

GOOCHLAND POWHATAN COMMUNITY SERVICES
MINUTES
April 1, 2019

Goochland Powhatan Community Services Board of Directors held its regularly scheduled monthly meeting on Monday, April 1, 2019 at the Powhatan Offices.

Present

Jackie Cahill
Angela Cimmino
Parthenia Dinora
Eileen Ford
Julie Franklin
Susie Hackenberg
GaElla Matthews

Absent

Elizabeth Kuhns-Boyle
Elizabeth Nelson Lyda

Staff Attending

Stacy Gill
Carinne Kight
Allison Meyer

Welcome

Stacy Gill welcomed all Board and asked if there were any additions to the agenda. There were no additions and the meeting was called to order.

Minutes

March 2019 meeting minutes were reviewed for approval. It was noted that Jackie Cahill and Allison Meyer were left off the attendance list. There were also grammatical errors that needed correction on page 2 and 3.

ACTION: Motion to approve March 2019 meeting minutes, was made by E. Ford, seconded by P. Dinora. Motion carried by all and March 2019 minutes were approved.

Executive Session Minutes from the March 2019 meeting were reviewed for approval.

ACTION: Motion to approve March 2019 Executive Session minutes, was made by E. Ford, seconded by J. Franklin. Motion carried by all and March 2019 Executive Session minutes were approved.

Primary Care Planning and New Position

Stacy explained to the Board that the next step in Step Virginia is primary care screening. Essentially, per Step Virginia GPCS needs to provide primary care screenings to consumers that see the psychiatrist or psychiatric nurse practitioner as well as provide care coordination with appropriate medical providers

for those consumers. GPCS will receive \$54,000 per year from the state in order to implement primary care screening. Part of what Stacy is proposing is for GPCS to hire a part-time nurse who will work with the current full-time nurse. The two of them will be primarily responsible (in collaboration with case managers) to provide the follow up care necessary in this process. The part-time nurse would work 16 hours per week. 8 hours would be on Wednesday in order to help with double doctor day, especially with vitals and getting them into Credible before the psychiatrist or psychiatric nurse practitioner provide services to consumers.

The second responsibility of the part-time nurse will be to review records in order to flag and follow up on any referrals. The full-time nurse will continue with care coordination but will also provide oversight of primary screenings, care coordination, and the new position. The full-time nurse will increase to a clinic nurse coordinator.

ACTION: On motion of P. Dinora and seconded by J. Franklin, the Board unanimously approved primary care plan and new position as proposed.

Mission and Vision and Board Membership

S. Gill explained to the Board that she is trying to get to know them better. She asked the Board members to discuss why they joined the Board, what they wanted to accomplish, and what they wanted to see different. There was discussion among Board including reasons for joining, goals for future, and possible ideas on how to accomplish those goals. These included discussions of an open house, a Board retreat, supervisors providing talking points to Board members, and possible revision of the vision and mission statements.

Ability to Pay rates new for July 1st

S. Gill presented the Board with a proposal for an updated Ability to Pay (ATP) scale to be effective July 1, 2019. The current scale was updated in August 2018. In June 2017 it was decided it would be best to update the scale annually as the poverty guidelines, that the scale is based on, are updated annually. She explained there were two scales, one general sliding fee scale and one specific to state plan option services (services paid under Medicaid).

There was discussion around services which GPCS does not charge for and if that should change in the future. Additionally, there was discussion around the scale and which services applied to which scale.

ACTION: On motion of G. Matthews and seconded by P. Dinora the Board unanimously approved the ATP rate scale update as presented.

Regional, State and Federal Updates

Stacy talked with the Board about the new case management and support coordination modules that have been put out. All together there are 11 that the case managers must take, all of which have a test. These are to help people delivering the service have a baseline understanding of what being a case manager or support coordinator is. There was also a manual that was created for Developmental Services, which goes into a lot of specifics around the waiver. The thought is that more resources are needed in order to help case managers get answers about waiver services, and this helps them do that.

Stacy also let the Board know that there are a total of nine steps as part of Step Virginia. Same Day Access was step one, Primary Care step two, and Outpatient is step three. The General Assembly has approved 15 million dollars to split across the 40 CSBs and the Department is working on a formula to split it up equitably. Many CSBs have advocated for a baseline of funding, essentially enough for one position, then look at indicators and split the remaining funding according to those. The money is supposed to be available as of July 1, 2019.

Stacy told the Board that the agency has received a small federal grant of \$5000.00, to help make facilities more accessible as well as address basic cultural differences. Several staff are working on ideas for ways to use this money and Stacy will keep the Board updated.

ACTION: There being no further business, regular meeting was adjourned at 5:39p.m. and moved into Executive Session

At 5:54 p.m., E. Ford moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. J. Franklin seconded this motion and the Board unanimously approved it.

Reconvened in Regular Session

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and Whereas § 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland-Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

ACTION: Motion made by E. Ford to certify conformity of closed meeting and to reconvene regular session, seconded by J. Franklin. All members affirmed this by show of hands.

Adjourn: 6:05 p.m.

Susie Hackenberg, Secretary
SH/ck

Date