression with the increase in minimum wage. Cheryl noted that largely revenue stayed the same, with just an increase in projection of fees collection as we come out of the public health emergency, state funding staying level apart from the new positions funding, and a decrease in state funding for PIEP.

ACTION: Motion to approve March 2021 budget report as presented, was made by A. Cimmino, seconded by J. Cahill. Motion carried by all, and March 2021 budget report was approved.

Peer Counselor Positions and Internship

Stacy asked Les Saltzberg, Senior Clinical Director, to provide the board with information regarding new peer counselor positions. Les explained that the agency received money for this service which is required by STEP-VA. Decisions on how to best use the funding to support the program are left to the agency and after discussion it was determined that creating more positions would be best use of the funding. Currently there is only one peer support specialist at the agency, and that position is a permanent part time position at 20 hours per week. The new positions will be used in the psychosocial rehab program and other MH programs in the agency. The plan is to have 2 full time peer positions added, and after those are filled, they will develop a program for other peers in training to complete an internship with the agency.

ACTION: On motion of A. Cimmino and seconded by Y. McDermott Thomas the Board unanimously approved the creation and addition of the Peer Counselor positions and internship program.

Service Members, Veterans, and Family Outpatient Clinician

Les reviewed this position with the Board, as it would be added to the clinical services unit in the agency. He explained that this was a funded position through the state funds in part because they have found that many veterans will reach out for help by going to veterans' centers, but many do not want to go to veterans' centers as well and thus forego treatment. This position would go into community

and/or consumers homes so the consumer can get treatment in the setting they feel most comfortable in.

ACTION: On motion of P. Dinora and seconded by C. Neilsen-Hall the Board unanimously approved the creation and addition of the Veterans clinician position.

STEP VA Outpatient Position

Les explained to the board that the agency received funds from STEP-VA for this position. The position will help to increase caseload capacity at the agency. Recently Les has met with community leaders including Department of Social Services, and the common thread was it is difficult to get people in quickly enough to be seen and then they don't follow through with treatment. This is in large part because we don't have enough staff to provide services. It's likely this position will primarily focus on children.

ACTION: On motion of J. Cahill and seconded by A. Cimmino the Board unanimously approved the addition of a STEP-VA Outpatient position as presented.

Child MHCM conversion to Child Outpatient Clinician

Les explained to the board that by shifting the Mental Health Case Manager position to a Mental Health Child Clinician it will give the outpatient unit 4 clinicians total. This provides the opportunity to have a child clinician in each county and an adult clinician in each county in addition to a substance use disorder clinician.

ACTION: On motion of P. Dinora and seconded by A. Cimmino the Board unanimously approved the conversion of a MHCM to a Child Outpatient Clinician as presented.

FY2022 GPCS Board of Director Officer Election

Stacy explained, as reviewed at the last Board meeting, given the tumultuous year leaving the current officers in place would be ideal moving into a new year. The officers would be as follows Chair, Julie Franklin; Vice Chair, Parthy Dinora; Secretary, Erin Harnage; At Large Jackie Cahill and Renee Sottong.

ACTION: On motion of C. Neilsen-Hall and seconded by A. Cimmino the Board unanimously approved the GPCS Board of Directors officers as selected.

Regional, State, and Federal Updates

Stacy informed the Board that there continues to be many offers of one-time funding due to emergency COVID funding coming into the system. The difficulty with one time money, with parameters, is determining what can be done short term with it since it is not continual funding. She does expect GPCS to see some of it in various avenues once DBHDS determines the best way to divide it up.

ACTION: At 5:40 p.m., J. Cahill moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. A. Cimmino seconded this motion and the Board unanimously approved it.

Reconvened in Regular Session

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and whereas § 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland-Powhatan Community Services Board of Directors certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board.

ACTION: Motion made by A. Cimmino to certify conformity of closed meeting and to reconvene regular session, seconded by J. Cahill. All members affirmed this by show of hands.

Erin Harnage, Secretary
EH/ck

Date

Goochland Powhatan Community Services FY 2022 Meeting Schedule

July – No Board Meeting
August – Board Meeting August 2, Virginia House, 4:30 p.m.
September – Board Meeting September 13, Powhatan Board Room, 4:30 p.m.
October – Board Meeting October 4, Virginia House, 4:30 p.m.
November – Board Meeting November 1, Powhatan Board Room, 4:30 p.m.
December – Board Meeting December 6, Virginia House, 4:30 p.m.
January – Board Meeting January 3, Powhatan Board Room, 4:30 p.m.
February – Board Meeting February 7, Virginia House, 4:30 p.m.
March – Board Meeting March 7, Powhatan Board Room, 4:30 p.m.
April – Board Meeting April 4, Virginia House, 4:30 p.m.
May – Board Meeting May 2, Powhatan Board Room, 4:30 p.m.
June – Board Meeting June 6, Virginia House, 4:30 p.m.

Chair – Julie Franklin; **Vice Chair** – Parthy Dinora; **Secretary** – Erin Harnage; **Executive Committee Member** – Renee Sottong and Jackie Cahill