

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**MINUTES**  
**May 6, 2019**

Goochland Powhatan Community Services Board of Directors held its regularly scheduled monthly meeting on Monday, May 6, 2019 at the Goochland Offices.

Present

Jackie Cahill  
Angela Cimmino  
Parthenia Dinora  
Eileen Ford  
Julie Franklin  
Susie Hackenberg  
GaElla Matthews  
Elizabeth Nelson Lyda

Absent

Elizabeth Kuhns-Boyle  
Renee Sottong

Staff Attending

Stacy Gill  
Carinne Kight  
Lateshia Brown  
LaTasha Brown  
Lise Fitzgerald

**Welcome**

Stacy Gill welcomed all Board and asked if there were any additions to the agenda. There were no additions and the meeting was called to order.

**Minutes**

April 2019 meeting minutes were reviewed for approval. Grammatical and spelling errors that needed correction.

**ACTION:** Motion to approve April 2019 meeting minutes, was made by E. Nelson Lyda, seconded by J. Cahill. Motion carried by all and April 2019 minutes were approved.

**Welcome Renee Sottong**

Stacy explained that unfortunately the new Board member from Goochland was unable to attend the meeting. We will welcome her next month.

**In depth look at the SDA process and intake process for individuals with ID/DD**

Lise Fitzgerald, Access Supervisor, reviewed the Same Day Access (SDA) process with Board members and walked them through the building to simulate the procedure. LaTasha Brown, ID/DD Case Management Supervisor reviewed the ID/DD Intake procedure as well.

### **Outreach to Legislators**

S. Gill explained to the Board that VACSB is suggesting that Executive Directors reach out to legislators. They indicated that while legislator has approved funding for some initiatives like Same Day Access, there's still a need to advocate for funding. Stacy explained that she wanted to bring this to the Board in case any were interested in going with her to meet with legislators, educate them, and thank them for their advocacy and support. There was discussion among the Board about local legislators and agreements to reach out and work on scheduling meetings.

### **Regional, State and Federal Updates**

Stacy informed the Board that employee at DBHDS who used to oversee ID/DD services has retired and now a new person has been hired who starts in June. She's worked in DC doing a lot of stuff nationally around the DOJ settlement. The CSB's are interested in working with her.

Recently there was a hearing with the judge from the DOJ settlement. Lateshia attended and reported that case management and quality were the two areas that were focused on. The DOJ agreed VA is in compliance with some requirements, but not all of them.

GPCS has received funds for primary care screenings, which is to start July 1<sup>st</sup>. GPCS will also get additional funds for outpatient, which is the 3<sup>rd</sup> step of Step VA. As of this meeting it looks like GPCS will receive about \$200,000 more in funding. Stacy reported that there has been discussion in management team about how to best utilize this money. GPCS may create one new position, but what Stacy and management team are hoping to do is to go back to the salary study that was done and see what kind of adjustments can be done to salaries. Currently management team is working with supervisors to standardize how documentation is done, in order to be able to accurately track what work employees are doing and ensure salaries are competitive.

### **Nominations of Board Officers**

There was discussion surrounding nomination of Board officers. As the current officers are at the end of the term for their respective offices new Board members must be nominated. There was discussion surrounding the offices the following were nominated.

Julie Franklin for Board Chair, Parthy Dinora for Vice Chair, Elizabeth Nelson Lyda for Secretary, Jackie Cahill for At Large Seat. It was agreed that nominations would be voted on at the next Board meeting as well as discussing and voting on a nominee for the second At Large seat.

**ACTION:** Motion to approve Board Officer Nominations, was made by E. Ford, seconded by J. Cahill. Motion carried by all and Board Officer Nominations were approved.

**ACTION:** There being no further business, regular meeting was adjourned at 5:39p.m. and moved into Executive Session

At 5:49 p.m., E. Ford moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. J. Cahill seconded this motion and the Board unanimously approved it.

### **Reconvened in Regular Session**

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and Whereas § 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland-Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

**ACTION:** Motion made by E. Ford to certify conformity of closed meeting and to reconvene regular session, seconded by S. Hackenberg. All members affirmed this by show of hands.

Adjourn: 6:00 p.m.

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Susie Hackenberg, Secretary  
SH/ck

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Date