

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**MINUTES**  
**April 5, 2021**

Goochland Powhatan Community Services Board of Directors held its April 2021 meeting on Monday, April 5, 2021 in Virginia House, with a zoom link available to members unable to attend in person.

Present

Jackie Cahill  
Julie Franklin  
Erin Harnage  
Mariah Leonard  
Yvette McDermott Thomas  
Crystal Neilsen-Hall  
Renee Sottong

Absent

Angela Cimmino  
Parthenia Dinora  
GaElla Matthews

Staff Attending

Stacy Gill  
Carinne Kight  
Cheryl Smith

**Welcome**

Stacy Gill welcomed all Board and asked if there were any additions to the agenda. No additions were given, and the meeting was brought to order.

**Minutes**

March 2021 meeting minutes were reviewed for approval. There were no corrections or additions.

**ACTION:** Motion to approve March 2021 meeting minutes, was made by J. Cahill, seconded by R. Sottong. Motion carried by all and March 2021 minutes were approved.

**Clinical Director Recruitment**

Stacy reported to the Board that a clinical director has been hired. As she reported last month, there were good applicants and after second interviews Les Saltzberg was offered the position. He has a wealth of experience and has worked in the CSB system a long time and comes in with a fresh set of eyes on the agency programs and procedures.

**December Agency Budget Report**

Cheryl Smith, Account Analyst, provided the December 2020 budget report to the Board. She noted that GPCS is controlling expenses well, in addition to getting unexpected revenue, which results in a positive balance of \$443,000. In January, the balance is \$583,000 in the positive, but many vacancies have recently been filled which will bring it down some.

**ACTION:** Motion to approve December 2020 budget report as presented, was made by J. Cahill, seconded by R. Sottong. Motion carried by all and December 2020 budget report was approved.

### **Ability to Pay Scale**

Carinne Kight, Director of Administration, presented the updated ability to pay (ATP) scales to the Board. The current scale was updated as of July 1, 2020. The scale is updated annually as the poverty guidelines, that the scale is based on, are updated annually. GPCS currently uses two different ATP scales, one general sliding fee scale and one specific to state plan option services (services paid under Medicaid).

There was discussion around services which GPCS does not charge for and if that should change in the future. Carinne also noted that she and Gwen Bates, Fiscal Supervisor, will be evaluating if the agency should move to a single ATP scale or continue the dual scales in FY23. Additionally, there was discussion around how consumers access the scale and the financial process.

**ACTION:** On motion of R. Sottong and seconded by J. Cahill the Board unanimously approved the ATP rate scale update as presented.

### **GPCS Retirees Health Insurance**

Carinne Kight, Director of Administration explained to the Board that as of July 1, 2011 the GPCS policy was that those who retired from the agency did not have access to the agency insurance plans and pricing following their retirement. This was a policy change made at the time due to the rising cost of health insurance and at the insistence of Goochland County.

This year the County has decided to revise that policy and allow retirees to remain in the agency insurance plans and receive pricing. Carinne explained that this would mean changing the current policy so that all retirees meeting the identified requirements would have access to the agency insurance plans. Those retirees hired prior to July 1, 2011 would still receive the health insurance credit that is written into GPCS policy, those hired after that date would not receive the credit.

**ACTION:** On motion of Crystal Neilsen-Hall and seconded by J. Cahill the Board unanimously approved the revised GPCS retiree health insurance policy as presented.

### **GPCS Equity Intention Statement**

Stacy informed the Board that the leadership team is working on scheduling a second all staff training on racial equity. She reminded the Board that the group Collective Incite conducted the agency's first one last March and noted that they will be conducting this one as well. In planning talks with the Collective Incite group they suggested developing an intention statement. This statement would focus on elements such as why are we talking about this, why does it matter, and be a guiding principle for the agency. Leadership team discussed it and is working to put together a small workgroup with participation at all levels, Board members, front line staff, supervisors, and leadership. Stacy will reach out to Board members to see who is interested. This will be a short-term work group, more than one meeting, but not ongoing.

**ACTION:** On motion of E. Harnage and seconded by R. Sottong the Board unanimously approved the development of a GPCS equity intention statement.

### **Regional, State, and Federal Updates**

Stacy gave the Board an update on COVID planning at the agency. DMAS and DBHDS have put out some deadlines for when certain consumers must be seen in person again. Any Intellectual or Developmental Disability Case Management consumer must be seen in person as of May 1st. No more phone or video unless the family refuses and is not comfortable but must be thoroughly documented. Additionally, the DBHDS commissioner put out a deadline of April 1 for in person discharge planning from state hospitals and PACT teams. Agencies were required to hand in plans for meeting these deadlines, GPCS submitted the plan on March 26<sup>th</sup>.

Currently outpatient, mental health case management, and PIEP are doing most things virtually. Outpatient and mental health case management staff will start coming back into the office more and more over the next three weeks. The plan is that by May 17<sup>th</sup> all outpatient and mental health case management staff will be in the office 5 days a week doing telehealth. Once that is done the next step is to start evaluating the plans for their consumers coming back in for appointments.

The virtual VACSB conference is May 5-7<sup>th</sup>. Crystal and Yvette have asked to be signed up. If anyone else wants to attend they will let Stacy know so she can get them signed up.

**Adjourn 6:02**

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Erin Harnage, Secretary  
EH/ck

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Date