

**GOOCHLAND POWHATAN COMMUNITY SERVICES**  
**MINUTES**  
**August 5, 2019**

Goochland Powhatan Community Services Board of Directors held its regularly scheduled monthly meeting on Monday, August 5, 2019 at the Powhatan Offices.

Present

Parthenia Dinora  
Julie Franklin  
GaElla Matthews  
Renee Sottong

Absent

Jackie Cahill  
Angela Cimmino  
Elizabeth Nelson Lyda

Staff Attending

Stacy Gill  
Carinne Kight  
Lateshia Brown

**Welcome**

Stacy Gill welcomed all Board and asked if there were any additions to the agenda. There were no additions, the meeting was brought to order.

**Minutes**

June 2019 meeting minutes were reviewed for approval. Grammatical and spelling errors that needed correction were noted in the licensure supervision policy section.

**ACTION:** Motion to approve June 2019 meeting minutes, was made by P. Dinora, seconded by G. Matthews. Motion carried by all and June 2019 minutes were approved.

**Review and Approve FY2020 Revised Budget**

Stacy distributed and reviewed a revised FY20 budget. She explained that this proposal includes a 2% raise for staff. Additionally, she reminded that due to the Medicaid expansion funding the agency will have \$91,000 removed from the state funding this year, in the expectation that CSB's will be able to bill this back now. She further explained that since the initial formula for Medicaid expansion was completed the general assembly has provided some one-time funds to divide among CSB's as the Medicaid expansion billing has not filled the initial deficit.

There was discussion surrounding the proposed budget, including discussion on building and cosmetic improvement funding.

**ACTION:** Motion to approve revised FY20 budget report as presented, was made by P. Dinora, seconded by R. Sottong. Motion carried by all and FY20 revised budget report was approved.

**FY19 4<sup>th</sup> Quarter Budget Report Draft**

Stacy let the Board know that she was in the process of completing the 4<sup>th</sup> quarter budget report. She presented them with a draft and let them know a completed report would be provided at the

September Board meeting. She reviewed that based on the draft the agency went over budget slightly, but there was funding to cover the overage.

#### **Review and Approve Licensure Supervision Policy**

Stacy explained to the Board that this policy was approved in the June meeting however, once presented to staff there was significant discussion surrounding their response. Stacy has not finalized the policy and asked this item to be moved to the September Board Meeting.

**ACTION:** Item moved to September 2019 Board meeting.

#### **FY20 Goal Development for GPCS Board**

Stacy reminded the Board that in past meetings they had discussed their individual goals and reasons for being on the Board and planned to develop overall Board goals. Julie Franklin then explained that she had recently met with Stacy and discussed what types of goals the Board would have as well as the commitment they would require of Board members. Items that were discussed were bylaws update, Board member job description, reaching out to the Board of Supervisors in each county, reaching out to legislators with VACSB talking points, and requirements from performance contract regarding the makeup of the Board.

There was further discussion around completing a strategic plan. Stacy let the Board know that discussion has occurred among leadership team about completing a plan and estimated January as a start date for development.

Julie let the Board members know that she and Stacy have agreed to try to meet each month outside of the Board meeting. Julie has asked Stacy to provide an honest look at the agency as she's seen it so far, and Stacy hopes to do that in September or October.

#### **Regional State and Federal Updates**

Stacy informed the Board that the Commissioner passed away last week due to car accident. This will bring a change in leadership at DBHDS. Will keep updated on any changes that come down.

The agency received our DMAS audit findings back from the March audit. Currently Lateshia and Cheryl are working through the citations to see what can be appealed.

**ACTION:** There being no further business, regular meeting was adjourned at 5:48p.m. and moved into Executive Session

At 5:48 p.m., G. Matthews moved that the Board convene in a closed meeting pursuant to Virginia Code § 2.1-344 A (4) for the protection of the privacy of individuals in personnel matters not related to public business. R. Sottong seconded this motion and the Board unanimously approved it.

#### **Reconvened in Regular Session**

Whereas the Goochland-Powhatan Community Services Board of Directors convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and Whereas § 2.1-344.1 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with the Virginia Freedom of Information Act. Now therefore, be it resolved that the Goochland-Powhatan Community

Services Board of Directors certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

**ACTION:** Motion made by R. Sottong to certify conformity of closed meeting and to reconvene regular session, seconded by P. Dinora. All members affirmed this by show of hands.

Adjourn: 6:07 p.m.

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Elizabeth Nelson-Lyda, Secretary  
ENL/ck

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Date