

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**MINUTES**  
**December 2, 2019**

Goochland Powhatan Community Services Board of Directors held its regularly scheduled monthly meeting on Monday, December 2, 2019 at the Powhatan Offices.

Present

Jackie Cahill  
Angela Cimmino  
Parthenia Dinora  
Julie Franklin  
GaElla Matthews  
Elizabeth Nelson Lyda

Absent

Renee Sottong

Staff Attending

Stacy Gill  
Lateshia Brown  
Carinne Kight  
Allison Meyer

**Welcome**

Stacy Gill welcomed all Board and asked if there were any additions to the agenda. There were no additions, the meeting was brought to order.

**Minutes**

November 2019 meeting minutes were reviewed for approval. Grammatical and spelling errors that needed correction were noted under the Animal Policy and Volunteer Policy sections.

**ACTION:** Motion to approve November 2019 meeting minutes, with noted corrections, was made by P. Dinora, seconded by J. Cahill. Motion carried by all and November 2019 minutes were approved as corrected.

**Review and Discuss 1<sup>st</sup> Quarter Financial Report**

Stacy reported to the board that overall the agency is on target for the first quarter of FY2020. Expenditures are at 24% and income is 3% over what was budgeted.

**ACTION:** Motion to approve FY20 1<sup>st</sup> Quarter Financial Report as presented, was made by A. Cimmino, seconded by E. Nelson Lyda. Motion carried by all and FY 20 1<sup>st</sup> Quarter Financial Report was approved.

**Change in April Board Meeting Date**

Request made by executive director to change the April Board meeting from first Monday in April (6<sup>th</sup>) to the second Monday in April (13<sup>th</sup>).

**ACTION:** On motion of G. Matthews and seconded by J. Cahill, the Board unanimously approved the April Board meeting date moved to April 13, 2020.

**County Budget Process and Meeting with County Managers.**

Proposal made by executive director to increase ask of each county during the budget process from 5K to 20K for the following reason: staff recruitment and retention, facility needs, public awareness and outreach efforts, and loss of funding due to Medicaid expansion.

**ACTION:** On motion of A. Cimmino and seconded by J. Cahill, the Board unanimously approved the updated FY2021 budget request for both Goochland and Powhatan County.

**Strategic Planning Process to begin in 2020**

Some planning for strategic planning has begun. Request for proposal made for facilitation made from Terrie Glass.

**Regional, State and Federal Updates**

Board terms confirmed. No one is slated to rotate off in 2020.

Continued staff changes at DBHDS including a new commissioner starting at the 1<sup>st</sup> of the year.

Updates on facility issues provided.

**ACTION:** On motion by E. Nelson Lyda, seconded by A. Cimmino, and there being no further business, regular meeting was adjourned at 5:38 p.m.

**ACTION:** There being no further business, regular meeting was adjourned and moved into Executive Session

At 5:38 p.m., E. Nelson Lyda moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. A. Cimmino seconded this motion and the Board unanimously approved it.

**Reconvened in Regular Session**

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and Whereas § 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland-Powhatan Community Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

**ACTION:** Motion made by J. Cahill to certify conformity of closed meeting and to reconvene regular session, seconded by E. Nelson Lyda. All members affirmed this by show of hands.

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Elizabeth Nelson-Lyda, Secretary  
ENL/ck

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Date